City of SACRAMENTO
Parks and Recreation

Parks and Recreation Commission

COMMISSION MEMBERS

Caliph Assagai, Chair	Kelly Conroy	Shannon McKinley	David Heitstuman
Lynn Lenzi	Christiana Dominguez	Shane Singh	Dave O'Toole
Fatima Malik	Terri Shettle	Toni Colley-Perry	

CITY STAFF:

Pamela Sloan, Interim Director of Parks and Recreation
Lori Harder, Support Services Manager

Historic City Hall Hearing Room
915 I Street
October 1, 2015 – 6:30 p.m.

The Parks and Recreation Commission is a commission of the City Council that provides recommendations and advise on policies, projects and other matters pertaining to parks, recreation, trees, and human services affecting the City of Sacramento.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3) minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the beginning of the meeting. Comments on controversial items may be limited and any large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160). **Speaker slips are located in the entryway of the hearing room and should be completed and submitted to the Commission Secretary.**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall. The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Chair. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Monday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Parks and Recreation Department at 915 I Street, New City Hall, 3rd Floor (25 cents per page). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks and Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

PARKS AND RECREATION COMMISSION MEETING

Thursday, October 1, 2015 – 6:30 P.M.

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

Call to Order – 6:30 p.m.

Roll Call / Commissioner Introduction

Public Comments- Matters Not on the Agenda

1. **To be announced**

Public Hearings

2. **None**

Special Oral Presentation

3. **None**

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. **Parks and Recreation Commission Meeting Minutes**
   Location: Citywide
   Recommendation: Approve Commission minutes for September 3, 2015
   Contact: Lori Harder, Support Services Manager, 808-5172

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

5. **Roosevelt Park Conceptual Improvements Plan**
   Location: 10th & P Streets, Council District 4
   Recommendation: Review and Comment
   Contact: Gary Hyden, Park Planning and Development Manager, 808-1949

6. **Drought Message and Trees Update**
   Location: Citywide
   Recommendation: Review and Comment
   Contact: Kyle Raphael, Parks Superintendent, 808-1396; Shannon Brown, Operations Manager, 808-4070

7. **Parks and Recreation Interim Director Report (Oral): September and October 2015 Highlights**
   Recommendation: Review and Comment
   Contact: Pamela Sloan, Interim Parks and Recreation Director, 808-8526

Questions, Ideas, and Announcements of Commission Members

Adjournment

City of SACRAMENTO
Parks and Recreation

Meeting Minutes of the Parks and Recreation Commission
AGENDA
Thursday, September 3, 2015
Historic City Hall Hearing Room 915 I Street, Sacramento

Call to Order – 6:40 p.m.

Roll Call / Commissioner Introduction

Chairperson Assagai called the meeting to order at 6:40 p.m. All commissioners were in attendance except Commissioners Shettle and Conroy.

Ms. Toni Colley-Perry was welcomed to the Commission, representing Council District 8.

Public Comments- Matters Not on the Agenda

1. Mr. Ron Emslie spoke to concerns about McClatchy Park including smoking, drug use and the lack of public safety enforcement.

Public Hearings

2. None

Special Oral Presentation

3. **Township 9's Demonstration Pump Bike Park**
   Location: Richards Boulevard and North 10th Street, Council District 3
   Recommendation: Review and Comment
   Contact: Shannon Brown, Operations Manager, 808-4070; Steve Goodwin, President of Township 9, 768-7760

   Representatives from Township 9 described the new facility, the sport, and the regional interest and need for bicyclists. Councilmember Jeff Harris supported the project at Township 9.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. **Parks and Recreation Commission Meeting Minutes**
   Location: Citywide
   Recommendation: Approve Commission minutes for August 6, 2015

Contact: Lori Harder, Support Services Manager, 808-5172
Action: Moved, seconded and carried to approve as mailed. (Heitstuman/McKinley: Ayes: Heitstuman, Lenzi, Singh, Dominguez, Assagai, Malik, McKinley; O'Toole, Colley-Perry; Absent: Shettle, Conroy)

5. **Adopt a Meeting Calendar for the Remainder of Calendar Year 2015**
Location: Citywide
Recommendation: Adopt a Meeting Calendar for 2015 and annually thereafter.
Contact: Lori Harder, Support Services Manager, 808-5172

Mr. Ron Emslie requested the Commission consider meeting throughout the community center system instead of one location.

Action: Moved, seconded and carried to approve as mailed. (Heitstuman/McKinley: Ayes: Heitstuman, Lenzi, Singh, Dominguez, Assagai, Malik, McKinley; O'Toole, Colley-Perry; Absent: Shettle, Conroy)

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

6. **Park Site CC1 Master Plan Amendment**
Location: At the southwest corner of the intersection of 19th and Q Streets in Midtown; Council District 4
Recommendation: Staff recommends that the Parks and Recreation Commission support the Master Plan Amendment for Park Site CC1.
Contact: C. Gary Hyden, Supervising Landscape Architect, 808-1949

Gary Hyden introduced the item and reviewed with Mark Truscott. Commissioners discussed changes between the 2012 master plan and the amended plan, community input on the amended plan, and devoting the majority of the space to off leash dog park uses vs. more general or other types of uses.

Action: Moved, seconded and carried to support the Master Plan Amendment for Park Site CC1. (Dominguez/Singh: Ayes: Lenzi, Singh, Dominguez, Assagai, Malik, McKinley; O'Toole, Colley-Perry; Absent: Heitstuman, Shettle, Conroy)

7. **Overview of the Department of Parks and Recreation's "Adopt a Park" Program**
Location: Citywide
Recommendation: Review and Comment
Contact: Kyle Raphael, Park Superintendent, 808-1396

Kyle Raphael and Elena Quintero presented information and activities on volunteer efforts in parks including efforts by sports teams. Councilmember Jeff Harris spoke to the need for continued volunteer organization and support to help maintain service levels in a growing park system.

8. **Parks and Recreation Director Report (Oral): August and September 2015 Highlights**
   Recommendation: Review and Comment
   Contact: James L. Combs, Parks and Recreation Director, 808-8526

   Jim Combs spoke to reorganization and rightsizing activities in Recreation and Neighborhood Services and park maintenance services and staffing.

Questions, Ideas, and Announcements of Commission Members

Commissioners thanked Jim Combs for his services.

Adjournment The meeting adjourned at 8:30 p.m.

Respectfully submitted:

Lori Harder

Lori Harder, Support Services Manager
Department of Parks and Recreation

Approved by:

Caliph Assagai, Chairperson
Parks and Recreation Commission

City of
SACRAMENTO
Parks and Recreation

September 24, 2015

Parks and Recreation Commission
Sacramento, California

SUBJECT: **Roosevelt Park Conceptual Improvements Plan**

LOCATION: The Park is bounded by P Street on the north, 9th Street on the west, Q Street on the south, and 10th Street on the east.

RECOMMENDATION: Review and Comment

CONTACT PERSON: C. Gary Hyden, Manager, Park Planning and Development Services, 916-808-1949

FOR MEETING DATE OF: October 1, 2015

SUMMARY:

The Capitol Area Development Authority (CADA) wishes to provide park improvements to Roosevelt Park. CADA sees this effort as part of their strategy to implement one of the organization's Strategic Plan Goals, i.e. "Create a Sustainable Neighborhood". They believe that additional park improvements will position the park to meet the recreation needs of another generation of park users, including the many residents of the new CADA developments in the vicinity and residents of planned residential projects at the Sacramento Commons.

The City supports this effort and City staff has participated in the planning process. The proposed improvements do not eliminate any existing park uses or introduce any new significant park uses; therefore, implementation of the proposed improvements depicted in the Roosevelt Park Conceptual Improvements Plan does not require a master plan amendment.

During the planning process City staff provided input regarding plan elements and configurations which were incorporated into the plan. To complete the conceptual plan review process, City staff is requesting that the Parks and Recreation Commission review the proposal and provide additional review and comment. The PRC's comments will be taken into consideration as the construction documents for park improvements are developed.

CADA is planning to provide approximately $125,000 for improvements. The funding will be obtained over a three year period starting in fiscal year 20016-17. Implementation of all of the improvement depicted in the plan is estimated to be over $1,000,000. Therefore, several phases over several years will be required to complete implementation of the plan. In addition other sources of funding will need to be explored including fundraising and the use of City park development funds.

This plan represents a long term vision for the park and it will take a long term commitment to implement that vision.

POLICY CONSIDERATIONS:

Providing parks and recreation facilities is consistent with the City's strategic plan to achieve sustainability and livability and to expand economic development throughout the City.

Respectfully submitted,

C. Gary Hyden

C. Gary Hyden, AICP

Manager, Park Planning and Development Services

Attachment 1 – Background

Attachment 2 – Park Location Map

Attachment 3 - Park Improvement Element Descriptions

Attachment 4 – Proposed Park Master Plan Amendment

Attachment 1

BACKGROUND

Roosevelt Park is located on a full city block bounded by 9th, 10th, P and Q Streets. Prior to the 1930's, the park was the site of a school. During the Franklin Roosevelt administration, the school was demolished to make way for a city park which was and named Roosevelt Park. From its inception, the park was intended to be used for active sports purposes, in keeping with the Depression-era's emphasis on public works that would directly improve public health, morale, employment and other measures of public well-being that had been negatively affected by the Great Depression.

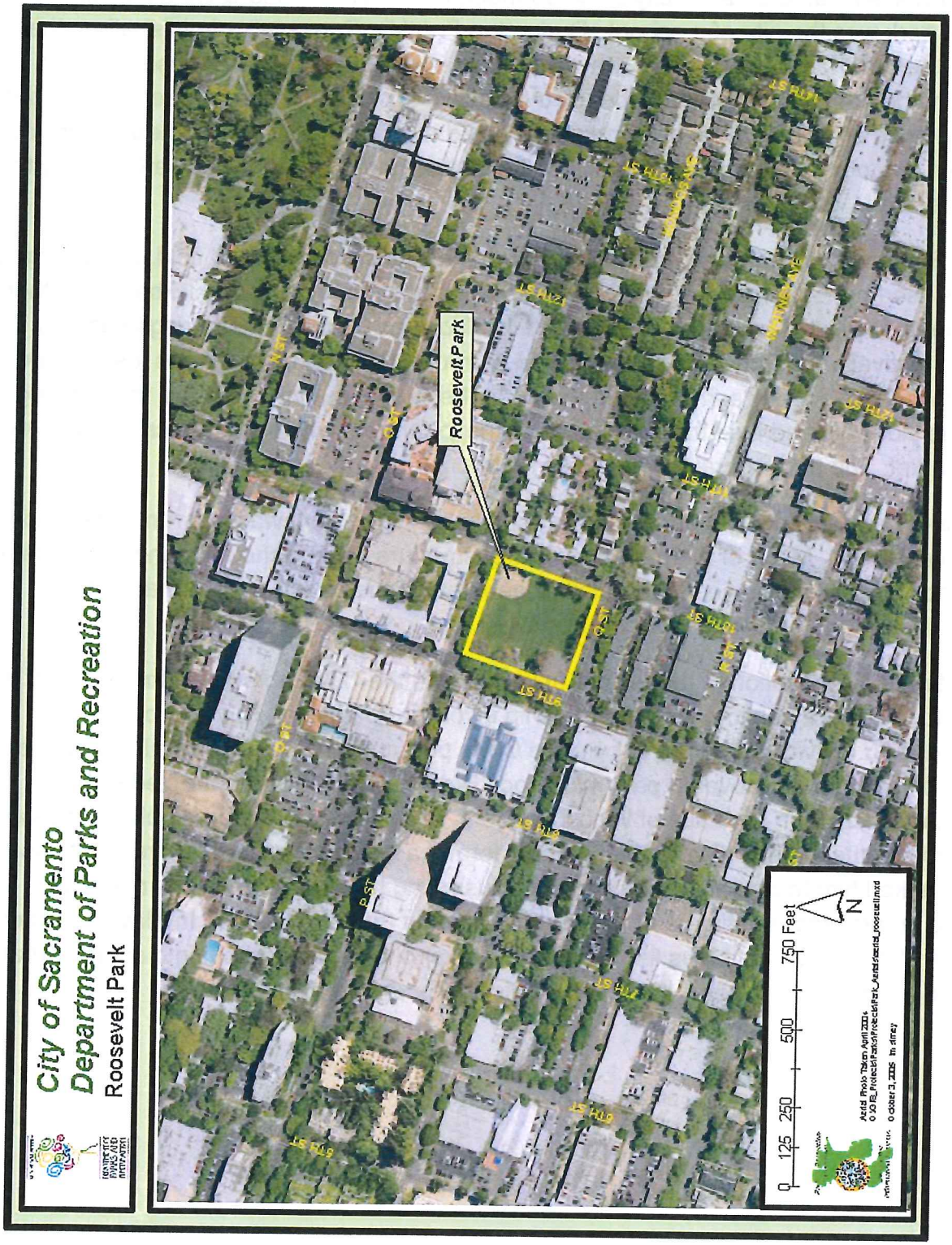
Roosevelt Park today features two basketball courts, an illuminated softball field, and a large turf area that is used by organized leagues and informal groups to play soccer, kickball and other sports. The northwestern corner of the turf area is also used for public gatherings such as picnics and festivals. A landscaped planter area surrounds the turf field and lies just outside a chain link fence that entirely surrounds the park. In the spring, summer and fall, the planting strip between the sidewalk and the street serves as home to farmers who sell produce at a weekly farmer's market. The park contains one public restroom.

Based on a review of Parks Department records, it appears the park was last renovated more than thirty years ago. Much of the park's basic infrastructure has reached the end of its useful life. To properly meet public needs for another generation, the park is in clear need of renovation.

To help catalyze a renovation of the park, CADA met with the City Parks Department's staff early last spring to suggest a public-private partnership involving CADA, the City and private organizations and individuals and to secure the City's permission to begin preliminary conceptual planning to show what a renovated park might look like. In April CADA contracted with a landscape architect, John Nicolaus of Wood Rodgers, to work with CADA in a public process to prepare a conceptual plan setting forth in graphic format a set of proposed park renovations. CADA also asked him to prepare a phasing plan illustrating how the renovations might be ordered and an architect's estimate of the cost to carry out the renovations. In May and again in June, CADA staff and Mr. Nicolaus led two public workshops to gather input into an early draft of the plan and to make adjustments based on public feedback.

Attachment 2

PARK LOCATION MAP



Attachment 3

PARK IMPROVEMENT ELEMENT DESCRIPTIONS

Playing Fields

Generally speaking, it makes the most sense to start with the turf renovation and basketball court resurfacing since the fields and the courts are the most heavily-used elements of the park. The playing field has become very deteriorated, with many areas of missing grass, inadequate irrigation, and grading problems. To address these issues, the conceptual plan proposes replacing the playing fields' irrigation system, re-grading the fields as needed, and re-seeding the lawn. As CADA staff begins considering resurfacing the basketball courts, we inquired with the Sacramento Kings regarding their potential interest in contributing. The Kings were enthusiastic but wanted to see the work completed quickly. Thus, this improvement moved to the top of the list. CADA will extend at the north and northwestern edges where the courts are too narrow, then the Kings, in partnership with the nonprofit Good Tidings Foundation, will apply the new surface in the Kings' trademark purple and grey colors.

Sitting Area and Perimeter

To conserve water, the conceptual plan proposes removal of a significant amount of turf along the western edge of the park inside the fence and replacing it with decomposed granite. Bench seating would be installed along the interior of the 9th Street fence to create an attractive place for office workers to sit and have lunch. Along the Q Street and 10th Street edges of the park, the sidewalks are several feet narrower than they are along the P and 9th Street edges, so the plan proposes widening these. Finally, the plan calls for replacement of grass in the planting strips along all four edges of the park and replacing these with decomposed granite or interlocking concrete pavers in the areas where the farmers markets happen (P and 9th Street edges) and possibly with drought tolerant plants and/or decomposed granite elsewhere.

Restroom

The existing restroom has become a nuisance. It is frequented by homeless individuals and also by persons selling drugs and engaging in other unlawful activities. The City would like for the restroom to be removed and replaced. Council Member Hansen's office, in particular, is suggesting replacing the existing restroom with a Portland Loo, an attractive, pre-fabricated metal one-person restroom that in other communities has proven to be highly durable, vandal-resistant, and quite safe.

Electrical

The existing sports lighting system serves the baseball field and features lighting that is energy-intensive and not able to be remotely controlled by City staff. The plan suggests replacing the lighting fixtures with new completely modern units on the existing poles. Elsewhere in the park, additional lighting is needed for security purposes. Finally, along the western edge of the park, the plan calls for installation of 110 volt outlets to meet the needs of vendors during festivals and farmers markets.

Fencing and Baseball-Related Items

The existing chain link fencing has reached the end of its useful life and needs to be replaced. The plan calls for replacing it with a heavy-duty vinyl-coated wire mesh fencing. The plan also calls for renovations to the deteriorated backstops and bleachers at the baseball diamond.

Site Furnishings and Additional Landscaping

As noted above, the plan calls for installation of benches with backs inside the 9th street fence and for backless benches similar to the ones at the 9th and P Street corner in the existing planter areas along the north side of the park, adjacent to the basketball courts, and at the southeast corner of the park. In conjunction with installation of these benches, the planter areas that lie just outside the existing perimeter fence would be replanted with new, hardy, drought-tolerant plants consistent with the images shown on the conceptual plan.

Miscellaneous

Finally, the plan calls for installation of public art at the northeast corner of the park, in the walkway between the baseball backstop and the sidewalk; a small play structure between the basketball courts and the restroom; and a plaque honoring the history of the park. The plan also calls for installation of a drinking fountain adjacent to the basketball court, small concrete tables and benches in the decomposed granite area along the eastern edge of the park, and trash receptacles in various locations.

Attachment 4 ROOSEVELT PARK CONCEPT LEVEL IMPROVEMENT PLAN

City of SACRAMENTO
Parks and Recreation

September 24, 2015

Parks and Recreation Commission
Sacramento, California

Honorable Members in Session:

SUBJECT: Drought Message and Trees Update

LOCATION: Citywide

RECOMMENDATION: Review and Comment

CONTACT PERSON: Kyle Raphael, Parks Superintendent, 916-808-1396

FOR COMMISSION MEETING: October 1, 2015

Per a request of the Parks and Recreation Commission, this report provides information on the "Drought Message and Trees Update"

A Call for Action:

The Parks Department recognizes that we are in a serve drought and the importance of protecting all trees in City parks. Several stakeholders including Parks, Urban Forest, Councilmember Harris and the Tree foundation met to discuss a plan to protect the trees from drought. The group agreed to increase park irrigation by 30% for the purpose of extending the life of the shade canopy. This has already happened as of June 22, 2015. In the interim, Urban Forestry is conducting preliminary assessments in various parks that have been identified by Park Maintenance staff as having trees in distress. Once this report is conducted we will determine if these trees need removal due to distress or other factors such as disease/pathogens, bark beetles, etc.

Respectfully Submitted,
Mamie Brown for

R. Kyle Raphael; Parks Superintendent

SELECTED PARK TREE RISK ASSESSMENT - Priority 1				
PARK NAME	ADDRESS	APROX # TREES	COMMENTS	PRIORITY
Fremont Park	1515 Q St.	67	All trees	1
Hagginwood Park	3271 Marysville Blvd/	214	All trees	1
Marshall Park	915 27th St.	80	All trees	1
McClatchy Park	3500 5th Ave.d.	189	All trees	1
Miller Park	2710 Ramp Way	231	All trees	1
Roosevelt Park	1615 9th St.	31	All trees	1
Southside Park	2115 6th St.	278	All trees	1
William Land Park	3800 Land Park Drive	1934	All trees	1

Sacramento Regional Conservation Corp (SRCC)
Tree Mulching Schedule

Timeline/Site/General Info

1. Nielsen Park: 9/15- 9/17– **2.25 days** Meeting spot location: soccer field by school
   # Trees to be mulched: 57 Amount of Mulch needed (in yds.): 240 yds.
   Park Supervisor: Kirk Crump – (916) 869-8313

2. Gardenland Park: 9/22 -9/24 – **3 days** Meeting spot location: parking lot
   # Trees to be mulched: 50 Amount of Mulch needed (in yds.): 380 yds.
   Park Supervisor: Tom Thornton – (916) 216-2781

3. Southside Park: 9/28-10/01 – **4 days** Meeting spot location: the stage area on T Street
   # Trees to be mulched: 122 Amount of Mulch needed (in yds.): 400 yds.
   Park Supervisor: Tony Ulep – (916) 712-1356

4. Hagginwood Park:10/05-10/08 – **4 days** Meeting spot location: parking lot
   # Trees to be mulched: 65 Amount of Mulch needed (in yds.): 500 yds.
   Park Supervisor: Tom Thornton – (916) 216-2781

5. Simms Park (Week 1): 10/12-10/15 – **4 days** Meeting spot location: picnic area by gazebo
   (Week 2): 10/19-10/20 – **2 days**
   # Trees to be mulched: 92 Amount of Mulch needed (in yds.): 400 yds.
   Park Supervisor: Kirk Crump – (916) 869-8313

6. *McClatchy (Week 1): 10/21-10/22 – **2 days** Meeting spot location: main gate
   (Week 2): 10/26-10/27 – **2 days**
   # Trees to be mulched: 90 Amount of Mulch needed (in yds.): 800 yds.
   Park Supervisor: Tiger Badhan – (916) 275 -0887

7. *Oak Park Comm. Ctr. : 10/28- 10/29 – **2 days** Meeting spot location: East end of parking lot
   # Trees to be mulched: 50 Amount of Mulch needed (in yds.): 380 yds.
   Park Supervisor: Tiger Badhan – (916) 275 -0887

Total Time: 25.25 Days
Total Trees: 526 Trees

**Please note that the last 2 sites may interchange the number of days dependent upon how quickly the site is completed.*

Resources

1. SRCC will provide 1 crew (1 Supervisor and 8 workers) between the hours of 7:00 am – 3:30 pm (please note that city crews leave park areas no later than 2:00 pm. The remaining available time is for SRCC site clean-up and handout of fliers).
2. City of Sacramento Park Maintenance Division will provide mulch/woodchips, tractor and Equipment Operator to run the tractor along with regularly scheduled staff located within the site location.
3. Park Supervisor will be responsible party for coordinating of mulch drop-off