FUNERAL ESCORT PERMIT: CUSTOMER INSTRUCTIONS

1. The fee for a Funeral Escort Permit is $124.
2. All Funeral Escort Permits expire on September 30 of the year following date of issuance.
   a. Renewal applications must be submitted between September 1 and September 30 each year.
3. Applicants must complete the Special Business Permit Application (IND1) and provide:
   a. Proof of insurance in accordance with Sacramento City Code Chapter 10.28.080:
      i. In an amount no less than five hundred thousand dollars ($500,000.00) single limit per occurrence; and
      ii. Issued by an admitted insurer or insurers as defined by the California Insurance Code; and
      iii. Providing that the city, its officers, employees and agents are to be named as insureds under the policy; and
      iv. Covering all losses and damages as specified in Section 10.28.070 of Sacramento City Code; and
      v. Stipulating that the policy will operate as primary insurance and that no other insurance effected by the city or other named insured will be called on to contribute to a loss covered thereunder; and
   b. Proof of satisfactory completion of a traffic safety program of instruction.
   c. Copy of a valid California vehicle operator’s license, properly endorsed for the type of vehicle the applicant intends to use while directing vehicular funeral processions.
   d. A current (i.e., dated within 30 days) DMV driving record (online print out accepted).
   e. Two passport-sized photos.
4. Applications with payment may be submitted by person or mail to:
   City of Sacramento, Revenue Division
   Attn: Permits & Taxes
   915 I St., Room 1201
   Sacramento, CA 95814
5. You will be notified when your permit is ready and you may select to have it mailed to you.