

September 14, 2020

Nancy E. Watson
Executive Director
Western Council of Engineers
950 College Avenue
Santa Rosa, California 95404-4114

Re: Letter of Understanding – City of Sacramento 457(b) Plan Administrative Fee

Dear Ms. Watson:

This letter confirms the agreement reached between the City of Sacramento (City) and the Western Council of Engineers (WCE) regarding a new administrative fee for the City of Sacramento's 457(b) plan (the Plan).

The City will establish the administrative fee as soon as administratively feasible, following the adoption of an updated Personnel Resolution Covering Unrepresented Officers and Employees by the City Council and the execution of letters of understanding from each recognized employee organization with terms similar to this agreement. The administrative fee will require each WCE member who participates in the Plan to contribute one dollar and fifty cents (\$1.50) per month from their plan balance to the Plan's administrative allowance account. Funds accumulated by the administrative fee will be utilized as prescribed in the Defined Contribution Plans Committee's Fee and Expense Policy.

Sincerely,



Aaron A Donato (Sep 14, 2020 16:27 PDT)

Aaron Donato
Labor Relations Manager

FOR THE CITY:



Howard Chan (Oct 2, 2020 18:12 PDT)

Howard Chan
City Manager



Shelley Banks-Robinson
Director of Human Resources

FOR THE UNION:


Nancy E. Watson (Sep 27, 2020 12:51 PDT)

Nancy Watson
Executive Director

Approved as to form:


Brett M. Witter (Sep 30, 2020 13:01 PDT)

Brett M. Witter
Supervising Deputy City Attorney