

## After-Hours/Overtime Inspection Request

Project Name: \_\_\_\_\_

Permit No.: \_\_\_\_\_

Job Address/Suite No.: \_\_\_\_\_

Inspection Contact Name: \_\_\_\_\_

Cell No.: \_\_\_\_\_ Email: \_\_\_\_\_

The purpose of this form is to request after-hours, weekend, or holiday inspections services. Note that these inspections are subject to inspector availability.

1. Complete the request form and select the desired after-hours inspection option below. **A separate form must be submitted for each permit.**
2. Once complete, please email the request to [ezpermit@cityofsacramento.org](mailto:ezpermit@cityofsacramento.org).
3. If an inspector is available to perform the inspection, an invoice will be created to be paid online or at the Permit Services counter. **Minimum fee is \$492.**
4. After the invoice has been paid, the inspection will be scheduled, and the applicant will be notified by phone or email.

### Cost

All after-hour inspections require a minimum fee payment of \$492 paid in advance for a two-hour inspection. Inspections requesting more than two hours will be assessed based upon an hourly rate of \$246.

### Requested Day and Timeframe

Inspection Request Date: \_\_\_\_\_ Time: \_\_\_\_\_  a.m. |  p.m.

Number of Hours Requested: \_\_\_\_\_

### Requested Inspection

- Before/After-Hours Inspection – Inspections immediately before or after the inspector's regular workday, which is Monday through Friday between 7:30 a.m. and 3:00 p.m.
- Weekends and Scheduled Holidays – Inspections performed Saturdays, Sundays, and City holidays; provide at least two business days advanced notice.

### Discipline/Inspection Type

Building       Plumbing       Mechanical       Electrical

### Permit Type

Residential       Commercial

Comments and/or special instructions for inspector:

**FOR OFFICE USE ONLY**

Date of Inspection: \_\_\_\_\_

Time of Inspection: \_\_\_\_\_

Inspector's Name: \_\_\_\_\_

Fees Payment  
Verified:            Yes  or No

\*Fee:                 \$ \_\_\_\_\_

***Supervisor approval initials*** \_\_\_\_\_

*\*Staff hourly rate at time and a half with a minimum of two hours per discipline.*