

## Parks and Recreation Commission

### COMMISSION MEMBERS

|                       |                  |                  |               |
|-----------------------|------------------|------------------|---------------|
| Caliph Assagai, Chair | David Heitstuman | Shannon McKinley | Terri Shettle |
| Kelly Conroy          | Lynn Lenzi       | Julie Murphy     | Shane Singh   |
| Fatima Malik          | Dave O'Toole     |                  |               |

### CITY STAFF:

*Pamela Sloan, Interim Director of Parks and Recreation*  
*Camille Wise, Program Specialist*

### **Historic City Hall Hearing Room**

**915 I Street**

**February 4, 2016 – 6:30 p.m.**

*The Parks and Recreation Commission is a commission of the City Council that provides recommendations and advise on policies, projects and other matters pertaining to parks, recreation, trees, and human services affecting the City of Sacramento.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3) minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the beginning of the meeting. Comments on controversial items may be limited and any large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160). **Speaker slips are located in the entryway of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall. The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Chair. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Monday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Parks and Recreation Department at 915 I Street, New City Hall, 3<sup>rd</sup> Floor (25 cents per page). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks and Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.*

# **PARKS AND RECREATION COMMISSION MEETING**

**Thursday, February 4, 2016 – 6:30 P.M.**

*Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814*

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

## **Call to Order – 6:30 p.m.**

**Roll Call / Commissioner Introduction**

## **Public Comments- Matters Not on the Agenda**

1. To be announced

## **Public Hearings**

2. None

## **Special Oral Presentation**

3. **Proposed Changes to City Street Tree and Heritage Tree Ordinances (Oral)**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Greg Smith, Associate Engineer, 808-8364

## **Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

4. **Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for and January 7, 2016

**Contact:** Camille Wise, Program Specialist, 808-8830

## **Discussion/Action Reports**

Discussion/Action reports include oral presentations including those recommending review and comment

5. **Summer at City Hall**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Vincene Jones, Program Manager, 808-5072

**6. Camp Sacramento (Oral)**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Jarred Patton, Camp Sacramento Supervisor, 808-6169 and Laura Bjornsen, Recreation Superintendent, 808-7753

**7. Parks and Recreation Director Report (Oral): Review Highlights for January**

**Recommendation:** Review and Comment

**Contact:** Pamela Sloan, Interim Director, 808-8526

**Questions, Ideas, and Announcements of Commission Members**

**Adjournment**



Meeting Minutes of the  
Parks and Recreation Commission

**AGENDA**

Thursday, January 7, 2016

Historic City Hall Meeting Room, 915 I Street, Sacramento, CA 95814

**Call to Order – 6:30 p.m. Roll Call / Commissioner Introduction**

Chairperson Assagai called the meeting to order at 6:30 p.m. All commissioners were in attendance except Commissioner O'Toole; Commissioner McKinley arrived at 6:45.

**Public Comments- Matters Not on the Agenda**

1. Keith McCallin spoke to concerns about opening Chicory Bend Park and Ron Emslie spoke about persons using McClatchy Park.

**Public Hearings**

2. **Appeal of a Decision of the Hearing Examiner to Deny a Tree Permit to Remove a Heritage Tree at 2323 K Street**

**Location:** Council District 4

**Recommendation:** Hear the appeal and deny a permit to remove a heritage Southern Magnolia tree at 2323 K Street

**Contact:** Tim Daley, City Arborist, 808-6336 and Joe Benassini, Urban Forest Manager, 808-6258

City Attorney Sheryl Patterson made introductory comments about the scope of the hearing. Tim Daly, City Arborist, presented the item and Joe Benassini, Urban Forestry Manager, answered questions. Brad McDowell, counsel representing the appellant Thomas Roth testified.

Public comment on this item was made by the appellant and Luis Sumpter, Gary Orr, and Ryan Heater.

**Action:** Moved, seconded and carried to deny the appeal and preserve the tree finding that there is not enough proof of poor health of the tree or risk of damage.

(Heitstuman/O'Toole: Ayes: Assagai, Conroy, Heitstuman, Lenzi, Malik, Murphy, Shettle; Nays: Colley-Perry, McKinley, Singh)

### **Special Oral Presentation**

#### **3. None**

### **Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

#### **4. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for November 5, 2015

**Contact:** Shannon Brown, Operations Manager, 808-4070

#### **5. Adopt a Meeting Calendar for Calendar Year 2016**

**Location:** Citywide

**Recommendation:** Adopt a Meeting Calendar for 2016

**Contact:** Shannon Brown, Operations Manager, 808-4070

**Action:** Moved, seconded and carried to approve the consent calendar (Singh/Malik: Ayes Assagai, Conroy, Colley-Perry Heitstuman, Lenzi, Malik, McKinley, Murphy, Shettle, Singh)

### **Discussion/Action Reports**

Discussion/Action reports include oral presentations including those recommending review and comment

#### **6. Parks and Recreation Commission: 2016 Agenda Items**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Pamela Sloan, Interim Director, 808-8526

Pamela Sloan presented a proposed list of agenda items to be heard by the Commission in 2016. Commissioners requested items be added to this list as follows: Singh wants a staff report on the current status of Chicory Bend in April or March, Malik wants an update and report on the City Community Gardens program, Lenzi wants information on the new tree ordinance being developed by the Department of Public Works in February, Murphy wants to have Sacramento Steps Forward heard earlier in the year, Assagai wants to hear about the Rails to Trails project from the Central City to Land Park.

## 7. Parkland Dedication (Quimby) Code Changes

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Mary de Beauvieres, Principal Planner, Parks and Recreation, 808-8722

Mary de Beauvieres presented information on proposed changes to the City's Parkland Dedication (Quimby) code. Proposed changes include when land dedication would be required, how land value is determined, joint use of land, and calculation of private recreation facility fee credits. Next steps include: ordinance changes go to the Law & Legislation Committee and the Planning and Design Commission, then ultimately to City Council. A hearing is tentatively scheduled for February 25<sup>th</sup> to the Planning and Design Commission, Law and Legislation Committee in March, and City Council in April. Greg Sandlund from the Community Development Department answered questions. There was no public comment. Some Commissioners expressed concerns regarding the changes to allow fees rather than dedication of land and the method for determining land values to set the in-lieu fees might result in less parkland in distressed communities.

**Action:** Moved, seconded and carried to have a letter written by the Chair to send to City Council with specific recommended changes and concerns as follows:

Motion No. 1: Current Land Value Used to Calculate In Lieu Fee - Average land value should not be based on census tracts because it is too small.

(Malik/Colley-Perry: Ayes: Colley-Perry, Conroy, Heitstuman, Lenzi, Malik, McKinley, Murphy, Shettle, Assagai. Nays: Singh)

Motion No. 2: Current Private Recreation Facilities Credit - Oppose the increase in Private Recreational Facilities Credits because there will be less park area available to the public.

(Malik/Colley-Perry: Ayes: Colley-Perry, Conroy, Heitstuman, Malik, Murphy, Assagai. Nays: Lenzi, McKinley, Shettle, Singh)

## 8. Parks and Recreation Report (Oral): Commissioner Roles and Responsibilities

**Recommendation:** Review and Comment

**Contact:** Pamela Sloan, Interim Director, 808-8526

Pamela Sloan provided Commissioners with a copy of the City Code that outlines their roles and responsibilities. We are at our midyear budget review, staff has done a good job of keeping on target and staying on top of it. Pamela provided

an update on the Department of Parks and Recreation Director recruitment, that it is in process and the City Manager is pondering his options. The Parks and Recreation Commission (PRC) will be notified once an appointment has been made. There was a community interview panel on which PRC members participated.

**Questions, Ideas, and Announcements of Commission Members**

Commissioner Colley-Perry reported that she has moved to District 5 and will regrettably no longer serve on the Commission. She was thanked for her service.

Commissioner Singh thanked Shannon Brown for her assistance and influence on youth soccer returning to Reichmuth Park. He also acknowledged Pamela Sloan for mentoring a youth in his community.

**Adjournment** The meeting adjourned at 9:25 pm.

Respectfully submitted:



Camille Wise, Program Specialist  
Department of Parks and Recreation

Approved by:

Caliph Assagai, Chairperson  
Parks and Recreation Commission

January 27, 2016

Parks and Recreation Commission  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** Summer at City Hall Program

**LOCATION AND COUNCIL DISTRICT:** Citywide / All Districts

**RECOMMENDATION:** Review and comment

**CONTACT PERSON:** Vincene R. Jones, Division Manager, 808-5072

**FOR COMMISSION MEETING:** February 4, 2016

**Summary**

Update on the Summer at City Hall Program. This program is open to high school students going into the 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades from the Sacramento City Unified School District, Twin Rivers Unified School District, Natomas Unified School District, Elk Grove Unified School District, and the County of Sacramento Office of Education. One hundred students participate in the seven-week program with internships in local government and businesses. After completing the program, students receive five high school credits and a \$300 stipend.

**Background**

Summer at City Hall began in 2010 with just a mere 30 students from the Sacramento City Unified School District. The first 30 students attended a six-week summer program at Sacramento City Hall to learn about local government, careers in government, and how to advocate for community change. Students attended classes in the morning and internships in the afternoons. The program concluded with the students presenting advocacy projects to a panel of City Council Members and community leaders.

Department of Parks and Recreation  
**Neighborhood Services Division**  
915 I Street, 3<sup>rd</sup> Floor  
Sacramento, CA 95814  
(916) 808-6789

In 2010, the first year of Summer at City Hall a partnership between the City of Sacramento, WayUp Sacramento, and the Sacramento City Unified School District was formed. In 2015, the fifth year of the program; over 100 students attended a seven-week summer experience at city hall including a leadership program on advanced advocacy skills. Partnerships with school districts have also expanded to include Twin Rivers Unified, Natomas Unified, Elk Grove Unified and the County Office of Education.

**Next Steps**

Currently, the City of Sacramento, Neighborhood Services Department, Sacramento City Unified School District, Natomas Unified School District, Elk Grove Unified School District, and the Twin Rivers Unified School District are meeting on a monthly basis. Active recruitment of students is taking place on high school campuses in the four districts. All student applications are due on Friday, February 5, 2016. The 2016 Summer at City Hall will accommodate 100 students and begin on Monday, June 13, 2016. This partnership of the City of Sacramento, WayUp, and the school districts is looking forward to a fun filled educational summer.