

SOMATIC BUSINESSES: CUSTOMER INSTRUCTIONS
SOMATIC PRACTITIONER

1. The City of Sacramento issues a Somatic (massage) Practitioner Permit to people wishing to practice massage or body work.
 - a. If you are a certified massage therapist with the State of California, you do not need a Somatic Practitioner Permit.
2. The fee for a Somatic Practitioner Permit is \$320 (new), \$254 (renewal).
 - a. A new applicant must also submit to a LiveScan fingerprinting process with associated fee of \$88 (\$408)
3. All Somatic Practitioner Permits expire one year following the date of issuance.
 - a. Renewal applications must be submitted 30 days prior to permit expiration.
4. Applicants provide:
 - a. A completed Special Business Permit Application (IND1)
 - b. Property Owner Acknowledgment form (PO1) for each location they will be providing services
 - c. A valid California driver's license or identification card (new only)
 - d. Two passport-sized photos (more photos may be requested, if needed)
 - e. Proof of membership in qualified state or national association devoted to the profession of massage and bodywork
 - f. Proof of Insurance
 - i. General liability insurance coverage in the minimum amount of one million dollars per occurrence.
 - g. Proof of education
 - i. New applicants must have at least 250 hours of massage education from a *recognized school of massage*
 - ii. All applicants must have 12 hours continued education in the previous year
 - h. Applicants operating as independent contractors (e.g., you are **not** an employee of a company) must have a valid Business Operations Tax Certificate with the City, which can be obtained here:
<http://www.cityofsacramento.org/Finance/Revenue/Business-Operation-Tax/Apply-for-a-Business-Operation-Tax-Account>

SOMATIC ESTABLISHMENT

1. If you are **not** a certified massage therapist with the State of California and own and operate a massage business, you must obtain a Somatic Establishment Permit.
2. The fee for a Somatic Establishment Permit is \$2,502 (new), \$1,629 (renewal).
 - a. A new applicant must also submit to a LiveScan fingerprinting process with associated fee of \$88 (\$2,590)
3. Somatic Establishment Permits expire one year from the date of issuance.
 - a. A renewal application is due 30 days prior to the date of expiration
4. Applicants must provide:
 - a. A completed Somatic Establishment Permit Application (SO1)
 - b. Proof of ownership or leasing rights to the business location property
 - i. If you are not the owner of the property, you must include the Property Owner Acknowledgement Form (PO1)
 - c. Proof of insurance
 - i. General liability insurance coverage in the minimum amount of one million dollars (\$1,000,000.00) per occurrence, and the policy must be endorsed to include all of the somatic practitioner permit holders who operate in the establishment
 - d. A surety bond of \$100,000
 - e. Personal Disclosure Forms of all business owners
 - f. All businesses operating within the City of Sacramento must have a valid Business Operations Tax Certificate with the City, which can be obtained here: <http://www.cityofsacramento.org/Finance/Revenue/Business-Operation-Tax/Apply-for-a-Business-Operation-Tax-Account>