

## Parks and Recreation Commission

### COMMISSION MEMBERS

Caliph Assagai, Chair	Kelly Conroy	Shannon McKinley	David Heitstuman
Lynn Lenzi	Christiana Dominguez	Shane Singh	Dave O'Toole
Fatima Malik	Terri Shettle	Toni Colley-Perry	

### CITY STAFF:

*Jim Combs, Director of Parks and Recreation*  
*Lori Harder, Support Services Manager*

### ***Historic City Hall Hearing Room***

***915 I Street***

***September 3, 2015 – 6:30 p.m.***

*The Parks and Recreation Commission is a commission of the City Council that provides recommendations and advise on policies, projects and other matters pertaining to parks, recreation, trees, and human services affecting the City of Sacramento.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the beginning of the meeting. Comments on controversial items may be limited and any large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160). **Speaker slips are located in the entryway of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall. The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Chair. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Monday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Parks and Recreation Department at 915 I Street, New City Hall, 3<sup>rd</sup> Floor (25 cents per page). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks and Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.*

# **PARKS AND RECREATION COMMISSION MEETING**

**Thursday, September 3, 2015 – 6:30 P.M.**

*Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814*

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

## **Call to Order – 6:30 p.m.**

**Roll Call / Commissioner Introduction**

## **Public Comments- Matters Not on the Agenda**

1. To be announced

## **Public Hearings**

2. None

## **Special Oral Presentation**

3. **Township 9's Demonstration Pump Bike Park**

**Location:** Richards Boulevard and North 10<sup>th</sup> Street, Council District 3

**Recommendation:** Review and Comment

**Contact:** Shannon Brown, Operations Manager, 808-4070; Steve Goodwin, President of Township 9, 768-7760

## **Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. **Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for August 6, 2015

**Contact:** Lori Harder, Support Services Manager, 808-5172

5. **Adopt a Meeting Calendar for the Remainder of Calendar Year 2015**

**Location:** Citywide

**Recommendation:** Adopt a Meeting Calendar for 2015 and annually thereafter.

**Contact:** Lori Harder, Support Services Manager, 808-5172

## **Discussion/Action Reports**

Discussion/Action reports include oral presentations including those recommending review and comment

### **6. Park Site CC1 Master Plan Amendment**

**Location:** At the southwest corner of the intersection of 19<sup>th</sup> and Q Streets in Midtown; Council District 4

**Recommendation:** Staff recommends that the Parks and Recreation Commission support the Master Plan Amendment for Park Site CC1.

**Contact:** C. Gary Hyden, Supervising Landscape Architect, 808-1949

### **7. Overview of the Department of Parks and Recreation's "Adopt a Park" Program**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Kyle Raphael, Park Superintendent, 808-1396

### **8. Parks and Recreation Director Report (Oral): August and September 2015 Highlights**

**Recommendation:** Review and Comment

**Contact:** James L. Combs, Parks and Recreation Director, 808-8526

## **Questions, Ideas, and Announcements of Commission Members**

## **Adjournment**

City of  
**SACRAMENTO**  
Parks and Recreation

Meeting Minutes of the  
Parks and Recreation Commission

**AGENDA**

Thursday, August 6, 2015

Historic City Hall Hearing Room 915 I Street, Sacramento

**Call to Order – 6:30 p.m.**

**Roll Call / Commissioner Introduction**

Chairperson Assagai called the meeting to order at 6:35 p.m. All commissioners were in attendance except Commissioners O'Toole and Heitstuman.

**Public Comments- Matters Not on the Agenda**

1. Mr. Ron Emslie spoke to concerns about McClatchy Park including smoking, drug use and garbage.

**Public Hearings**

2. None

**Special Oral Presentation**

3. None

**Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

**4. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for June 4, 2015 (July 9<sup>th</sup> meeting cancelled)

**Contact:** Lori Harder, Support Services Manager, 808-5172

**Action:** Moved, seconded and carried to approve as mailed. (Dominguez/Lenzi: Ayes: Lenzi, Conroy, Singh, Dominguez, Assagai, Malik, McKinley; Abstained: Shettle; Absent: Heitstuman, O'Toole)

### Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

**5. Informational Report: What is Pickleball?**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Rich Waters, Heritage Park Pickleball Association, 599-6329

Mr. Rich Waters gave an overview of this growing sport that is primarily played on tennis courts by older adults, and can be played on indoor basketball courts. Commissioners asked about outreach, use of social media, how existing courts are modified for the game, and how to introduce to additional areas in Sacramento.

**6. Parks and Recreation Director Report (Oral): July and August 2015 Highlights**

**Recommendation:** Review and Comment

**Contact:** James L. Combs, Parks and Recreation Director, 808-8526

Director Jim Combs gave an update on outcomes of the FY 16 budget process and a new bike park facility.

### Questions, Ideas, and Announcements of Commission Members

Commissioners requested future agenda items including bike parks, urban agriculture, regional park funding, the "Adopt a Park" program, and how the City of Sacramento is responding to City tree care during the drought.

**Adjournment** The meeting adjourned at 7:28 p.m.

Respectfully submitted:



Lori Harder, Support Services Manager  
Department of Parks and Recreation

Approved by:

Caliph Assagai, Chairperson  
Parks and Recreation Commission

City of  
**SACRAMENTO**  
Parks and Recreation

August 26, 2015

Parks and Recreation Commission  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** Adopt a Meeting Calendar for the Remainder of Calendar Year 2015

**LOCATION:** N/A

**RECOMMENDATION:** Adopt a Meeting Calendar for the Remainder of Calendar Year 2015 and annually thereafter.

**CONTACT PERSON:** Lori Harder, Support Services Manager, 808-5172

**FOR COMMISSION MEETING:** September 3, 2015

Per a request from the City Clerk's Office, the Parks and Recreation Commission is requested to adopt a meeting calendar for the remainder of 2015 and, beginning in 2016, to adopt a meeting calendar annually. This will be consistent with all other City boards and commissions.

Respectfully Submitted,



Lori Harder

SEPT - DEC CALENDAR

**JANUARY 2015**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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**FEBRUARY 2015**

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**MARCH 2015**

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**APRIL 2015**

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**MAY 2015**

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**JUNE 2015**

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**JULY 2015**

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**AUGUST 2015**

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**SEPTEMBER 2015**

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**OCTOBER 2015**

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**NOVEMBER 2015**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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**DECEMBER 2015**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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27	28	29	30	31		

**Meeting Frequency:** Meetings are held monthly.  
**Meeting Location:** 915 I Street 2nd Floor Hearing Room  
 Historic City Hall Sacramento, CA 95814  
 Meetings are subject to cancellations due to lack of quorum.

City of  
**SACRAMENTO**  
Parks and Recreation

August 26, 2015

Parks and Recreation Commission  
Sacramento, California

**SUBJECT:** Park Site CC1 Master Plan Amendment

**LOCATION:** At the southwest corner of the intersection of 19<sup>th</sup> and Q Streets in Midtown;  
Council District 4

**RECOMMENDATION:** Staff recommends that the Parks and Recreation Commission support the Master Plan Amendment for Park Site CC1.

**CONTACT PERSON:** C. Gary Hyden, Supervising Landscape Architect, 916-808-1949

**FOR MEETING DATE OF:** September 3, 2015

**SUMMARY:** Staff is seeking support for City Council adoption of the Park Site CC1 Master Plan Amendment. The major difference between the master plan amendment and the approved master plan is the inclusion of a dog park. The dog park consists of a large and small dog area interwoven with a plaza space and landscaping. Other major additions include five custom designed arbor/shade structures, custom dog fences, unique sculptural elements, special paving, custom site furniture, low water use plantings.

The following is the design concept for the Master Plan Amendment:

The Urban Dog Park, Public Plaza, and Community Garden will be a public space centerpiece for the Midtown Area. It will be a safe, functional, and aesthetically pleasing community amenity. It will reflect the character of the Midtown architectural fabric in materials, design, and scale. A successful design will also capture the "je ne sais quoi" of the Midtown culture.

The facility will be designed using Crime Prevention Through Environmental Design (CPTED) principles, small public space design principles, and the latest proven dog park development principles. The three major elements of the facility are a community garden, dog park, and urban plaza space. Appropriate planting design will weave these elements together to create a unified whole that meets the functional, security, and aesthetic goals for the project.

**Public Plaza:** The public plaza will be approximately 3,000 square feet. The plaza will be oriented to the corner of Q and 19<sup>th</sup> street. It will have a visual impact that can be experienced by motorists and pedestrians. It will reflect the character of Midtown in architecture and scale. A significant interactive public art sculpture will anchor the corner of Q and 19<sup>th</sup> Street. The plaza will function as an urban plaza and gateway to the adjacent dog park facilities.

**Perimeter Development:** The public plaza area will avoid extensive hardscape interface with the street frontage by providing a minimum five foot landscape buffer between the street and dog park fencing. If turf is used adjacent to the street frontage it will be a minimum of twenty

**Parks and Recreation Commission Meeting 9-3-15**  
**RE: Park Site CC1 Master Plan Amendment**

five feet wide. The property line adjacent to the Regional Transit line will maximize the useable space in the park by developing a semi-transparent fence at the property line, to match fencing type at designated park areas. The fence facing the park will have public art relevant to the adjacent park use. The art will not be part of the City's permanent Art In Public Places collection. It will be considered temporary. This will allow maximum flexibility and control in artist selection and art design. Although not considered part of the permanent collection, the fence art will require Sacramento Municipal Arts Commission approval. The dog park fencing will consist of vinyl clad chain link fencing with top and bottom rails, decorative tubular steel fencing, or other material approved by the City. The fencing color will be selected based on the overall site development design scheme. The fence will be designed in a fashion to prevent small dogs from escaping. The side of the dog park that borders the community garden will have an eight foot landscape buffer between the garden plots and the dog park with the fence located on the dog park side of the buffer.

**Dog Park Areas:** Separate fenced areas for large dogs and small or timid dogs separated by fencing is strongly recommended. The large dog area will be a minimum of 10,000 square feet and the small and/or timid dog area will be a minimum of 5,000 square feet. Each area will have a sally-port gate system to allow dog owners to leash and unleash their dogs in a safe and controlled space. The dog park areas will have drinking fountains, benches and shade (both natural and fabricated.) Each dog park area will have a minimum of one shade structure. Each shade structure top shall be solid (fabric or metal) and provide a minimum of 200 square feet of shade with a hard surface area equal in size on the ground plane directly below. A portion of the shade area ground surface can accommodate fixed seating (benches, etc., however a portion will also be left open to accommodate portable chairs brought to the site by dog owners. The surfaces for the dog park will be those recommended in the current dog park design literature and approved by the City. Use of natural turf will be kept to a minimum.

**Community Garden:** The Community Garden will follow the proven design principles employed in the other successful community gardens in the City. Although the community garden is funded as a separate project, the design must be well integrated with the other elements of the facility as described in the "Design Concept".

**Plant Palette and Design:** The plant palette will reflect the "new realities" of water conservation planting in California. And, to the extent possible it will also function as an informal demonstration garden for drought tolerant planting. The use of the "River Friendly Planting Guidelines" is strongly encouraged. The planting design will also follow the CPTED principles for planting, including sightlines, shrub heights, etc. Plants will also be selected for their ability to withstand the abuse common in a public setting as well as for their ability to provide continuous groundcover, color, and low maintenance. Use of perennials and annuals is strongly discouraged. The planting design will incorporate the use of mass plantings for color and texture effect. In addition, the development of a small tree grove using a species that provides the maximum seasonal interest while meeting the low maintenance requirements of public park projects is strongly encouraged. If turf is incorporated into the design it should provide useful functional passive space. The turf will be from sod and it will be a low water use turf approved by the City.

**Irrigation System:** The irrigation system will have an automatic controller that is compatible with and connected to the City's existing central control system. Subsurface and drip (emitter)

Parks and Recreation Commission Meeting 9-3-15  
RE: Park Site CC1 Master Plan Amendment

irrigation will not be used.

**BACKGROUND:** Park Site CC1 is a 0.9 acre neighborhood park, acquired between 2008 and late 2009 using primarily Workforce Housing Rewards Grand funds, administered through the State Department of Housing and Community Development.

The current Master Plan for the park shows a central water feature encircled by a hardscape plaza. The hardscape plaza space includes interesting patterns and designs to break the space. Seating and tables wrap around the water feature and are shaded by an overhead shade structure. Interactive art wraps around the opposite side of the water feature. Landscaping includes plantings with low water needs along the park's border with light rail tracks and in several raised planting beds containing seat-walls. The park has three entry points; the main entry to the park is from the street corner at 19<sup>th</sup> and Q Streets and the southeast corner of the park, also on 19<sup>th</sup> Street. A third entry is located on Q Street in the northwest corner of the site. Because 19<sup>th</sup> Street is a busy one-way street, safety fencing will be installed along the 19<sup>th</sup> Street border. In addition, the park design ties into the surrounding neighborhood by continuing the bench design and overhead trellises that are found along the 19<sup>th</sup> Street frontage between the regional transit lines and S Street (in front of the shopping center containing the Midtown Safeway). A small turf area is proposed along Q Street. The park also includes a 25 plot community garden along the western border.

**POLICY CONSIDERATIONS:**

Providing parks and recreation facilities is consistent with the City's strategic plan to achieve sustainability and livability and to expand economic development throughout the City.

In general park facilities within the City that do not function as an evening athletic venue have operation hours from dawn to dusk. However, given the unique location and design of this facility, evening use lighting has been incorporated into the design. The evening use lighting will be constructed in a future phase. Once the lighting is in place, operation hours for this facility will be extended from dawn to 10:00 p.m.

Respectfully submitted,



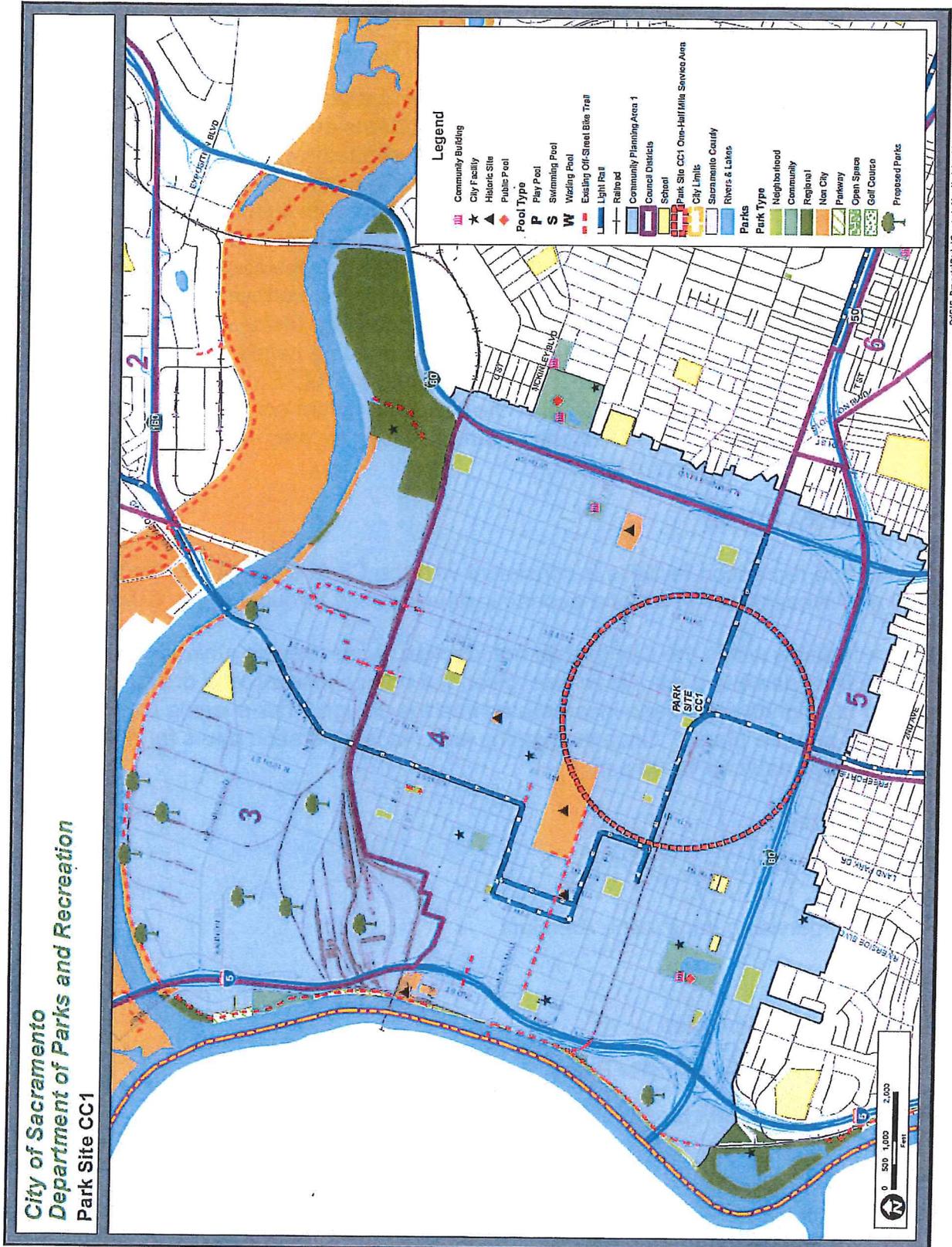
C. Gary Hyden, Supervising Landscape Architect

Attachment 1 - Park Location Map

Attachment 2 - Approved Park Master Plan

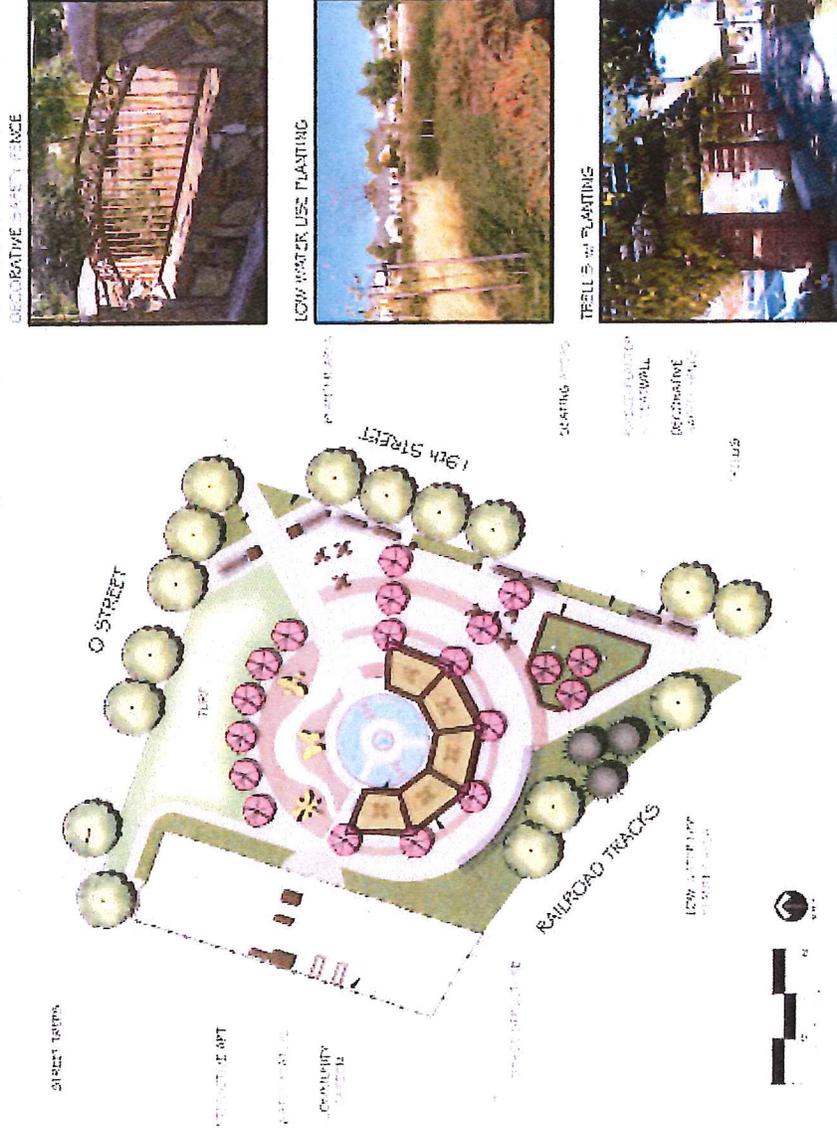
Attachment 3 – Proposed Park Master Plan Amendment

Attachment 1 Park Location Map



Attachment 2 Approved Park Master Plan Park Site CC1

CONCEPT PLAN



SAVINGS PATTERN



INTERACTIVE ART



COMMUNITY GARDEN



DECORATIVE SAFETY FENCE



LOW WATER USE PLANTING



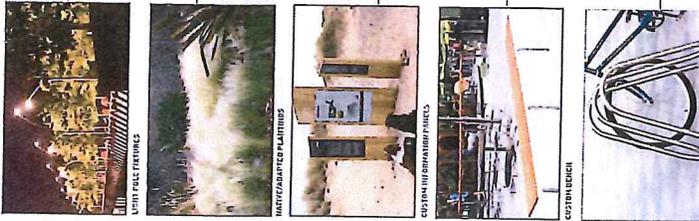
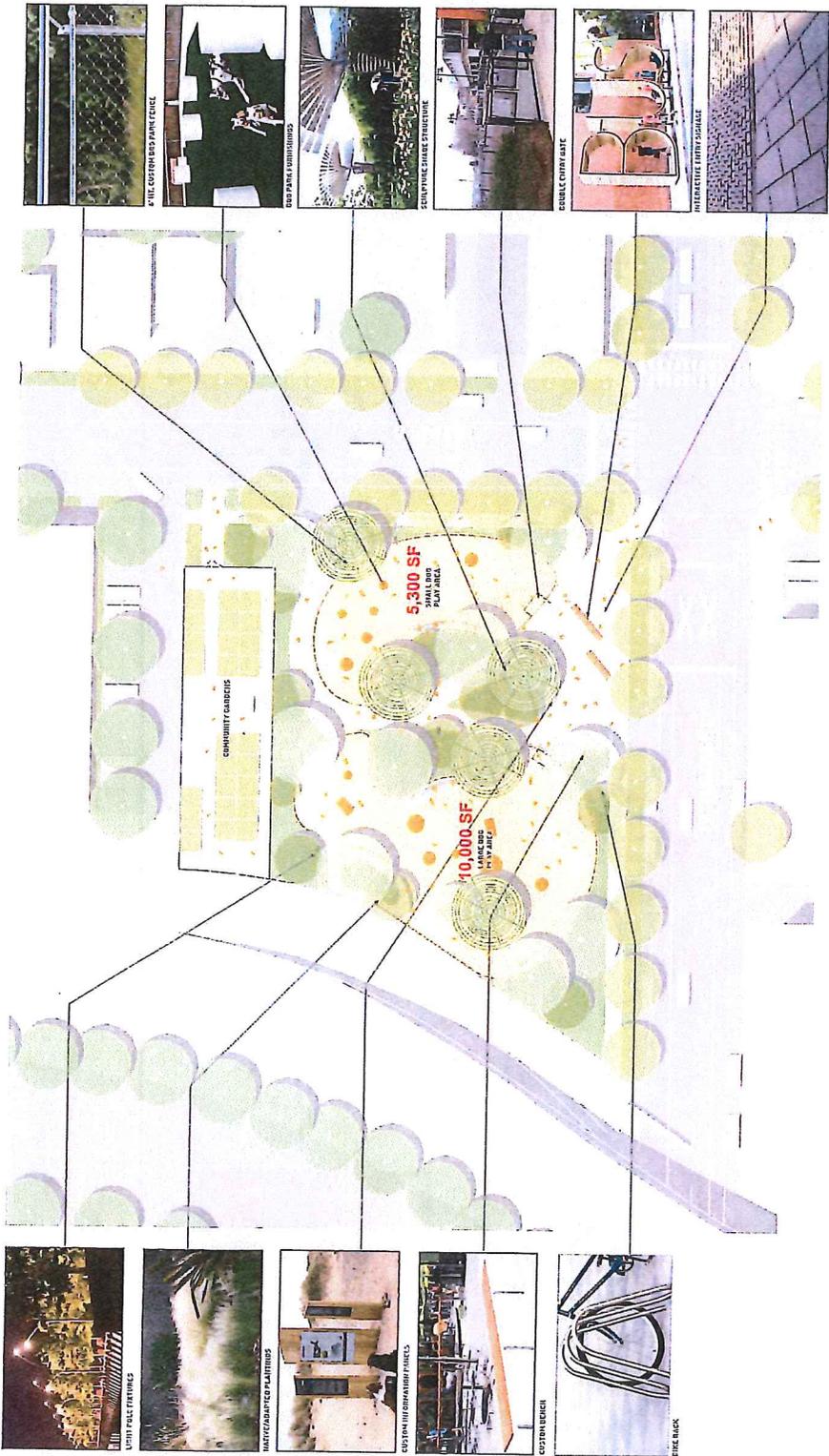
TRELLIS W/ PLANTING

19TH & Q STREET PARK

AUGUST 2011

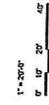
The City of Sacramento  
 Parks and Recreation Department

Attachment 3 Draft Park Master Plan Amendment



**QUADRIGA**  
 landscape architecture and planning  
 sacramento | santa rosa | san francisco

**MIDTOWN DOG PARK**  
 MASTER PLAN



City of  
**SACRAMENTO**  
Parks and Recreation

August 26, 2015

Parks and Recreation Commission  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** Overview of the Department of Parks and Recreation's "Adopt a Park" Program

**LOCATION:** Citywide

**RECOMMENDATION:** Review and Comment

**CONTACT PERSON:** Kyle Raphael, Park Superintendent, 808-1396

**FOR COMMISSION MEETING:** September 3, 2015

Volunteers help with various stewardship activities in city parks, trails, and natural areas. Activities vary by season, and training and tools are provided. Opportunities are available in all neighborhoods, and many activities are great for large groups, families, or youth groups with adult supervisors.

The program launched in June 2006 with 540 volunteers. Twenty areas were "adopted" for maintenance help, in addition to seven biketrail/parkways. Activities included one day and multiple general clean up days to Creek Week and Earth Day focuses.

Today 63 parks, bikeways and dog parks have been adopted throughout the city. Over 2100 volunteers have worked 3464 hours. Program highlights include:

- The Land Park Volunteer Corps which draws over 100 citizens each month to spend half a Saturday on tasks organized with park maintenance. An additional outcome of the program, at this and other sites, is neighbors getting to know each other and getting exercise.
- In North Natomas, a property assessment helps fund a specialized volunteer program in parks in that area. These efforts are spearheaded by Elena Quintero.

Parks and Recreation Commission  
September 3, 2015  
Adopt a Park Program  
Page 2

- A Partnership with UC Davis International Extension Education Program, City staff hosted 85 Chinese teens who volunteered at Miller, Southside, Riverbend and Seymour Park for general cleanup projects.
- A former partnership with the Church of LDS, their Helping Hands Volunteer Day brought 1500 volunteers to Land Park for cleanup, bench repairs, mulching trees and flower beds and many other maintenance needs.

Presently, in addressing impacts from the draught, staff is working with volunteers to complete "Mulch Madness" projects throughout all our parks and bike trails. This program helps maintain and preserve trees by retaining water in and around the base of the trees and keeping them thriving for future generations to enjoy.

Over 107 parks could be helped through "adoption". Anyone interested in volunteering or adopting a park can contact Richard Perez, Parks Volunteer Coordinator Richard Perez. Volunteers are asked to wear closed toed shoes and are encouraged to bring work gloves.

Respectfully Submitted,



Kyle Raphael