

FIREWORKS PERMITS REQUIREMENTS

REQUIREMENTS:

- 1) \$166.00 Non-Refundable fee per application (one application for each stand location)
- 2) Organization must have a principal or permanent meeting place located within City limits.
- 3) Organization must have been established in the City limits at least one year prior to applying for a permit and must have a minimum of twenty (20) members.
- 4) Location of stand must be verified as being within the City limits.
- 5) Proof of Public Liability Insurance (City Code 15.303)

FORMS:

- 1) Completed Application
- 2) Cash Receipt

PROCEDURE: To be done by Senior Rep. or Designated Person

- 1) Verify applicant meets above requirements.
- 2) Alphabetize approved permis by distributor.
- 3) Prepare list of; organization, site, charitable number and retail sellers- permit numbers.
Route copy of approved location listing to Fire Dept. for investigation by March 15th.
Applicants are notified by Fire Dept.

INFORMATION:

- a) Applications are filed January 2nd through February 15th of each year at which time the filing period will be closed.
- b) Applicants are notified March 15th of approval or disapproval.
- c) Upon notification of approval, applicant has until may 15th to provide proof of insurance coverage.
- d) Distributors must have valid Business Tax Certificate. Permits are not released until June 15th.
- e) Permit is valid from June 28th through July 5th.