

# 8

## **SECTION – 8**

### **City Manager**

## City Manager

The **City Manager** is the Chief Executive Officer of the City and provides the leadership and direction for the operation and management of all City departments. The City Manager is responsible for the enforcement of all laws and ordinances, coordination of all municipal programs and services, and making recommendations to the Mayor and City Council, as appropriate, concerning the operation, annual budget, and future needs of the City. The City Manager's Office provides for the effective implementation of the Mayor and City Council's policies and priorities. Functions of the City Manager's Office include:

- The Public Information Office (PIO) facilitates communication with citizens, businesses, elected officials, media, employees, and the City Manager's Office regarding City services and projects. The PIO also manages all social media platforms. In case of an emergency, the PIO helps disseminate and coordinate vital information to ensure public safety.
- Legislative Affairs provides oversight and coordination of local, state, and federal legislative activities including the Mayor and City Council's Law and Legislation Committee, as well as implementation of the Council-approved annual State and Federal Legislative Platform.
- Project management of the redevelopment of the 245 acre Downtown Railyards including the future Intermodal Transportation Facility and planned Entertainment and Sports Complex.
- The Office of Public Safety Accountability enhances relationships between the City's public safety departments and the community by providing an independent review of complaints involving public safety employees.

### APPROVED BUDGET/STAFFING CHANGES

The Office of Emergency Services, comprised of 3.0 FTE, was moved to a division in Citywide and Community Support to manage various Joint Powers Authority services.

The City reached an agreement with SCXEA, representing management and confidential employees, on June 12, 2012. As a result the employees covered by this agreement pay 100% of the employee's share of PERS.

**Department Budget Summary**

City Manager Budget Summary	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
<b>Budgeted Expenditures</b>						
Employee Services	2,318,092	2,390,515	2,390,515	1,943,619	2,050,088	(340,427)
Labor/Supply Offset	(59,158)	(20,894)	(20,894)	4,056	4,056	24,950
Other Services and Supplies	669,291	510,373	555,900	554,395	554,395	(1,505)
Property	8,534	16,826	16,826	16,826	16,826	-
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>
<b>Funding Summary by Fund/Special District</b>						
General Fund	1,868,229	1,926,621	1,972,148	1,415,890	1,522,359	(449,788)
Other	1,068,530	970,199	970,199	1,103,006	1,103,006	132,807
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>

**Division Budget Summary**

City Manager Division Budgets	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Emergency Planning	271,387	315,911	315,912	-	-	(315,912)
Office of Government Affairs	549,771	634,596	708,805	597,587	705,637	(3,168)
Office of the City Manager	1,944,083	1,758,988	1,747,806	1,752,727	1,751,147	3,342
Office of Youth Development	37	-	-	-	-	-
Public Safety Accountability	171,481	187,325	169,824	168,582	168,582	(1,242)
<b>Total:</b>	<b>\$2,936,759</b>	<b>\$2,896,820</b>	<b>\$2,942,347</b>	<b>\$2,518,896</b>	<b>\$2,625,365</b>	<b>(\$316,981)</b>

**Staffing Levels**

City Manager Division FTEs	FY2010/11	FY2011/12		FY2012/13		Change More/(Less) FY12 Amended/ FY13 Amended
	Actuals	Approved	Amended	Approved	Amended	
Office of Emergency Planning	3.00	3.00	3.00	-	-	(3.00)
Office of Government Affairs	3.00	3.00	3.00	3.00	3.00	-
Office of the City Manager	9.00	8.00	8.00	8.00	8.00	-
Public Safety Accountability	1.00	1.00	1.00	1.00	1.00	-
<b>Total:</b>	<b>16.00</b>	<b>15.00</b>	<b>15.00</b>	<b>12.00</b>	<b>12.00</b>	<b>(3.00)</b>