

November 20, 2017

Scherita V. Adams  
Stationary Engineers, Local 39  
1620 North Market Boulevard  
Sacramento, California 95834

**Re: Letter of Understanding – Equity Adjustments – Mutual Agreement Required**

Dear Ms. Adams:

This letter confirms the agreement reached between the City of Sacramento and Stationary Engineers, Local 39, regarding the above referenced matter.

Specifically, the agreement is as follows:

1. Upon the Union's request, the parties shall meet to discuss equity adjustments for the following classifications:
  - a. Instrument Technician series
  - b. Property Assistant
  - c. Senior Property Assistant
2. Any changes shall be by mutual agreement. Absent mutual agreement, the status quo shall continue.
3. This agreement memorializes and constitutes the entire understanding between the parties as to all matters referred to or included herein, and supersedes and replaces all prior negotiations and proposed discussion, whether written or oral.

If this is your understanding of the agreement reached, please sign as indicated below and return one original to Labor Relations. I have enclosed an additional original for your files.

Sincerely,

  
Aaron Donato  
Labor Relations Officer

Letter of Understanding – Equity Adjustments – Mutual Agreement Required

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AGREED TO:



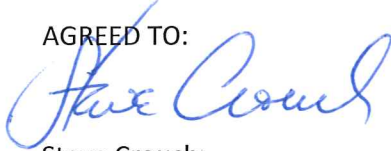
Howard Chan  
City Manager

AGREED TO:



Shelley Banks-Robinson  
Interim Human Resources Director

AGREED TO:



Steve Crouch  
Director of Public Employees, Local 39

AGREED TO:



Scherita V. Adams  
Business Representative, Local 39

APPROVED AS TO FORM:



Brett M. Witter  
Supervising Deputy City Attorney