

From: [HR-Benefit Services](#)
To: [PAR Contacts](#)
Subject: Please Distribute - Benefits Fair 10/3 - Flu Shots Available
Date: Wednesday, October 3, 2018 9:50:31 AM

Please distribute -----

The first Open Enrollment Benefits Fair is today, October 3, from 2 – 4 p.m. at 2812 Meadowview Road, in the multipurpose room.

Flu shots are available on a first come, first serviced basis. Your City ID is required to receive a flu shot. A limited supply of flu shots is available at each Benefits Fair.

We also have great prizes available for those who attend a fair and participate in the Open Enrollment game.

Open enrollment is October 1 – 26.

Changes to your benefit elections for the 2019 plan year are made in [eCaps](#). Don't forget to re-enroll in FSA or DCAP for 2019, as these elections must be made every year and do not rollover.

Visit the [Benefit Services webpage](#) for more information about 2019 benefits, rate sheets, and detailed communications.

Benefit Fairs

The City is hosting three Benefits Fairs and representatives from benefit providers will be available to answer your questions. You are welcome to attend any fair regardless of your work location.

EVENT	DATE	TIME	LOCATION
Benefits Fair	Wednesday, Oct. 3	2 – 4 p.m.	2812 Meadowview Rd., Multipurpose Room
Benefits Fair	Wednesday, Oct. 10	2 – 4 p.m.	5730 24th Street, Gold Room, Building 22
Benefits Fair	Wednesday, Oct. 17	1 – 3 p.m.	915 I Street, City Hall, Outside Plaza (between City Hall buildings)

Open Enrollment Computer Labs

Benefit Services staff are available to assist employees with questions about benefits.

DATE	TIME	LOCATION
Tuesday, Oct. 2	2 – 4 p.m.	2812 Meadowview Rd., Bldg. 1 & 2
Thursday, Oct. 4	2 – 4 p.m.	918 Del Paso Blvd (NACY), Bldg. 1, 2 nd floor
Monday, Oct. 8	2 – 4 p.m.	5730 24 th St., CR Bldg. 7, 2 nd floor
Friday, Oct. 12	2 – 4 p.m.	300 Richards Blvd, Room 325
Monday, Oct. 15	2 – 4 p.m.	2812 Meadowview Rd, Bldg. 1
Monday, Oct. 22	2 – 4 p.m.	918 Del Paso Blvd (NACY), Bldg. 1, 2 nd floor
Thursday, Oct. 25	2 – 4 p.m.	5730 24 th St., CR Bldg. 7, 2 nd floor
Oct. 1 – Oct. 26	9 a.m. – 4p.m.	Benefit Services Office: 915 I Street, HCH, Plaza Level

[Benefit Services Division](#)

Department of Human Resources
915 I Street, HCH, Plaza Level
Sacramento, CA 95817
916-808-5665
Office Hours: Monday-Friday, 8:00am-5:00pm

**** 2019 Open Enrollment is *October 1-26*. Annual elections can be made through [eCAPS](#) with any device that has an Internet connection! Visit the [Benefit Services webpage](#) for more information.****