

**PARKS & RECREATION COMMISSION**

Jag Bains, District 1  
Fatima Malik, District 2 (Vice Chair)  
David Guerrero, District 3  
Julie Murphy, District 4  
Joe Flores, District 5  
Vacant, District 6  
Shane Singh, District 7  
Chinua Rhodes, District 8  
David Heitstuman, At Large (Chair)  
David O'Toole, At Large  
Vacant, Mayoral

**COMMISSION STAFF**

Christopher C. Conlin, Director  
Shannon Brown, Operations Manager  
Ilee Muller, Administrative Analyst  
Sheryl Patterson, Senior Deputy City Attorney

**Agenda**  
**Parks & Recreation**  
**Commission**

**915 I Street, Council Chambers - NCH**

**Published by the**  
**Parks & Recreation Department**  
**(916) 808-5172**

**Thursday, April 6, 2017**

**6:30 p.m.**

**NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

## General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

## Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

# AGENDA

Thursday, April 6, 2017

6:30 p.m.

*Council Chambers, 915 I Street, Sacramento, CA 95814*

## Open Session – 6:30 p.m.

### Roll Call

### Public Comments-Matters Not on the Agenda (2 minutes per speaker)

### Consent Calendar      Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

#### 1. **Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for March 2, 2017

**Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

### Discussion Calendar      Estimated Time: 80 Minutes

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

#### 2. **Teen Services (Oral)** - Presenters: 1) Mutual Assistance Network 2) Target Excellence 3) Bridge Network 4) City Parks and Recreation Staff

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Sylvia Fort, Recreation Manager, (916) 808-8381, Recreation Services

#### 3. **Summer at City Hall (Oral)**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Kriztina Palone, Interim Division Manager, (916) 808-2260

#### 4. **Review of Proposed CIP (Oral)**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** C. Gary Hyden, Park Planning and Development Services, (916) 808-1949

#### 5. **Parks and Recreation Director Report (Oral): Review Highlights for March**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Christopher C. Conlin, Director, Department of Parks and Recreation, (916) 808-8526

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

**Adjournment**



**Meeting Minutes of the  
Parks and Recreation Commission**

**Thursday, March 2, 2017**

**6:30 p.m.**

**City Hall – 915 I Street – First Floor Council Chamber**

**Open Session – 6:30 p.m.**

**Roll Call**

The meeting was called to order by Chair Heitstuman at 6:36 p.m.

Present: Commissioners Bains, Flores, Guerrero, Malik, Murphy, Rhodes, Singh, O'Toole, and Chair Heitstuman

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

None

**Public Hearings**

None

**Consent Calendar**

**1. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for February 2, 2017

**Contact:** Ilee Muller, Administrative Analyst, 808-1022, Fiscal and Management Services

Action: Motion to approve the Consent Calendar.  
Moved, seconded (Rhodes/Singh) and carried 9-0

**Discussion Calendar**

**2. Access Leisure (Oral)**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Sylvia Fort, Recreation Manager, (916) 808-8381, Recreation Services

Roseanne Bernady and Annie Desalernos provided an update on the programs Access Leisure provides to those with disabilities such as Wheelchair Giants; Residential Camp; Wilderness Camp; Rock N' Roll Yosemite Camp; SNOW Camp; Summer Camp; Veterans Programs; and the upcoming April 27, 10 a.m. – 2 p.m. "Thank You for Your Service Event". Access Leisure also posts a calendar of community events for disabled and offers the Access Leisure Link to publicize the 88 programs.

### **3. Parks and Recreation Director Report (Oral): Review Highlights for February**

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Christopher C. Conlin, Director, (916) 808-8526, Fiscal and Management Services

Director Chris Conlin acknowledge Annie Desalernos resourcefulness, exceptional work, and dedication to the Access Leisure program and provided an update on the following items: a) Welcomed new Commission Member Joe Flores; b) CPRS Conference; c) Ethic and Diversity Survey; d) Come Out & Play Event; e) Provided an overview of the \$590,000 Quick Wins Report that went to Council (Expand Landscape and Learning Program, Expand Prime Time Teen & Young Leaders of Tomorrow, Expand Youth Employment Resources Fair and Intern Stipends Expand Diversity in Hot Spots Programming); f) Update on storm damage, staff reassessing damage from the last storm, FEMA funding available, and long range planning need for an arborist.

### **Member Comments-Ideas, Questions and Meeting/Conference Reports**

Commissioner Malik asked for more information on the diversity report prepared by the City Auditor.

Commissioner Rhodes requested a copy of the Quick Wins Staff Report and Power Point Presentation and information on the Hot Spots in Oak Park.

Commissioner Guerrero commented on the prime time teen program and how it has benefited his kids; Gardenland Park and acknowledge Robert Robins and his great work with the revitalization of the area "Gardenland Proud" on Facebook.

Commissioner Flores expressed his concern regarding the playground being saturated at Reichmuth Park and asked for an update on what is going to be done to address the issue.

### **Adjournment**

Chair Heitstuman adjourned the meeting at 7:59 p.m.

Respectfully submitted:



Ilee Muller, Administrative Analyst  
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair  
Parks and Recreation Commission