

Parks and Recreation Commission

COMMISSION MEMBERS

Caliph Assagai, Chair	David Heitstuman	Shannon McKinley	Terri Shettle
Julie Murphy	Jag Bains	District 3 - vacant	Shane Singh
Fatima Malik	Dave O'Toole	District 8 - vacant	

CITY STAFF:

Christopher C. Conlin, Director of Parks and Recreation
Camille Wise, Program Specialist

Historic City Hall Hearing Room

915 I Street

April 7, 2016 – 6:30 p.m.

The Parks and Recreation Commission is a commission of the City Council that provides recommendations and advise on policies, projects and other matters pertaining to parks, recreation, trees, and human services affecting the City of Sacramento.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the beginning of the meeting. Comments on controversial items may be limited and any large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160). **Speaker slips are located in the entryway of the hearing room and should be completed and submitted to the Commission Secretary.**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall. The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Chair. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Monday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Parks and Recreation Department at 915 I Street, New City Hall, 3rd Floor (25 cents per page). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks and Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

PARKS AND RECREATION COMMISSION MEETING

Thursday, April 7, 2016 – 6:30 P.M.

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

Call to Order – 6:30 p.m.

Roll Call / Commissioner Introduction

Public Comments- Matters Not on the Agenda

1. To be announced

Public Hearings

2. None

Special Oral Presentation

3. None

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. **Parks and Recreation Commission Meeting Minutes**

Location: Citywide

Recommendation: Approve Commission minutes for March 3, 2016

Contact: Camille Wise, Program Specialist, 808-8830

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

5. **Special May Meeting Date of Wednesday, May 4 at 6 pm (Oral)**

Location: Historic City Hall Hearing Room

Recommendation: Approved Proposed Action

Contact: Camille Wise, Program Specialist, 808-8830

6. Nominations for Chair and Vice Chair (Oral)

Location: Historic City Hall Hearing Room

Recommendation: Nominate Chair and Vice Chair to Take Office in May

Contact: Camille Wise, Program Specialist, 808-8830

7. Teen Services Youth Employment (Oral)

Location: Citywide

Recommendation: Review and Comment,

Contact: Kim Mohler, Recreation Superintendent, 808-8378

8. Proposed Park Capital Improvement Program FY2016/17

Location: Citywide

Recommendation: Review and Comment

Contact: C. Gary Hyden, Park Planning and Development Manager, 808-1949

9. Park Plaza Closure in Exchange for Vacant Fire Department Land Adjacent to Barandas Park

Location: 1640 West El Camino Avenue, Council District 3; and Northwest corner of Grasslands Drive and West El Camino Avenue, Council District 4; both sites are within the South Natomas Community Plan Area

Recommendation: Support closure of Park Plaza

Contact: Mary de Beauvieres, Principal Planner, 808-8722

10. Parks and Recreation Director Report (Oral): Review Highlights for March

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, 808-8526

Questions, Ideas, and Announcements of Commission Members

Adjournment



Meeting Minutes of the
Parks and Recreation Commission
AGENDA

Thursday, March 3, 2016

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

Call to Order – 6:30 p.m. Roll Call / Commissioner Introduction

Vice Chair Terri Shettle called the meeting to order at 6:30 p.m. All commissioners were in attendance except Commissioner Assagai arrived at 6:39 p.m. and Commissioner O'Toole arrived at 6:40 p.m.

Public Comments- Matters Not on the Agenda

1. None

Public Hearings

2. None

Special Oral Presentation

3. None

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for Feb 4, 2016

Contact: Camille Wise, Program Specialist, 808-8830

Action: Moved, seconded and carried to approve the consent calendar.

(Heitstuman/Singh. Ayes: Assagai, Conroy, Heitstuman, Malik, Murphy, O'Toole, Shettle, Singh. Abstain: McKinley)

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment

5. Hot Spots (Oral)

Location: Council Districts 1,2,3,5,6,7,8

Recommendation: Review and comment

Contact: Vincene Jones, Program Manager, 808-5072; Sylvia Fort, Recreation Manager, 808-8381

Sylvia Fort, Recreation Manager, made a presentation highlighting the history, outreach, programming, attendance, and funding of the program. Hot Spots is funded by Measure U, and offers free of charge to youth ages 13-19 at six locations, safe and supervised recreation on Friday nights. Commissioners commented that they would like the Department to report back with information on the number of individual youth who attend the program at each site, impact on decrease in crime statistics, capacity of program sites, and demographics of participants.

6. Proposed 2016 Parks and Recreation Programming Guide (PRPG) Process

Location: Citywide/All Districts

Recommendation: Review and Comment

Contact: Mary de Beauvieres, Principal Planner, 808-8722

Mary de Beauvieres, Principal Planner, made a presentation on the purpose and process to develop the Parks and Recreation Programming Guide (PRPG). The Guide is used to prioritize the list of unfunded parks and recreation projects that is created through a public review process. Staff is in the process of developing a new PRPG, and will return to the Parks and Recreation Commission with a draft later in the year. Commissioners voiced concerns about outreach and engagement for residents to participate in the PRPG public process, and coordination with the Transportation Planning Guide to ensure public access to the park projects.

7. Parks and Recreation Director Report (Oral): Review

Highlights for February

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, 808-8526

Christopher Conlin, Director, introduced himself to the Commission and thanked them for their dedication and service. Christopher shared his passion for parks, Sacramento's community base, and his related experience as former director for the State Parks Department and the Boating and Waterways Program. He also shared his leadership style, current strategic planning efforts for the department, and plans to work in partnership with the Commission to make the Parks and Recreation Department better.

Questions, Ideas, and Announcements of Commission Members

Commissioner Singh would like to discuss a different meeting date for the May meeting because it's Cinco de Mayo. Staff will poll Commissioners to consider alternate dates.

Commissioner Conroy announced that this will be her final meeting because she is resigning.

Adjournment

Commissioner Assagai called the meeting at 7:30 pm



Respectfully submitted:
Camille Wise, Resource Development Specialist
Department of Parks and Recreation

Approved by:

Caliph Assagai, Chairperson
Parks and Recreation Commission

City of
SACRAMENTO
Parks and Recreation

March 30, 2016

Parks and Recreation Commission
Sacramento, California

Honorable Members in Session:

SUBJECT: Proposed Park Capital Improvement Program FY 2016/17

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION: Review and comment

CONTACT PERSON: C. Gary Hyden, Park Planning and Development Manager; 916-808-1949

FOR COMMISSION MEETING: April 7, 2016

Summary

The proposed Park Capital Improvement Program (CIP) for Fiscal Year 2016/17 consists of 18 projects totaling \$3,350,700. The primary focus of this year's CIP is the renovation of existing parks and the preparation of three master plan amendments for existing parks. The proposed project list and associated funding are listed in Attachment A.

The CIP projects are generally funded through developer-related sources: Park Development Impact Fee (PIF) and Quimby In Lieu Funds. Other funding sources may include the Land Park Trust Fund, Measure U Funds, State and Federal grants, competitive or block grants, and private foundation grants or gifts.

In recent years development-related funding available for CIP projects was significantly reduced due to the contracting economy. However, this year funding has rebounded; staff expects that available funds for next year's program will continue to grow.

Department of Parks and Recreation
Park Planning and Development Division
915 I Street, 3rd Floor
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One of the significant challenges facing the CIP is its relationship to park maintenance funding. The funding used for CIP projects cannot be used for maintenance and

repairs. The maintenance funding issue has been addressed for parks in newer developments through the creation of a Citywide Community Facilities District (CDF). Subdivision developers are now required to create a CDF to provide full maintenance funding for the park facilities within the development. However, in the older parks in the City, which were developed previous to the implementation of the CDF in 2002, the major funding source for maintenance is the City's General Fund. The General Fund was impacted by the Recession which in turn impacted the funds available for maintenance and repairs for parks.

Therefore, staff has focused this year's CIP on the renovation of major elements in older parks in the City. These elements include playgrounds, parking lots, and dog parks, as well as master plan amendments for several older parks. The goal is to improve and update existing parks without creating an additional impact on maintenance costs. Staff believes that this approach, coupled with the maintenance and repair dollars provided through Measure U funding will be a substantial step in rejuvenating the older parks in the City without adversely impacting park maintenance. Staff anticipates that this approach to park development will be the main focus of the annual Park Development CIP for the next year as well.

Policy Considerations

Providing parks and recreation facilities is consistent with the City's strategic plan to achieve sustainability and livability and to expand economic development throughout the City.

Attachment 1 – Proposed Capital Improvement Projects for FY2016/17

ATTACHMENT A
Proposed Capital Improvement Projects for FY 2016/17

Council District	CIP Number	CIP Name	CIP Amount	CIP District Total
1	L19140400	NNRP Master Plan Amendment Study	125,000.00	
1	L19007200	Sycamore Park Tennis Courts Rehabilitation	250,000.00	
1		Art in Public Places: Planning Area 10	7,500.00	
				382,500.00
2	L19190200	Robertson Park Master Plan Amendment Study	100,000.00	
2	L19111100	Carl Johnston Park Playground Renovation	200,000.00	
2	L19147100	Woodlake Park Playground Renovation	150,000.00	
2	L19126500	Richardson Village Park Playground Renovation	200,000.00	
2		Art in Public Places: Planning Area 8	13,000.00	
				663,000.00
4A	L19154200	J Neely Johnson Park Improvements	200,000.00	
4A	L19179500	Winn Park Improvements	200,000.00	
4A		Art in Public Places: Planning Area 1	8,000.00	
4A				408,000.00
5	L19111600	Colonial Park Shade Structure	35,000.00	
5	L19178100	Woodbine Park Playground Renovation	300,000.00	
5	L19261000	Temple Avenue Park Playground Renovation	200,000.00	
5	L19210100	Mangan Park Master Plan Amendment	50,000.00	
5		Art in Public Places: Planning Area 5	11,700.00	
5				596,700.00
6	L19221000	Glenbrook Park Improvements	500,000.00	
6		Art in Public Places: Planning Area 6	10,000.00	
6				510,000.00
7A	L19182200	Lewis Park Tennis Court Renovation	180,000.00	
7A	L19280000	Sojourner Truth MPA	30,000.00	
7A		Art in Public Places: Planning Area 3	4,200.00	
7A				214,200.00
8	L19118300	Freeport Park Playground Renovation	182,500.00	
8	L19208100	Wood Park Playground Renovation	182,500.00	
8	L19014100	North Laguna Pond Renovation	200,000.00	
8		Art in Public Places: Planning Area 4	11,300.00	
				576,300.00
TOTAL CIP FOR FY 2016/17			3,350,700.00	

City of
SACRAMENTO
Parks and Recreation

March 25, 2016

Parks and Recreation Commission
Sacramento, California

Honorable Members in Session:

SUBJECT: Park Plaza Closure and Transfer to the Fire Department for a New Fire Station 15 in Exchange for Vacant Fire Department Land Adjacent to Barandas Park

LOCATION AND COUNCIL DISTRICT: 1640 West El Camino Avenue, Council District 3; and Northwest corner of Grasslands Drive and West El Camino Avenue, Council District 4; both sites are within the South Natomas Community Plan Area

RECOMMENDATION: Staff recommends Parks and Recreation Commission support closure of Park Plaza. The land would be transferred to the Fire Department as the site for a new Fire Station 15 in exchange for a vacant Fire Department site located adjacent to Barandas Park, along with funding for the new park site improvements.

CONTACT PERSON: Mary de Beauvieres, Principal Planner, 808-8722

FOR COMMISSION MEETING: April 7, 2016

Summary

Fire Station 15 is currently located at 1591 Newborough Drive. It is past its useful life and is in need of replacement. A new location for a fire station is proposed which will improve overall emergency response time for the areas being served, and provide sufficient land to build larger, modern fire stations with reasonable accommodations for staff. The new location for the fire station requires the City to change the use of two City-owned properties: Park Plaza at 1640 West El Camino Avenue, and a site originally acquired for a fire station adjacent to Barandas Park, located at the northwest corner of Grasslands Drive and West El Camino Avenue.

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In accordance with State law, when a public park is proposed to be relocated, the substitute land and facilities need to have comparable characteristics and

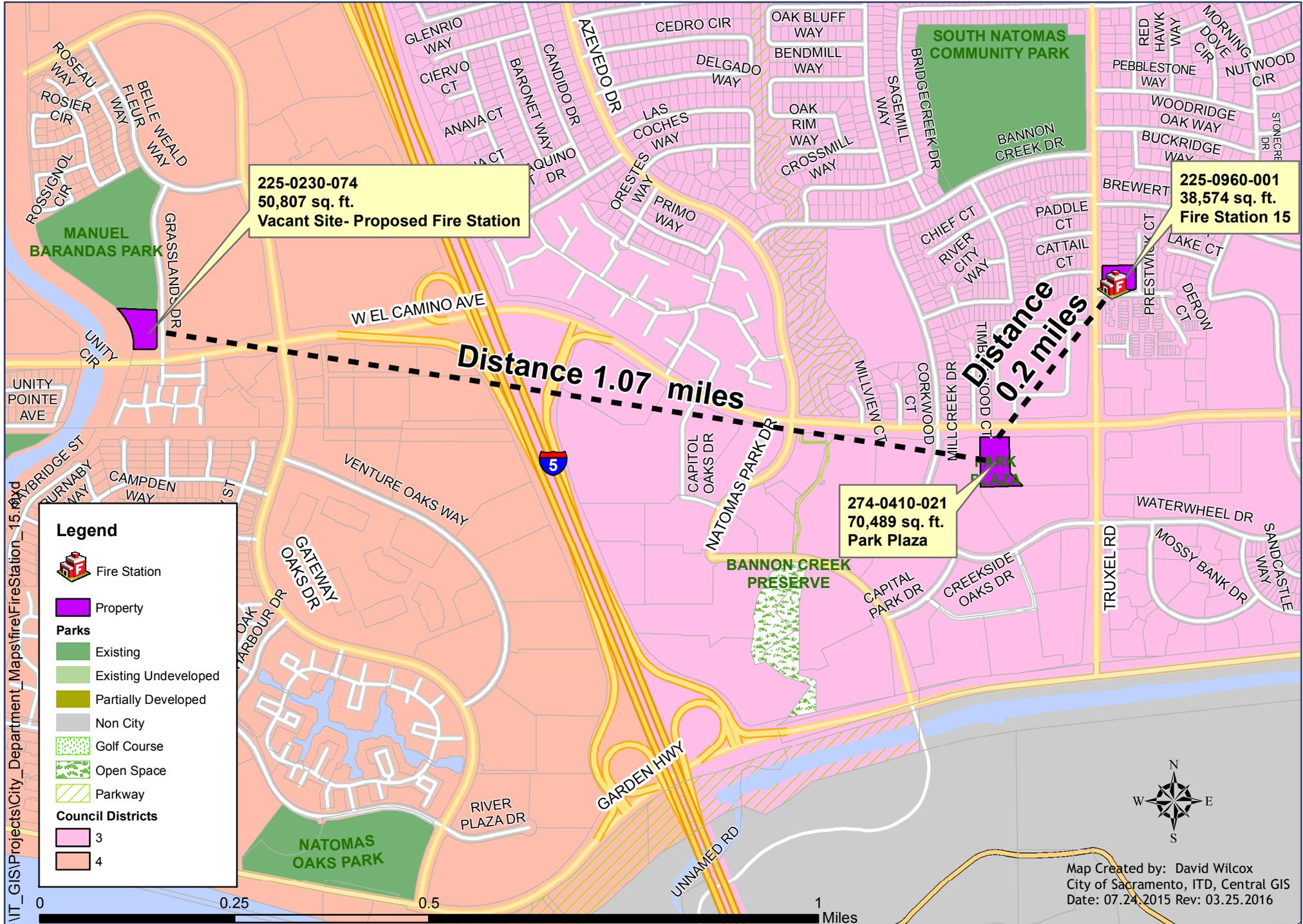
be of substantially equal size to the park area to be repurposed. In addition, the new park location should serve the same population as the park to be closed.

Park Plaza is an underused park that is surrounded on three sides by private properties that are developed with a commercial center, offices and an apartment building. Due to its isolated location with only one street frontage, it has been a problem park with significant calls for police services. It is approximately 1.5 acres in size and is developed with open turf, walkways and two bocce ball courts located adjacent to a commercial center. Because the Park Plaza land was dedicated to serve the residents in the surrounding area and was improved utilizing park development impact fees, state law requires the City to replace the park at a site within the same neighborhood park service radius. The City-owned land designated for a fire station located at the northwest corner of West El Camino Avenue and Grasslands Drive (the Fire Department parcel) is proposed to be re-designated as park land to replace Park Plaza. The Fire Department Parcel is 1.30 acres and is adjacent to the existing Barandas Park. This land swap will benefit the neighborhood surrounding 1640 West El Camino Avenue by eliminating an underused and problem park location and replacing it with a more accessible location within the same community plan area.

Independent appraisals have also been completed for 1640 West El Camino Avenue (Park Plaza) and the vacant parcel at the intersection of West El Camino Avenue and Grasslands Drive (adjacent to Barandas Park); the market values are \$260,000 and \$250,000 respectively. The inter-department transfer of real estate is considered approximately equivalent.

The estimated cost to replace the Park Plaza improvements at the new Barandas Park location is estimated to be \$350,000. Funds will be provided by the Fire Department to construct the improvements.

Fire Station - 15



225-0230-074
50,807 sq. ft.
Vacant Site- Proposed Fire Station

225-0960-001
38,574 sq. ft.
Fire Station 15

274-0410-021
70,489 sq. ft.
Park Plaza

Legend

- Fire Station
- Property
- Parks**
 - Existing
 - Existing Undeveloped
 - Partially Developed
 - Non City
 - Golf Course
 - Open Space
 - Parkway
- Council Districts**
 - 3
 - 4