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SECTION – 8 **City Manager**

City Manager

The **City Manager** is the Chief Executive Officer of the City and provides the leadership and direction for the operation and management of all City departments. The City Manager is responsible for the enforcement of all laws and ordinances, oversight of all municipal programs and services, and making recommendations to the Mayor and City Council, as appropriate, concerning the operation, annual budget, and future needs of the City. The City Manager's Office provides for the effective implementation of the City Council's policies and priorities. Functions of the City Manager's Office include the following:

- The Office of Media and Communications facilitates communication with citizens, businesses, elected officials and members of the media regarding City services and projects. In case of an emergency, the Media and Communications Manager helps disseminate and coordinate vital information to ensure public safety. The Office of Media and Communications communicates directly with members of the media in both preparing and placing stories and responding to media inquiries. A key goal of this office is to deliver timely, accurate, consistent, cohesive, and strategic communications to the City's constituencies.
- The Office of Intergovernmental Relations (IGR) provides oversight, coordination, and policy development for local, state, and federal legislative activities including management of the City's contract lobbyists. The IGR serves as staff to the City Council's Law and Legislation Committee and is responsible for the design and implementation of the annual State and Federal Legislative and Policy Platform. IGR is further responsible for all Fair Political Practice Commission reporting.
- The Office of Public Safety Accountability enhances relationships between the City's public safety departments and the community by providing an independent review of complaints involving public safety employees.
- This office also provides project management of key City development activities, including the redevelopment of the 245-acre Downtown Railyards site and development of the Intermodal Transportation Facility and the Entertainment and Sports Center at Sacramento's Downtown Plaza site.

APPROVED BUDGET/STAFFING CHANGES

The City Manager's Office staffing was increased by 1.0 FTE (Operations Manager), which was transferred from Public Works to oversee the management of the Railyards project.

Department Budget Summary

**City Manager
Budget Summary**

	FY2011/12	FY2012/13		FY2013/14	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Budgeted Expenditures					
Employee Services	1,906,258	2,050,088	2,050,087	2,266,668	216,581
Labor/Supply Offset	566	4,056	4,056	4,056	-
Other Services and Supplies	886,423	554,395	554,395	559,395	5,000
Property	4,197	16,826	16,826	16,826	-
Total:	2,797,444	2,625,365	2,625,364	2,846,945	221,581
Funding Summary by Fund/Special District					
General Fund	1,827,245	1,522,359	1,522,358	1,795,791	273,433
Other	970,199	1,103,006	1,103,006	1,051,154	(51,852)
Total:	2,797,444	2,625,365	2,625,364	2,846,945	221,581

Division Budget Summary

**City Manager
Division Budgets**

	FY2011/12	FY2012/13		FY2013/14	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Emergency Planning	318,011	-	-	-	-
Office of Government Affairs	484,954	705,637	-	-	-
Office of the City Manager	1,827,322	1,751,147	2,456,783	2,675,583	218,800
Public Safety Accountability	167,157	168,582	168,581	171,362	2,781
Total:	2,797,444	2,625,365	2,625,364	2,846,945	221,581

Staffing Levels

**City Manager
Division FTEs**

	FY2011/12	FY2012/13		FY2013/14	Change
	Actuals	Approved	Amended	Approved	More/(Less) Approved/Amended
Office of Emergency Planning	3.00	-	-	-	-
Office of Government Affairs	3.00	3.00	3.00	-	(3.00)
Office of the City Manager	8.00	8.00	8.00	12.00	4.00
Public Safety Accountability	1.00	1.00	1.00	1.00	-
Total:	15.00	12.00	12.00	13.00	1.00