



Budget and Audit Committee Report

915 I Street, 1st Floor

Sacramento, CA 95814

www.cityofsacramento.org

File ID: 2020-00562

June 2, 2020

Discussion Item 02

Title: City Auditor's Activity Report for the 3rd Quarter of Fiscal Year 2019/2020

Location: Citywide

Recommendation: Pass a Motion: 1) accepting the City Auditor's Activity Report for the 3rd Quarter of Fiscal Year (FY) 2019/20; and 2) forwarding to City Council for final approval.

Contact: Jorge Oseguera, City Auditor, (916) 808-7270, Office of the City Auditor

Presenter: None.

Attachments:

1-Description/Analysis

2-City Auditor's Activity Report for the 3rd Quarter of FY 2019/20

Description/Analysis

Issue Detail: According to the Council Rules of Procedure, the Budget and Audit Committee shall receive, review, and forward to the council as appropriate, reports, recommendations, and updates from the City Auditor. This report documents the City Auditor's Activity Report for the 3rd Quarter of FY2019/20.

Policy Considerations: The City Auditor's presentation of the City Auditor's Activity Report for the 3rd Quarter of FY2019/20 is consistent with the Mayor and the City Council's intent to have an independent audit function for the City of Sacramento.

Economic Impacts: None.

Environmental Considerations: This action is not a project that is subject to California Environmental Quality Act (CEQA) because it is an administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines §15378(b)(5).)

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: This staff report provides the Budget and Audit Committee with information that may be used to meet its responsibility to provide oversight and supervision of the City Auditor.

Financial Considerations: The costs of the projects listed in the Activity Report were funded out of the FY2019/20 Office of the City Auditor Budget.

Local Business Enterprise (LBE): None.



CITY OF SACRAMENTO
CALIFORNIA

Office of the City Auditor
Jorge Oseguera, City Auditor

Report 2019/20-13

May 4, 2020

Honorable Mayor and Members of the City Council:

Activity highlights for January through March 2020:

- The Office of the City Auditor issued the *Citywide Innovation and Efficiency Assessment*.
- The Office of the City Auditor initiated *Assessments of Revenues and Expenses Associated with the City's COVID-19 Response*.
- The Office of the City Auditor initiated a *Cannabis Compliance Risk Assessment*.
- The Office of the City Auditor issued the Quarterly Activity Report for the October 2019 to December 2019 period.
- The Office of the City Auditor presented the FY20/21 Annual Audit Plan to the Budget and Audit Committee.
- The Office of the City Auditor worked with the City Attorney's Office to draft a *COVID-19 Regulatory and Internal Control Framework*.
- The Office of the City Auditor developed a *Citywide COVID-19 Grants Funding Matrix* to identify and track grant opportunities.
- The Office of the City Auditor continues to partner with Missionmark, Inc. to develop audit software that will streamline audit processes. The Recommendation Follow-up Portal was launched to streamline the recommendation follow-up process.
- Senior Fiscal Policy Analyst, Chau Cao terminated her role after three years with the City of Sacramento.
- Recruited for and hired a Senior Fiscal Policy Analyst, Nathan Lugo, to perform Cannabis Compliance audits.

- Office of the City Auditor staff participated in the Sacramento State Business Pathways event.
- The Office of the City Auditor investigated a number of whistleblower allegations.

Status of the City Auditor’s FY 2019/20 Audit Plan as of March 2020

	Preliminary Survey	Risk Assessment	Fieldwork	Report Writing	Report Issuance Date
Assignments Completed					
Citywide Innovation and Efficiency Assessment	Completed	Completed	Completed	Completed	Mar-20
Assignments in Progress					
Department of Utilities Storm Drainage Fund Review	Completed	Completed	Completed	Completed	
An Audit of the City's Green Efforts	Completed	Completed	Completed	In Progress	
Audit of City Employees' Diversity, Equity, and Inclusion	Completed	Completed	Completed	In Progress	
An Audit of Cannabis Permitting	Completed	Completed	Completed	In Progress	
Vendor Audit of the Roberts Family Development Center	In Progress	Completed	In Progress		
Vendor Audit of the Downtown Streets Team, Inc.	In Progress	Completed	In Progress		
Assessments of Revenues and Expenses Associated with the City’s COVID-19 Response	In Progress				
Assignments on Hold					
An Audit of the CDD, Code Enforcement Division	Completed	Completed	On Hold		
An Audit of the Animal Care Services Division	On Hold				
An Audit of the City's Financial Condition	On Hold				
An Audit of Fire Department Emergency Medical Services (EMS)	On Hold				
Assignments not yet Started					
An Audit of Recycling and Solid Waste	Not Started				
2020 City of Sacramento Community Survey	Not Started				
An Audit of the Department of Information Technology	Not Started				
An Audit of the Public Works Maintenance Services Division	Not Started				
An Audit of the Police Department Office of Investigations	Not Started				
An Audit of the Department of Youth, Parks, and Community Enrichment’s Park Operations	Not Started				

On behalf of the Auditor’s Office, I would like to express my appreciation to the City staff for their cooperation and assistance during our reviews.

Respectfully submitted,
Jorge Oseguera