

**PARKS & RECREATION COMMISSION**

Jag Bains, District 1

Fatima Malik, District 2 (Vice Chair)

David Guerrero, District 3

Julie Murphy, District 4

Terri Shettle, District 5

Shannon McKinley, District 6

Shane Singh, District 7

Chinua Rhodes, District 8

David Heitstuman, At Large (Chair)

David O'Toole, At Large

Caliph Assagai, Mayoral

**COMMISSION STAFF**

Christopher C. Conlin, Director

Shannon Brown, Operations Manager

Ilee Muller, Administrative Analyst

Sheryl Patterson, Senior Deputy City Attorney

**Special Meeting  
Agenda  
Parks & Recreation  
Commission**

**915 I Street, Council Chambers - NCH**

**Published by the  
Parks & Recreation Department  
(916) 808-5172**

**Thursday, December 1, 2016**

**6:30 p.m.**

**NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing  
(City Code 2.15.160).

**Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

## General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

## Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

# **SPECIAL MEETING AGENDA**

**Thursday, December 1, 2016**

**6:30 p.m.**

***Council Chambers, 915 I Street, Sacramento, CA 95814***

## **Open Session – 6:30 p.m.**

### **Roll Call**

### **Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

### **Public Hearings**

### **Consent Calendar      **Estimated Time: 10 minutes****

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

- 1. Parks and Recreation Commission Meeting Minutes**  
**Location:** Citywide  
**Recommendation:** Approve Commission minutes for November 3, 2016  
**Contact:** Ilee Muller, Administrative Analyst, 808-1022
  
- 2. Parks and Recreation Commission's 2017 Meeting Calendar**  
**Location:** Citywide  
**Recommendation:** Approve 2017 Commission Meeting Calendar  
**Contact:** Josette Reina, Support Services Manager, 808-1956

### **Discussion Calendar      **Estimated Time: 50 Minutes****

Discussion Calendar items include an oral presentation including those recommending "receive and file".

- 3. Measure U Project Update (Oral)**  
**Location:** Citywide  
**Recommendation:** Review and Comment  
**Contact:** C. Gary Hyden, Park Planning and Development Services Manager, 808-1949
  
- 4. Parks and Recreation Director Report (Oral): Review Highlights for November**  
**Location:** Citywide  
**Recommendation:** Review and Comment  
**Contact:** Christopher C. Conlin, Director, 808-8526

### **Member Comments-Ideas, Questions and Meeting/Conference Reports**

### **Adjournment**

**Meeting Minutes of the  
Parks and Recreation Commission**

**Thursday, November 3, 2016**

**6:30 p.m.**

**Council Chambers, 915 I Street, Sacramento, CA 95814**

**Open Session – 6:30 p.m.**

**Roll Call**

Chair Heitstuman called the meeting to order at 6:30 p.m. Commissioners Guerrero, Malik, Rhodes, Shettle, Singh, and Chair Heitstuman were in attendance. Commissioner O'Toole arrive late at 6:32 p.m., Commissioner McKinley arrived late at 6:36 p.m. Commissioners Assagai, Bains, and Murphy were absent.

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

Councilmember Harris spoke about activation of Gardenland Park in the Northgate area.

**Public Hearings**

None

**Consent Calendar      Estimated Time: 15 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

**1. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for October 12, 2016

**Contact:** Ilee Muller, Administrative Analyst, 808-1022

Action: To approve the Commission minutes from October 12, 2016.

Moved, seconded (Shettle, Singh) and carried 6-0

**Discussion Calendar Estimated Time: 45 Minutes**

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

**2. Ordinance Amendment: Amending Section 12.72.060 of the Sacramento City Code Relating to Park Use Regulations for Del Paso Regional Park**

**Location:** District 2

**Recommendation:** Recommend Adoption

**Contact:** Shannon Brown, Operations Manager, 808-6076

Shannon Brown, Operations Manager, provided an oral presentation on the issues with persons camping in the habitat areas of Del Paso Regional Park.

Public Speaker - Charlie Duckwork spoke in support of amending the city code relating to park use regulations for Del Paso Regional Park.

Action: To approve the Ordinance Amendment relating to Park Use for Del Paso Regional Park.

Moved, seconded (Shuttle/Singh) and carried 8-0

**3. Oakbrook Park Master Plan Update**

**Location:** 3341 Soda Way, Council District 3, Community Planning Area 9

**Recommendation:** Review and Comment

**Contact:** Jeff Nittka, Landscape Technician II, 808-5996

Jeff Nittka provided an oral presentation regarding the master plan update.

Action: To approve the revised master plan.

Moved, seconded (Guerrero/Singh) and carried 7-1 (Malik)

**4. Parks and Recreation Director Report (Oral): Review Highlights for October**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Christopher C. Conlin, Director, 808-8526

Director Chris Conlin provided an update on the following items: a) Bike Share Program, b) Mayor elect Steinberg’s interest in Youth Programs, c) update on hiring new park rangers, and d) the installation of police cameras that will focus on high value assets in the parks. The Commissioners expressed interest and support for the bike share program.

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

Commissioner O’Toole asked about use of the Land Park Trust Fund. Commissioner Guerrero complimented Eugene Loew regarding Northgate Park maintenance issues.

**Adjournment**

Chair Heitstuman adjourned the meeting at 7:50 p.m.

Respectfully submitted:



Ilee Muller, Administrative Analyst  
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair  
Parks and Recreation Commission

City of  
**SACRAMENTO**  
Parks and Recreation

December 1, 2016

Parks and Recreation Commission  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** Parks and Recreation Commission's 2017 Meeting Calendar

**LOCATION AND COUNCIL DISTRICT:** Citywide

**RECOMMENDATION:** Approve 2017 Commission Meeting Calendar

**CONTACT PERSONS:** Josette Reina, Support Services Manager, 808-1956

**FOR COMMISSION MEETING:** December 1, 2016

**SUMMARY**

In conjunction with the City Clerk's Office, the proposed 2017 Meeting Calendar will reserve City Hall Council Chambers to conduct ten (10) Parks and Recreation Commission Meetings throughout the 2017 calendar year. The Department proposes to cancel the scheduled meetings during the months of December and July due to holiday schedules. The Rules of Procedure require that the Commission meet at a minimum of eight times throughout the year. Please note that three (3) meetings have been moved from the regularly scheduled 1st Thursday of every month to the 2nd Wednesday of the month due to City Council Meeting conflicts.

Respectfully submitted,

Josette Reina, Support Services Manager

Department of Parks and Recreation  
Director's Office  
915 I Street, 3rd Floor  
Sacramento, CA 95814  
(916) 808-8526

**2017**  
Parks and Recreation  
Commission

- Meeting Date
- Thursday Council Meetings
- Council Recess
- Holidays
- Joint City/County Meetings

**JANUARY 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**FEBRUARY 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**MARCH 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**APRIL 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**MAY 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**JUNE 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**JULY 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**AUGUST 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**SEPTEMBER 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**OCTOBER 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**NOVEMBER 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**DECEMBER 2017**

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Meeting Frequency:** Monthly at 6:30 p.m.  
**Meeting Location:** New City Hall Council Chambers 1st Floor, 915 I Street  
 Sacramento, CA. 95814  
**Meetings are subject to cancellations due to lack of quorum.**

**Reasons for Thursday Meetings:**  
 January 5 - New Year Holiday  
 May 4 - Cap to Cap  
 August 3 - National Night Out