

## CONTACT US FOR QUESTIONS ABOUT

- New Hires/Rehires
- Benefits Orientation
- Insurance Enrollment/Changes
- Benefit Eligibility
- Life Insurance
- Life Events
- Open Enrollment
- COBRA
- Flexible Spending Accounts
- CalPERS General Information
- Deferred Compensation
- STD/LTD Claims

## BENEFITS SERVICES CONTACT INFORMATION

Visit us at <http://www.cityofsacramento.org/HR/Divisions/Benefits-Retirement!>

Department of Human Resources  
Benefit Services Division  
915 I Street, Historic City Hall,  
Plaza Level, Sacramento, CA 95814

Hours: Monday – Friday, 8:00 am – 5:00 pm  
Main Phone: 916-808-5665  
Fax: 916-808-7326  
[BenefitServices@cityofsacramento.org](mailto:BenefitServices@cityofsacramento.org)

## MEDICAL, DENTAL, & VISION INSURANCE

### MEDICAL

#### KAISER

[www.kaiserpermanente.org](http://www.kaiserpermanente.org)  
Customer Service: 800-464-4000  
HMO \$25 **Group # 1880-4**  
HMO \$40 **Group # 1880-40**  
ABHP/HSA **Group # 1880-6**

#### SUTTER HEALTH PLUS

[www.sutterhealthplus.org](http://www.sutterhealthplus.org)  
Customer Service: 855-315-5800  
HMO \$25 **Group # 046103-000002**  
HMO \$40 **Group # 046103-000001**  
ABHP/HSA **Group # 046103-000006**

#### WESTERN HEALTH ADVANTAGE

[www.westernhealth.com](http://www.westernhealth.com)  
Customer Service: 916-563-2250  
HMO \$25 **Group # 107500-A000-2**  
HMO \$40 **Group # 107500-A000-3**  
ABHP/HSA  
**Group # 107500-WCSS (Single)**  
**Group # 107500-WCSF (Family)**

### DENTAL

#### DELTA DENTAL PPO

[www.deltadentalins.com/plans](http://www.deltadentalins.com/plans)  
Customer Service: 800-765-6003  
**Group # 09505-2001**

#### DELTA CARE—DMO/PMI

[www.deltadentalins.com/plans](http://www.deltadentalins.com/plans)  
Customer Service: 800-422-4234  
**Group # 75500-0001**

### VISION

#### VISION SERVICE PLAN—VSP

[www.vsp.com](http://www.vsp.com)  
Customer Service: 800-877-7195  
Basic **Group # 12178539-009**  
Enhanced **Group # 12178539-015**

## DISABILITY & LIFE INSURANCE

### THE STANDARD INSURANCE COMPANY

[www.standard.com](http://www.standard.com)

#### SHORT TERM DISABILITY

Customer Service: 800-368-2859  
Claims Fax: 800-378-6053  
**Group # 646066**

#### LONG TERM DISABILITY

Customer Service: 800-368-1135  
**Group # 610399**

#### LIFE INSURANCE

Customer Service: 800-628-8600  
**Group # 647504**

## RETIREMENT & DEFERRED COMPENSATION

### RETIREMENT

#### CalPERS

[www.calpers.ca.gov](http://www.calpers.ca.gov)  
Customer Service: 888-225-7377

#### SCERS

Pension: 916-808-1936  
Health Benefit Services: 916-808-5665

WANT THIS INFORMATION AT YOUR FINGERTIPS? DOWNLOAD THE FREE BEN-IQ™ APP ON YOUR ANDROID OR IPHONE FOR 24/7 ACCESS TO YOUR HEALTH PLAN HIGHLIGHTS.

USERNAME: SACRAMENTO



## DEFERRED COMPENSATION

To schedule an appointment, visit <http://www.cityofsacramento.org/HR/Divisions/Benefits-Retirement/Retirement>

### 401a and 457

#### NATIONWIDE

[www.cityofsacretplan.com](http://www.cityofsacretplan.com)

Customer Service: 877-677-3678

Fax: 877-677-4329

#### 457 Plan # 005551-5001

401a Management EEs **Plan # 005551-6001 (5% EE/4% ER)**

401a City Council **Plan # 005551-7001 (5% EE/4% ER)**

401a WCOE, L39, Supv, Confidential

**Plan # 005551-8001 (2% EE/2% ER)**

### RHSA

#### ICMA

[www.icmarc.org](http://www.icmarc.org)

Customer Service: 800-669-7400

Fax: 202-682-6439

RHSA WCOE **Plan # 803453 (\$25)**

RHSA SPOA [prior to 9/3/13] **Plan # 803742 (1%)**

RHSA SPOA [on or after 9/3/13] **Plan # 803743 (3%)**

RHSA SCXEA [on or after 8/8/15] **Plan # 803454 (2%)**

RHSA SCXEA [prior to 8/8/15] **Plan # 803599 (\$25)**

RHSA Local 447 **Plan # 803568 (\$10)**

## ADDITIONAL/VOLUNTARY BENEFITS

### AFLAC

Group hospital indemnity, critical illness, and accident insurance

[www.aflacgroupinsurance.com](http://www.aflacgroupinsurance.com)

Customer Service: 800-433-3036

Email: [sacramento@us.aflac.com](mailto:sacramento@us.aflac.com)

**Group # 18429**

### BANK OF AMERICA

HSA account

[www.myhealth.bankofamerica.com](http://www.myhealth.bankofamerica.com)

Customer Service: 866-791-0250

### EMPLOYEE BENEFITS SERVICES (EBS)

Flexible spending accounts for healthcare, dependent care, and transportation

[www.ebsbenefits.com](http://www.ebsbenefits.com)

Customer Service: 800-229-7683

Claims Fax: 925-460-3920

### LEGALSHIELD

Group legal and identify theft services

[www.Legalshield.com/info/cityofsacramentoinfo](http://www.Legalshield.com/info/cityofsacramentoinfo)

Customer Service: 916-849-3963

Email: [benefits@donnakramer.com](mailto:benefits@donnakramer.com)

### LIBERTY MUTUAL

Group home and auto insurance

[www.libertymutual.com/bai-xiong](http://www.libertymutual.com/bai-xiong)

Bai Xiong: 916-713-4234

Fax: 916-648-8054

### MANAGED HEALTH NETWORK (MHN)

Employee Assistance Program (EAP)

[www.members.mhn.com](http://www.members.mhn.com)

Access code: cityofsacramento

Phone: 800-227-1060

## OTHER CONTACTS

### RECOGNIZED EMPLOYEE ORGANIZATIONS

Please visit the link below for contact information for Recognized Employee Organizations

<http://www.cityofsacramento.org/HR/Divisions/Labor-Relations/Recognized-Organizations>

### SACRAMENTO RETIRED CITY EMPLOYEES ASSOCIATION (SRCEA)

[srcea.email@gmail.com](mailto:srcea.email@gmail.com)

Contact: Luellen Pettengell

Phone: 916-442-6852

## FAQ: WHEN CAN I MAKE CHANGES TO MY BENEFITS?

A: One of the following **QUALIFYING EVENTS** must occur to make changes to most of your benefits outside of the annual **OPEN ENROLLMENT**. You have 30 days from the date of the event to contact Benefit Services and provide supporting documents as proof.

- |                                     |  |                                    |   |
|-------------------------------------|--|------------------------------------|---|
| ✚ Birth (60 days)                   | ✚ Registering/terminating a domestic partnership             | ✚ Spouse employment status changes | ✚ Court Orders                          |
| ✚ Adoption (60 days)                | ✚ Approved leave of absence days                             | ✚ Open enrollment                  | ✚ Judgments                             |
| ✚ Guardianship of a child (60 days) | ✚ Over-age dependent children (no longer eligible at age 26) | ✚ Dependents eligibility changed   | ✚ Decrees                               |
| ✚ Marriage                          |  | ✚ Loss of employment               | ✚ Death of dependent                    |
| ✚ Legal separation/divorce          |  | ✚ Gain/loss of coverage            | ✚ Eligibility changes due to employment |

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