

PARKS & RECREATION COMMISSION

Jag Bains, District 1
Fatima Malik, District 2 (Vice Chair)
David Guerrero, District 3
Julie Murphy, District 4
Terri Shettle, District 5
Shannon McKinley, District 6
Shane Singh, District 7
Chinua Rhodes, District 8
David Heitstuman, At Large (Chair)
David O'Toole, At Large
Caliph Assagai, Mayoral

COMMISSION STAFF

Christopher C. Conlin, Director
Shannon Brown, Operations Manager
Ilee Muller, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

**Special Meeting
Agenda
Parks & Recreation
Commission**

915 I Street, Council Chambers - NCH

**Published by the
Parks & Recreation Department
(916) 808-5172**

Thursday, November 3, 2016

6:30 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
 - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
 - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
 - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
 - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
 - **Matters not on the Agenda.** Two (2) minutes per speaker.
 - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
 - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

SPECIAL MEETING AGENDA

Thursday, November 3, 2016

6:30 p.m.

Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6:30 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Public Hearings

Consent Calendar **Estimated Time: 15 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for October 12, 2016

Contact: Ilee Muller, Administrative Analyst, 808-1022

2. Ordinance Amendment: Amending Section 12.72.060 of the Sacramento City Code Relating to Park Use Regulations for Del Paso Regional Park

Location: District 2

Recommendation: Recommend Adoption

Contact: Shannon Brown, Operations Manager, 808-6076

Discussion Calendar **Estimated Time: 45 Minutes**

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

3. Oakbrook Park Master Plan Update

Location: 3341 Soda Way, Council District 3, Community Planning Area 9

Recommendation: Review and Comment

Contact: Jeff Nittka, Landscape Technician II, 808-5996

4. Parks and Recreation Director Report (Oral): Review Highlights for October

Location: Citywide

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, 808-8526

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment



**Meeting Minutes of the
Parks and Recreation Commission**

AGENDA

Wednesday, October 12, 2016

6:30 p.m.

Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6:30 p.m.

Roll Call

Ilee Muller, board secretary, called the meeting to order at 6:30 p.m. Commissioners Bains, Guerrero, Malik, McKinley, Murphy, Shettle, Singh, and Chair Heitstuman were in attendance. Commissioners Assagai, Rhodes, and O'Toole were absent.

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

None

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for September 1, 2016

Contact: Ilee Muller, Administrative Analyst, 808-1022

Moved, seconded and carried to approve the Commission minutes from September 1, 2016. (Shettle/Singh)

Ayes: Bains, Guerrero, McKinley, Murphy, Shettle, Singh, and Chair Heitstumann

Absent: Assagai, Rhodes, O'Toole

Abstain: Malik

Discussion Calendar Estimated Time: 30 Minutes

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

1. Sacramento Railyards Development Project (P15-040)

Location: Sacramento Downtown Railyards / Council District 3

Recommendation: Review and Comment

Contact: Raymond Costantino, Senior Planner, 808-1941

Alan Hersh with Downtown Railyard’s Venture and James HaigStreeter with AECOM provided an update on the Sacramento Railyards open space plan for the development project.

2. Parks and Recreation Director Report (Oral): Review Highlights for September

Location: Citywide

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, 808-8526

Director Chris Conlin expressed support for the Railyards open space plan and gave updates on the following items: (a) the activation of the downtown parks near the Golden 1 Center, (b) Mangan Gun Range soil remediation and the neighborhood testing, (c) proposed code change to enforce the original intent of the Del Paso Park nature area, (d) MIG was selected as the Strategic Plan consultant for the Department, (e) the Old City Cemetery advisory committee and planned improvements, and (f)McKinley and Land Park pond projects. He also informed the Commission that the City is considering establishing a Youth Services Department and the proposal will be before the Law and Legislation Committee and the City Council in the coming weeks.

Member Comments-Ideas, Questions and Meeting/Conference Reports

Commissioner Malik asked for a presentation regarding the Community Gardens program be presented to the Commission. Commissioner Shettle asked how the Commission can support informational session meetings for the Park Project Programming Guide so there will be citizen input. Chair Heitstuman asked about the life expectancy of the ponds after renovation and Director Conlin responded that the Department will be creating a depreciation schedule for park facilities.

Adjournment

Chair Heitstuman adjourned the meeting at 7:17 p.m.

Respectfully submitted:



Ilee Muller, Administrative Analyst
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair
Parks and Recreation Commission

City of
SACRAMENTO
Parks and Recreation

October 24, 2016

Parks and Recreation Commission
Sacramento, California

Honorable Members in Session:

SUBJECT: Ordinance Amendment: Amending Section 12.72.060 of the Sacramento City Code Relating to Park Use Regulations for Del Paso Regional Park

LOCATION AND COUNCIL DISTRICT: District 2

RECOMMENDATION: Recommend adoption.

CONTACT PERSONS: Shannon Brown, Park Operations Manager, 808-6070

FOR COMMISSION MEETING: November 3, 2016

Over the past few years there has been an increase in problems caused by the persons entering the natural habitat areas of Del Paso Regional Park. Illegal camping, drug and alcohol use, lewd conduct, and other prohibited activities are occurring because the thick underbrush and tree canopy provides hiding places. These activities harm the native plantings, impact the wildlife in the area, contaminate the creek, increase the danger of wildfires, and create public safety issues. Such activities are causing a large accumulation of trash and debris requiring frequent cleanups, thereby, increasing maintenance costs.

While the current Park Use Regulations set out in the City Code prohibit these activities, park rangers cannot issue a citation unless they witness the illegal act. The trees and bushes in the habitat areas prevent visual observation during park patrols. Because the plantings in the habitat area cannot be removed or extensively trimmed, the only remedy is to prevent the public from entering the habitat areas unless they are on the bridle trail and using the trail for horseback riding, walking or biking.

The proposed ordinance will help address a public safety problem that exists at Del Paso Regional Park and will help protect the habitat and wildlife in these native preserve areas. After the ordinance is enacted, signs will be posted in the habitat areas informing the public that it is illegal to be in the area unless they are using the trail and remain on the

Department of Parks and Recreation
915 I Street, 3rd Floor
Sacramento, CA 95814
(916) 808-5200

trail. The proposed ordinance will provide park rangers with the ability to cite persons who violate the "no trespassing" signs.

Respectfully Submitted,



Shannon Brown, Park Operations Manager

ATTACHMENTS:

- 1) Proposed Ordinance
- 2) Del Paso Regional Park Schematic Plan
- 3) Del Paso Regional Park Aerial Map
- 4) Del Paso Regional Park Natural Habitat Area (West)
- 5) Del Paso Regional Park Natural Habitat Area (East)

ORDINANCE NO.

Adopted by the Sacramento City Council

**AN ORDINANCE AMENDING SECTION 12.72.060
OF THE SACRAMENTO CITY CODE RELATING TO PARK USE
REGULATIONS FOR DEL PASO REGIONAL PARK**

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

A. Subsection AA is added to section 12.72.060 of the Sacramento City Code to read as follows:

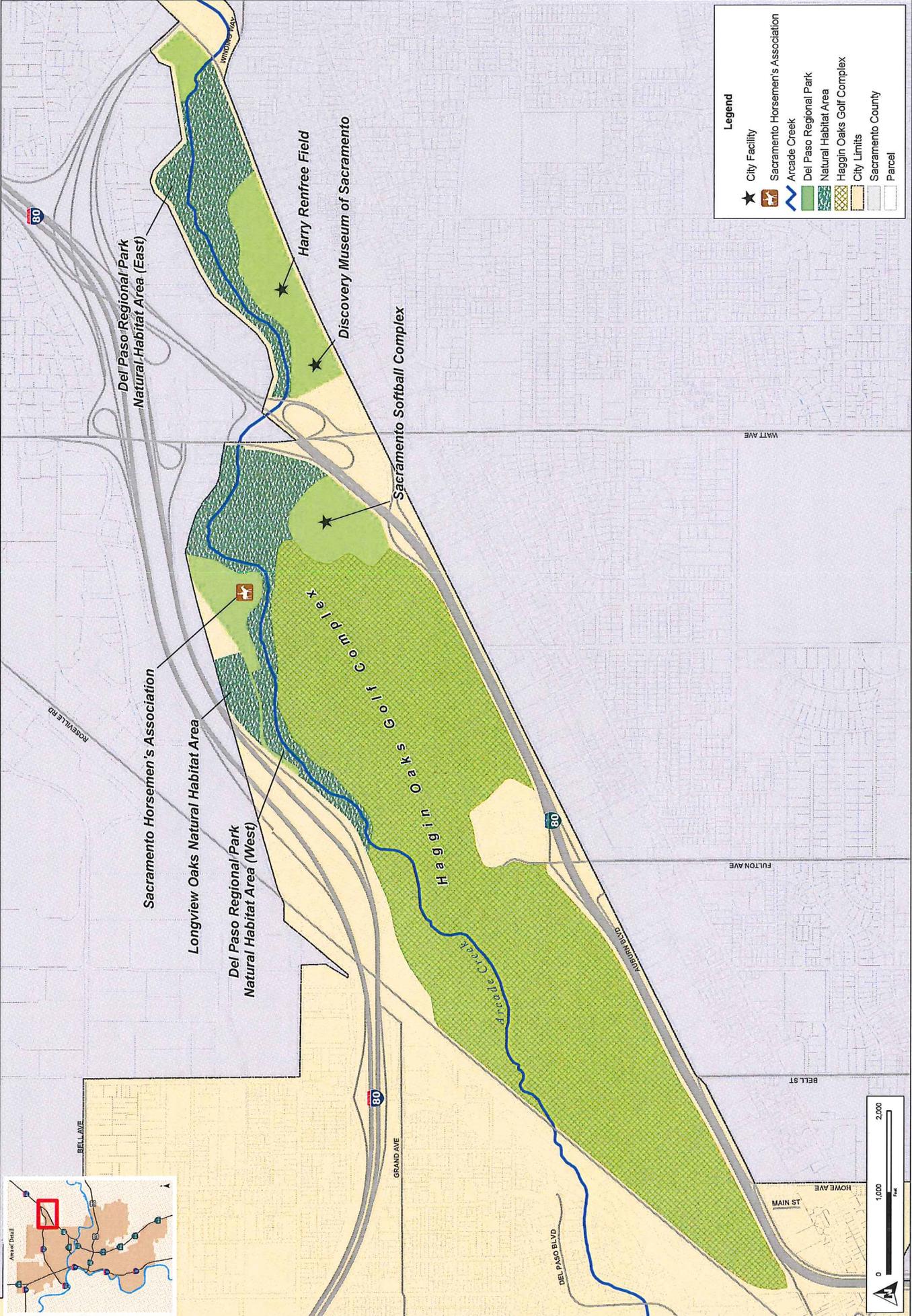
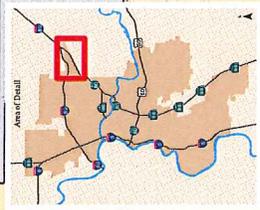
AA. Enter the designated natural habitat areas within Del Paso Regional Park, except for the following activities:

1. Horseback riding on the designated trails;
2. Walking or using a non-motorized bicycle on the designated trails;
and
3. Using the areas for scientific, environmental, educational, or maintenance purposes, if granted permission to do so by the city manager.

B. Except as amended by subsection A above, all provisions of section 12.72.060 remain unchanged and in full effect.

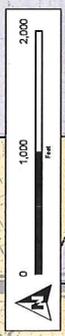


City of Sacramento Department of Parks and Recreation Del Paso Regional Park

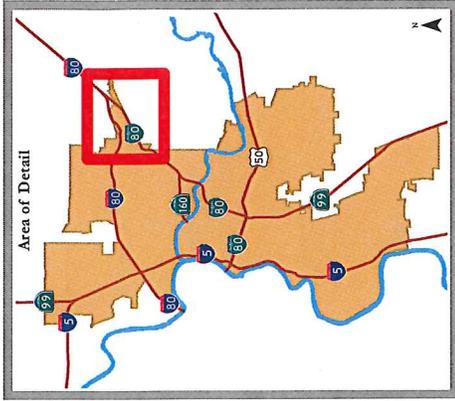


Legend

- ★ City Facility
- Sacramento Horsemen's Association
- Arcade Creek
- Del Paso Regional Park Natural Habitat Area
- Haggin Oaks Golf Complex
- City Limits
- Sacramento County
- Parcel

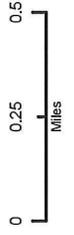


DEL PASO REGIONAL PARK

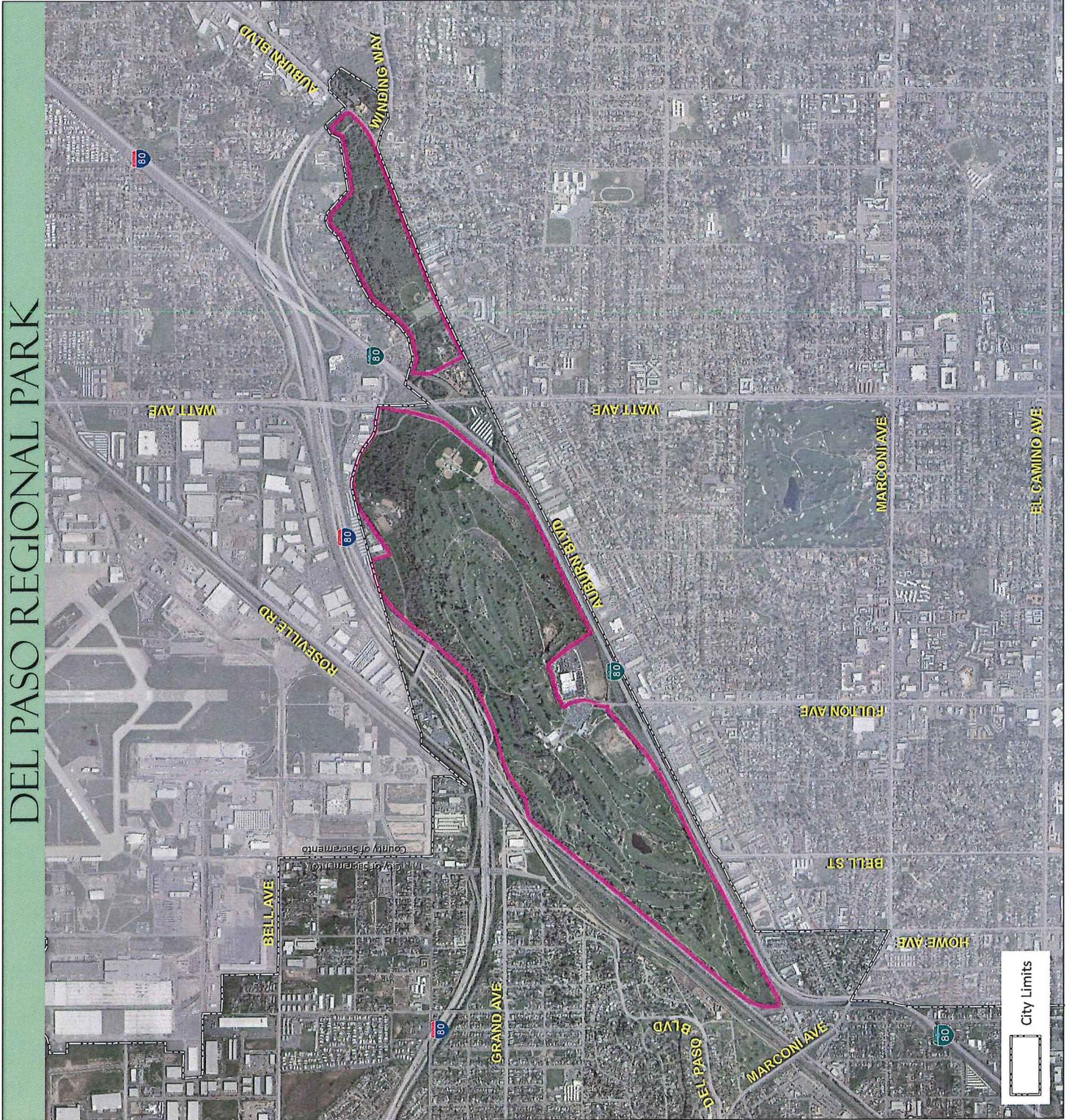


Del Paso Regional Park
 Address: 3565 Auburn Blvd
 Council District: 2
 Community Planning Area: 7
 Park Type: Regional
 Total Park Acreage: 145.61

City of Sacramento
Department of Parks and Recreation

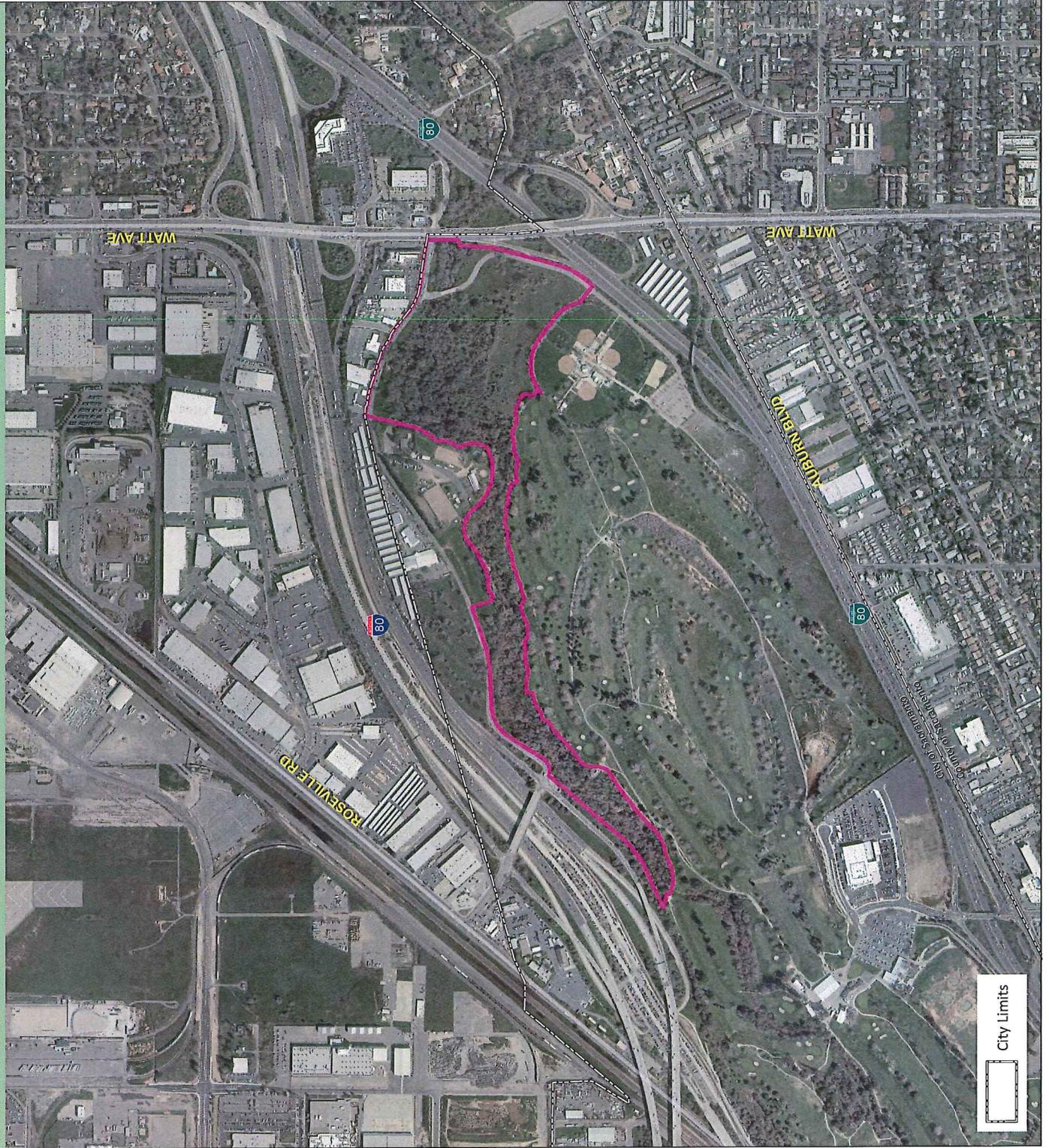


Source: April 2009 Aerial Photograph

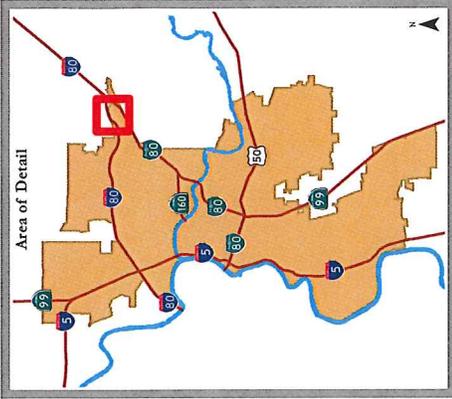


City Limits

DEL PASO REGIONAL PARK NATURAL HABITAT AREA (WEST)

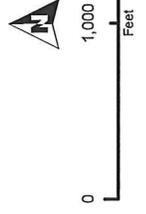
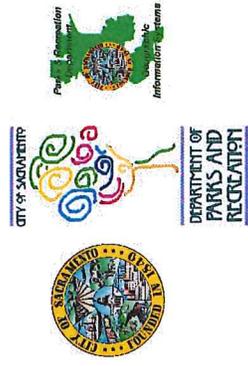


City Limits



**Del Paso Regional Park
Natural Habitat Area (West)**
 Address: 3565 Auburn Blvd
 Council District: 2
 Community Planning Area: 7
 Park Type: Natural Habitat Area
 Total Park Acreage: 58.13

*City of Sacramento
Department of Parks and
Recreation*

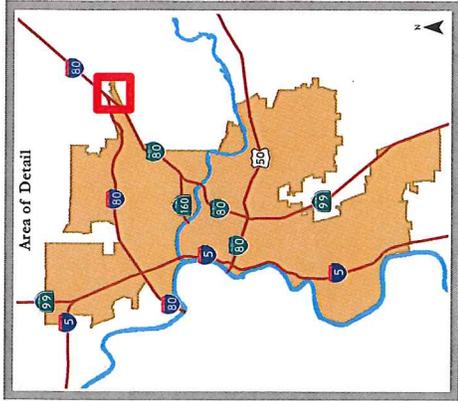


Source: April 2009 Aerial Photograph

DEL PASO REGIONAL PARK NATURAL HABITAT AREA (EAST)



City Limits



**Del Paso Regional Park
Natural Habitat Area (East)**
 Address: 3565 Auburn Blvd
 Council District: 2
 Community Planning Area: 7
 Park Type: Natural Habitat Area
 Total Park Acreage: 47.84

*City of Sacramento
Department of Parks and
Recreation*



Source: April 2009 Aerial Photograph

City of
SACRAMENTO
Parks and Recreation

October 12, 2016

Parks and Recreation Commission
Sacramento, California

Honorable Members in Session:

SUBJECT: Oakbrook Park Master Plan Update

LOCATION AND COUNCIL DISTRICT: 3341 Soda Way, Council District 3,
Community Planning Area 9.

RECOMMENDATION: Staff recommends the Parks and Recreation Commission support the Oakbrook Park Master Plan update.

CONTACT PERSON: Jeff Nittka, Landscape Technician II, (916) 808-5996,
Department of Parks and Recreation, Park Planning and Development Services

FOR COMMISSION MEETING: November 3, 2016

SUMMARY: Oakbrook Park is a 4.80-acre neighborhood park site located in South Natomas, on the corner of San Juan Road and Soda Drive. The proposed Oakbrook Park Master Plan update consists of pedestrian walkways, open turf fields, a children's tot lot play area and an adventure play area, a group picnic area with shade structure, two half basketball courts, a community garden, grass volleyball court, decomposed granite jogging trails with fitness stations, trees and landscaping.

BACKGROUND: The Oakbrook Park Master Plan was approved by City Council on August 5, 2010 in Resolution 2010-459; due to the economic downturn implementation of the plan was put on hold. Because over six years has elapsed since the plan was adopted, the Department determined vetting the plan with the current surrounding community prior to starting the construction document process was a prudent idea.

Department of Parks and Recreation
Park Planning and Development Division
915 I Street, 3rd Floor
Sacramento, CA 95814
(916) 808-5200

On September 7, 2016 a community workshop was held to review the master plan and to obtain feedback from the community. The workshop generated significant interest in modifying some elements of the plan. The main changes consist of the replacement of the dog park with a community garden, an additional half-basketball court, and tot lot

playground. Other proposed elements were reconfigured to accommodate the proposed program change.

Based on the input received at the September workshop and additional outreach and review conducted by the District 3 Councilmember office, a draft amended master plan was prepared. This amended master plan reflects changes desired by the community.

The Department has sufficient funding to develop the park. The schedule calls for construction to begin in Spring of 2017. The Department requests that the Parks and Recreation Commission recommend approval of the master plan amendment to City Council.

- LEGEND**
- ① MAIN ENTRANCE
 - ② PICNIC AREA
 - ③ TOT LOT PLAYGROUND
 - ④ ADVENTURE PLAYGROUND
 - ⑤ LAWN VOLLEYBALL
 - ⑥ (2) HALF BASKETBALL COURTS
 - ⑦ OPEN TURF
 - ⑧ PLANTER WITH SHRUBS AND TREES
 - ⑨ EXERCISE STATIONS
 - ⑩ COMMUNITY GARDEN
 - ⑪ GARDEN GATHERING AREA
 - ⑫ DECOMPOSED GRANITE PATH

SEASONS AT WINTER PARK



SAN JUAN ROAD

SODA WAY

EXISTING DETENTION BASIN

EXISTING SINGLE FAMILY HOMES

MIRAMONTE DRIVE

DEL VERDE SQUARE

FUTURE SINGLE FAMILY RESIDENTIAL

FUTURE SINGLE FAMILY RESIDENTIAL

MASTER PLAN FOR:
OAKBROOK PARK

CITY OF SACRAMENTO
DEPARTMENT OF PARKS & RECREATION

DATE: SEPTEMBER 23, 2016
PREPARED BY: JEFF NITTKA

DRAFT