This information handout summarizes when a permit is needed for residential accessory structures and outlines the requirements for plan submittals. The following guideline should be used to help streamline the submittal process and obtain permits before commencing any work.

**Permits Required**
For non-living spaces, a building permit is required for the followings:
- Any structure attached to the main dwelling, regardless of size
- Any detached structure 120 ft² in floor area or greater
- Associated gas, mechanical or electric work
- Fireplaces greater than 6 feet in height

**Examples of Accessory Structures**
Detached storage sheds, pool / playhouses, attached patio covers, gazebos, unenclosed structures, trellises and arbors.

**Permits Not Required**
- Structures less than 120 ft²
- Detached decks not exceeding 200 ft² in area, are not more than 30 inches above grade at any point and not serve an exit door.

**Planning / Zoning Approval**
Contact Planning staff at planning@cityofsacramento.org for planning / zoning approval and inquiries on regulations on the lot, minimum setback to property lines, size, height, and allowable building coverage of the lot. It is required for the applicant to verify that all planning / zoning regulations are compliant prior to filing for a building permit.

**Plans Required**
See form CDD-0253 or CDD-312 for minimum plan intake requirements.

Provisions for accessory structures must meet compliance to the 2019 California Residential Code (CRC).

In summary, plans must be drawn to scale, be fully dimensioned and legible on minimum 11” x 17” paper and shall include the following as necessary to perform a thorough plan review: Cover Sheet, Site Plan, Foundation Plan, Floor Plan, Elevations, Cross-Sections, and Roof Framing Plan which can be combined as long as scale is maintained. Additionally, provide applicable details for: 1) foundation anchorage, 2) connections between building elements (e.g., fastening of rafter-to-top plate), 3) lateral bracing, 4) species, sizes, and spans of all framing members; and 5) structural calculations (if required).

**Pre-Engineered Patio Covers**
If the proposed patio cover is constructed based on an approved industry "listing number" such as an ICC or IAPMO Evaluation Report number (or other approved listing), conformance to the above listed items has already been reviewed/accepted, these application types do not need to be submitted for plan review. However, zoning regulations still need to be met and a Site / Plot plan is required to be submitted to Planning prior to obtaining a permit. The specific details must be highlighted on the engineered plans showing the details being used to construct the structure.

**Questions**
Contact Building for inquiries on submittal documentation, plan check appointments, fees, etc., at ezpermit@cityofsacramento.org.
Residential Accessory Structures

Trellises ● Storage Sheds ● Shade Structures

Outbuildings ● Decks

Specify square footage area of all proposed structures

Provide enhanced attachment details (beam to wall, post to beam, post to footing, etc.)

Specify all distances to other proposed and existing structures

Specify all setback distances to property lines of proposed structure

SITE PLAN EXAMPLE

Refer to Table R302.1(1) for projections

Indicate spans for rafters & beams (see Span Tables in chapters 6 & 8 of the 2019 CRC for allowable spans by size / lumber grade)

Specify species & Grade of all lumber

Specify fasteners for all connections

SAMPLE CROSS-SECTION