

PARKS & RECREATION COMMISSION

David Heitstuman, Chair
Fatima Malik, Vice-Chair
Caliph Assagai, Jag Bains;
Julie Murphy; Terri Shettle, Shannon McKinley;
Shane Singh; David O'Toole;
D-3 vacant; Chinua Rhodes



COMMISSION STAFF

Christopher C. Conlin, Director
Shannon Brown, Operations Manager
Kim Rhodes, Administrative Analyst

Agenda
Parks & Recreation
Commission
915 I Street, 2nd Floor - HCH
Published by the
Parks & Recreation Department
(916) 808-6316

Thursday, June 2, 2016
6:30 p.m.
NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing
(City Code 2.15.160).

Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Commission shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
 - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
 - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Commission.
 - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
 - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
 - **Matters not on the Agenda.** Two (2) minutes per speaker.
 - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
 - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

AGENDA

Thursday, June 2, 2016

6:30 p.m.

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

Open Session – 6:30 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Public Hearings

None

Consent Calendar Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for May 4, 2016

Contact: : Kim Rhodes, Administrative Analyst, 808-6316

Discussion Calendar Estimated Time: 60 Minutes

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

2. Safety, Code, and Operations Database for Measure U Report (Oral)

Location and Council District: Citywide

Recommendation: Review and Comment

Contact: C. Gary Hyden, Park Planning and Development Manager, 808-1949

3. Report Back from February 4, 2016 Meeting on the Proposed Changes to City Street and Heritage Tree Ordinances Before City Council Adoption (Oral)

Location and Council District: Citywide

Recommendation: Review and Comment

Contact: Joe Benassini, Urban Forest Manager, 808-6258

4. Parks and Recreation Director Report (Oral): Review Highlights for May

Location: Historic City Hall Hearing Room

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, 808-8526

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment

Meeting Minutes of the
Parks and Recreation Commission
AGENDA

Wednesday, May 4, 2016

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

Call to Order – Roll Call / Commissioner Introduction

Commissioner Heitstuman called the meeting to order at 6:15 pm
Commissioner O'Toole arrived at 6:31 pm. Commissioners Assagai, Shettle, and McKinley were absent.

Public Comments- Matters Not on the Agenda

None

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

1. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for April 7, 2016

Contact: Camille Wise, Program Specialist, 808-8830

Moved, seconded and carried to approve the consent calendar. (Malik/Singh.
Ayes: Bains, Heitstuman, Malik, Murphy and O'Toole. Absent: Assagai, Shettle, and McKinley)

Discussion Calendar

Discussion Calendar items include oral presentations including those recommending "review and comment."

2. Parks and Recreation Commission's Annual Budget Workshop

Location: Citywide

Recommendation: Review and Comment

Contact Persons: Josette Reina, Support Services Manager, 808-1956 Gary Hyden, Park Planning and Development Manager, 808-1949

Department Support Services Manager, Josette Reina, presented an overview of the Department's proposed budget that totals \$40.3M from all funds, and 716.95 FTE. Measure U funds accounts for \$9.8M of the Department's operating budget and 138.08 FTE, and \$4.5M in capital improvement projects. The Department has expanded services and recreational opportunities to include opening all 12 pools, expanding community programs, a capital improvement study, and increasing park safety officers. Fee increases to Summer Oasis Day Camps and Community Center Room Rental Rates are proposed to cover the increasing cost

of overhead and staffing associated with day camps and facility rentals. The Department's budget will be presented to Council on May 17, 2016.

3. **Parks and Recreation Director Report (Oral): Review Highlights for April**
Location: Historic City Hall Hearing Room
Recommendation: Review and Comment
Contact: Christopher C. Conlin, Director, 808-8526

Director Chris Conlin presented an update on issues related to the Mangan Rifle Range, pond restorations at William Land and McKinley parks, and safety at McClatchy Park.

Member Comments-Ideas, Questions and Meeting/Conference Report

Commissioner Heitstuman announced that he is on the Bikeway Master Plan Stakeholder group as Chair of this Commission. He is interested in exploring bringing Bike Share to the City of Sacramento. More information on this initiative is requested at a future meeting.

Commissioner Malik asked about the relocation of the artwork at Park Plaza now that this park is to be closed.

Commissioner O'Toole asked whether the Tree Ordinance will be coming back to the Commission for final review.

Adjournment

Commissioner Heitstuman adjourned the meeting at 7:09 pm.

Respectfully submitted:



Camille Wise, Resource Development Specialist
Department of Parks and Recreation

Approved by:

David Heitstuman, Chairperson
Parks and Recreation Commission