

2019 Returning Youth Expectations & Job Responsibilities

Expectations of a Returning Youth

S@CH Returning Youth demonstrate leadership and mentoring through a variety of means including engaging with a Link Crew of students, interactive support in the classroom, daily coordination of meals, and assistance to program staff including the teachers.

S@CH Returning Youth are expected to be strong leaders, responsible and committed to the program. They are expected to be positive role models to students, staff and others.

Job Responsibilities of a Returning Youth

S@CH Returning Youth responsibilities & duties can include the following items below, as well as additional duties as assigned.

Administrative support including data collection, data input, & weekly reports	Facilitate & participate in small group discussions
Attend & participate in bi-weekly Team Trainings beginning in February	Help with outreach & student recruitment for the S@CH program including presentations
Be an active & engaged participant when requested	Posting on social media outlets to include pictures & stories of activities
Coordination & support of the S@CH Graduation Ceremony	Serve as positive role model for the for the students in the program by leading by example
Daily breakfast & lunch coordination including clean-up & distribution	Support to S@CH program staff with day to day program activities
Develop & facilitate Team Building activities in the classroom	Support teachers, program staff & students during field trips

Applicant Requirements

Applicants **MUST** be a graduate of the 2018 Summer @ City Hall (S@CH) program. Applications are available **ONLINE ONLY** at <https://forms.cityofsacramento.org/f/YPCEReturningYouthApp>

Application Due Tuesday, January 8, 2019. Interviews will be held January 15-17, 2019 starting at 4:30pm-7:00pm at New City Hall, 915 I street, Sacramento, California 95814.

If you have additional questions or need more information, please contact Maria Vides-Medal at (916) 808-6162 or mvmedal@cityofsacramento.org.

2019 Returning Youth Key Dates

Meeting/Event/Activity	Date	Time	Location		
Team Training	Wed, February 6 th	5:30 – 7:30PM	New City Hall, CH1119		
Team Training	Mon, February 11 th	TBD	New City Hall		
Team Training	Wed, February 20 th	5:30 – 7:30PM	New City Hall, CH11119		
Team Training	Wed, March 6 th	5:30 – 7:30PM	New City Hall, CH1119		
Team Training	Wed, March 20 th	5:30 – 7:30PM	New City Hall, CH3114		
Youth Job Fair	Sat, March 16 th <i>(Rain Date Sat, ???)</i>	9:00AM – 2:00PM <i>(2-hour shift TBD)</i>	New City Hall, Plaza & Lobby		
Team Training	Wed, April 3 rd	5:30 – 7:30PM	New City Hall, CH1119		
YDI Training	April 16 th – 18 th	8:00AM – 3:00PM	TBD		
Team Training	Wed, April 24 th	5:30-7:30PM	New City Hall. CH1119		
Team Training	Wed, May 1 st	5:30 – 7:30PM	New City Hall, CH3114		
S@CH Student Interviews	Mon, May 6 th or 13 th	4:00 – 7:30PM	New City Hall, 2 nd Floor		
S@CH Student Interviews	Tue, May 7 th or 14 th	4:00 – 7:30PM	New City Hall, 2 nd Floor		
S@CH Student Interviews	Wed, May 8 th or 15 th	4:00 – 7:30PM	New City Hall, 2 nd Floor		
S@CH Student Interviews	Thurs, May 9 th or 16 th	4:00 – 7:30PM	New City Hall, 2 nd Floor		
Team Training	Wed, May 15 th	5:30 – 7:30PM	New City Hall, CH1119		
Team Training	Wed, May 22 nd	5:30 – 7:30PM	New City Hall, CH1119		
Team Training	Wed, May 29 th	5:30 – 7:30PM	New City Hall, CH1119		
Camp Sacramento	Fri, May 31 st – Sun, June 2 nd	TBD	TBD		
S@CH Student Orientation	Sat, June 8 th	9:00AM – 12:00PM	New City Hall, Council Chamber		
S@CH Job Readiness Workshop	Fri, June 14 th	2:00 – 5:00PM	New City Hall, Council Chamber		
S@CH Program Mon, June 17th– Thurs, Aug 2nd.					
No classroom sessions on Friday but you are still scheduled to work.					
Work Schedule:	Monday	Tuesday	Wednesday	Thursday	Friday
	7:00AM – 1:30PM (30min lunch)	7:00AM – 1:30PM (30min lunch)	7:00AM – 2:00PM (30min lunch)	7:00AM – 1:30PM (30min lunch)	9:00AM – 1:00PM
S@CH Graduation	Mon, July 29 th		2:00 – 8:00PM	TBD	
Youth @ City Council	Tue, July 30 th		3:00 – 9:00PM	New City Hall, CH1103	

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