

**Single Family and Duplexes River Friendly Landscape Program**

**Turf Conversion Rebate Terms & Conditions**

I understand that, as a Participant I am eligible to receive \$1.50 per square foot reimbursement from the City of Sacramento (City) in an amount not to exceed \$3,000 for the equivalent of up to 3,000 square feet for my front, side and back yard turf conversion and retrofit project, and that the amount I receive is correlated to the amount of irrigated turf that I replace after enrollment in the program. Reimbursement will be provided for planting, weed barrier, mulching and irrigation materials necessary to complete the actual upgrade and will not be provided for optional materials or equipment. Labor costs by a licensed General Contractor or landscaping contractor (C-27) of up to \$500 (maximum) may be included as a reimbursable expense. Labor and material combination cannot exceed the maximum which is 1.50 per square foot or \$3000 whichever is smaller.

***Ineligible items include but are not limited to the following: soil amendments, and tools purchased to complete the project.***

I understand that if I am removing paved surfaces or planting on bare dirt, I can receive a rebate up to \$0.50 per square foot of planted areas, for a maximum of \$3,000. Minimum of 250 square foot of bare dirt or planted area should be converted to be eligible.

In order for the rebate to be processed, the City must receive a full itemized receipt/invoice. When receipts are available, no other proofs of payment are required. A receipt is any document that contains the following five IRS-required elements:

1. Name of vendor (person or company you paid)
2. Transaction date (when you paid)
3. Detailed description of goods or services purchased (what you bought)
4. Amount paid
5. Form of payment (how you paid – cash, check, or last four digits of credit card)

I understand that each converted area must include non-invasive River Friendly plants, such as drought tolerant groundcovers, shrubs and trees, as approved by the City. When fully mature, the plant material will cover a minimum of 60 percent of the converted area. Tree canopy and plants outside the converted area are not considered in the calculation even if they are adjacent to or overhanging the converted area. If existing trees are located within the converted area, I will receive credit for no more than one-quarter (1/4) of the total mature tree canopy towards the living 60 percent plant coverage requirement (if low or medium water use tree). *For example, two existing trees are planted within a 1000 square foot area to be retrofit and cover that entire area.* In this scenario, the customer will receive credit for no more than 250 square feet towards the living 60 percent plant coverage requirement. *For distinct areas greater than 250 sf, the converted area must include a minimum of 5 plants.*

I understand that if I decide to retain turf areas, any remaining turfgrass must be irrigated efficiently with either appropriate rotating sprinkler nozzles or subsurface drip irrigation and there must be no runoff to adjacent properties.

Any design elements that are not plant material, such as planters, rocks, mulch, or similar elements must be integrated as part of the converted area's landscape. Pathways may be installed but must be permeable in order to count toward the canopy coverage requirement. Mulch may be organic or inorganic, must be spread 2-5" beneath trees and shrubs and shall be 6" or less in diameter.

## **Landscape Design Assistance Rebate Terms & Conditions**

I understand that I am eligible to consult with a City -approved Landscape Designer listed on the City of Sacramento Water Conservation website and to receive a Landscape Design Assistance rebate of \$150 for up to 2 hours of landscape design consultation. To be eligible, an individual must:

- Have an active City of Sacramento service account.
- Be a City of Sacramento single family/duplex customer.
- Be a current participant of the River Friendly Landscape (RFL) rebate program.

I understand that I must pay the Landscape Designer the \$150 fee at the time of my two-hour landscape design consultation. Reimbursement will be provided by the City after the lawn conversion project ("Project") is successfully completed.

### **Applicable Conditions:**

1. I understand that (1) this is a limited, first-come, first-served program, (2) rebates are only given for projects which have applications that are approved, (3) the City can deny any application that does not meet program requirements (which may change without notification), and (4) rebates are not applicable to, and will not be provided for, any work or conversion performed prior to my enrollment in the rebate program.
2. I am responsible for completing the retrofit project within 120 days of receiving approval to proceed from the City's Water Conservation Staff. I may install it myself or hire a contractor to do the work. In either case, the City is not responsible or liable for any damage to my lawn or property in any way connected to the retrofit project.
3. I understand that if my project will take longer than 120 days, I must submit a request for extension via mail or email as early as possible. If I do not submit my project receipts by the end of 120 days or the end of my approved extension, I will be found ineligible and will not be able to receive my Turf Conversation and Landscape Design Assistance Rebates.
4. I understand that I am eligible to participate in the Landscape Design Assistance program one time per property.
5. I understand that the City will not reimburse the Landscape Design Assistance fee if I do not complete my Project and for any additional design services outside of the two-hour consultation contracted between me and the Designer.
6. I understand that if I am asked for supplemental documents to my rebate applications, I must supply them within two weeks from the time I am asked for them from program staff. If I fail to return them within this timeframe, my application will be withdrawn and must wait one month before reapplying.
7. I shall submit my itemized receipts to City's Water Conservation Staff upon completion of the retrofit project. I am subject to a post-completion inspection appointment where Water Conservation Staff may: measure my landscape area, take photographs, check/evaluate my irrigation system for volumetric flow, and verify upgrade installation. Reimbursement shall only be available for a completed project approved by the City.

8. I understand that I am responsible for ensuring that my retrofit project follows the program guidelines. I understand that the proper installation of my irrigation system improvements is solely my responsibility, as is determination of the adequacy and compatibility of the drainage, adjacent landscape and surrounding area, and that installation of the improved systems may not result in lower water bills.
9. Upon completion of my project, I will provide a total cost of the project and copies of all receipts and invoices associated with the project. These receipts will be itemized, showing quantity and price for each item purchased. If a contractor is used, the receipts will have labor separated and be easily distinguishable from the materials and will show that it is paid. The City reimbursement amount will not exceed the cost of the project as documented by invoices or receipts.
10. I will allow the City to conduct site visits to my property within five years of the date of this Agreement for the purpose of collecting data and photographs of the project site. The City will contact me in advance to arrange times for these visits.
11. I am responsible for complying with all applicable laws, regulations, ordinances, or other legal requirements, and nothing in this Agreement shall excuse or modify any such requirements.
12. I, the Participant, agree to defend, indemnify, protect and hold the City of Sacramento and its agents, officers, and employees harmless from and against any and all claims or liability for injuries or damages to any person or property to the extent arising from my acts or omissions, or the acts or omissions of my contractor or anyone acting on my or my contractor's behalf, or from conditions on my property.
13. I understand that the landscape retrofit must remain in place for a minimum of five years after installation. If, prior to the expiration of the five years, I decide to replace the irrigation upgrade with a standard overhead spray system, I will repay the City the funds I received under this Agreement. This Agreement shall remain in effect until the five years have expired.
14. I understand that the City of Sacramento is required to send IRS form 1099 to me and the IRS when rebates total \$600 or more.