

From: [HR-Benefit Services](#)
To: [PAR Contacts](#)
Subject: Please Distribute - Open Enrollment Benefits Fair 10/10 - Flu Shots Available
Date: Tuesday, October 9, 2018 2:58:03 PM

Please distribute -----

This week's Open Enrollment Benefits Fair is Wednesday, October 10, from 2 – 4 p.m. at 5730 24th Street, in the Gold Room (Building 22).

Flu shots are available on a first come, first served basis. Your City ID is required to receive a flu shot.

We also have great prizes available for those who attend a fair and participate in the Open Enrollment game.

Open enrollment is October 1 – 26.

Changes to your benefit elections for the 2019 plan year are made in [eCaps](#).

Don't forget to re-enroll in FSA or DCAP for 2019, as these elections must be made every year and do not rollover.

Visit the [Benefit Services webpage](#) for more information about 2019 benefits, rate sheets, and detailed communications.

Benefit Fairs

These are great educational opportunities for you to learn more about your benefits, our providers, and their networks and services. Representatives from benefit carriers will be available to answer questions. You are welcome to attend any fair regardless of your work location.

EVENT	DATE	TIME	LOCATION
Benefits Fair	Wednesday, Oct. 10	2 – 4 p.m.	5730 24th Street, Gold Room, Building 22
Benefits Fair	Wednesday, Oct. 17	1 – 3 p.m.	915 I Street, City Hall Outside Plaza

Open Enrollment Computer Labs

If you have questions regarding your benefits or Open Enrollment, help is available from Benefits staff during the following dates and times.

DATE	TIME	LOCATION
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Friday, Oct. 12	2 – 4 p.m.	300 Richards Blvd, Room 325
Monday, Oct. 15	2 – 4 p.m.	2812 Meadowview Rd, Bldg. 1
Monday, Oct. 22	2 – 4 p.m.	918 Del Paso Blvd (NACY), Bldg. 1, 2nd floor
Thursday, Oct. 25	2 – 4 p.m.	5730 24th St., CR Bldg. 7, 2nd floor
Monday-Friday, Oct. 1-26	9 a.m. – 4 p.m.	Benefit Services Office: 915 I Street, HCH, Plaza Level

[Benefit Services Division](#)

Department of Human Resources

915 I Street, HCH, Plaza Level

Sacramento, CA 95817

916-808-5665

Office Hours: Monday-Friday, 8:00am-5:00pm

**** 2019 Open Enrollment is *October 1-26*. Annual elections can be made through [eCAPS](#) with any device that has an Internet connection! Visit the [Benefit Services webpage](#) for more information.****