

January 24, 2018

Scherita V. Adams
Business Representative
Stationary Engineers, Local 39
1620 North Market Boulevard
Sacramento, CA 95834

Re: Letter of Understanding Regarding Cesar Chavez Day

Dear Ms. Adams:

This is to confirm the agreement reached between the City of Sacramento and Stationary Engineers, regarding the existing Memorandum of Understanding between the parties covering employees in the Local 39 Miscellaneous Units regarding Cesar Chavez Day.

Specifically, Article 12.2, HOLIDAYS, is modified as follows:

12.2 HOLIDAYS

- a. The following shall be the recognized holidays under this Agreement:

| <u>Holiday</u> | <u>Date</u> |
|-------------------------------|---|
| New Year's Day | January 1 |
| Martin Luther King's Birthday | Third Monday in January |
| Washington's Birthday | Third Monday in February |
| Cesar Chavez's Birthday | Last Monday in March <u>31</u> |
| Memorial Day | Last Monday in May |
| Independence Day | July 4 |
| Labor Day | First Monday in September |
| Veteran's Day | November 11 |
| Thanksgiving Day | Fourth Thursday in November |
| Day after Thanksgiving | Day Friday after Thanksgiving |
| Christmas Eve (4 hours) | December 24 |
| Christmas Day | December 25 |
| New Year's Eve (4 hours) | December 31 |

If this is your understanding of the agreement reached, please sign as indicated below and return one original to me. I have enclosed an additional original for your files.

Sincerely,



Mary Lota
Labor Relations Officer

AGREED TO:



Howard Chan
City Manager

AGREED TO:



Shelley Banks-Robinson
Interim Human Resources Director

AGREED TO:



Scherita V. Adams
Business Representative
Stationary Engineers, Local 39

AGREED TO:



Steve Crouch
Director of Public Employees
Stationary Engineers, Local 39

APPROVED AS TO FORM:



Brett M. Witter
Supervising Deputy City Attorney