

FUNERAL ESCORT PERMIT: CUSTOMER INSTRUCTIONS

1. The fee for a Funeral Escort Permit is \$124.
2. All Funeral Escort Permits expire on September 30 of the year following date of issuance.
 - a. Renewal applications must be submitted between September 1 and September 30 each year.
3. Applicants must complete the Special Business Permit Application (IND1) and provide:
 - a. Proof of insurance in accordance with Sacramento City Code Chapter 10.28.080:
 - i. In an amount no less than five hundred thousand dollars (\$500,000.00) single limit per occurrence; and
 - ii. Issued by an admitted insurer or insurers as defined by the California [Insurance Code](#); and
 - iii. Providing that the city, its officers, employees and agents are to be named as insureds under the policy; and
 - iv. Covering all losses and damages as specified in Section [10.28.070](#) of Sacramento City Code; and
 - v. Stipulating that the policy will operate as primary insurance and that no other insurance effected by the city or other named insured will be called on to contribute to a loss covered thereunder; and
 - b. Proof of satisfactory completion of a traffic safety program of instruction.
 - c. Copy of a valid California vehicle operator's license, properly endorsed for the type of vehicle the applicant intends to use while directing vehicular funeral processions.
 - d. A current (i.e., dated within 30 days) DMV driving record (online print out accepted).
 - e. Two passport-sized photos.
4. Applications with payment may be submitted by person or mail to:

City of Sacramento, Revenue Division
Attn: Permits & Taxes
915 I St., Room 1201
Sacramento, CA 95814
5. You will be notified when your permit is ready and you may select to have it mailed to you.