

PARKS & RECREATION COMMISSION

Jag Bains, District 1

Fatima Malik, District 2 (Vice Chair)

David Guerrero, District 3

Julie Murphy, District 4

Vacant, District 5

Vacant, District 6

Shane Singh, District 7

Chinua Rhodes, District 8

David Heitstuman, At Large (Chair)

David O'Toole, At Large

Vacant, Mayoral

COMMISSION STAFF

Christopher C. Conlin, Director

Shannon Brown, Operations Manager

Ilee Muller, Administrative Analyst

Sheryl Patterson, Senior Deputy City Attorney

Agenda
Parks & Recreation
Commission

915 I Street, Council Chambers - NCH

Published by the
Parks & Recreation Department
(916) 808-5172

Thursday, March 2, 2017

6:30 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
 - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
 - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
 - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
 - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
 - **Matters not on the Agenda.** Two (2) minutes per speaker.
 - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
 - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

AGENDA

Thursday, March 2, 2017

6:30 p.m.

Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6:30 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Consent Calendar **Estimated Time: 5 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. **Parks and Recreation Commission Meeting Minutes**

Location: Citywide

Recommendation: Approve Commission minutes for February 2, 2017

Contact: Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

Discussion Calendar **Estimated Time: 55 Minutes**

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

2. **Access Leisure (Oral)**

Location: Citywide

Recommendation: Review and Comment

Contact: Sylvia Fort, Recreation Manager, (916) 808-8381, Recreation Services

3. **Parks and Recreation Director Report (Oral): Review Highlights for February**

Location: Citywide

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, (916) 808-8526, Fiscal and Management Services

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment



**Meeting Minutes of the
Parks and Recreation Commission**

Thursday, February 2, 2017

6:30 p.m.

City Hall – 915 I Street – First Floor Council Chamber

Open Session – 6:30 p.m.

Roll Call

The meeting was called to order by Chair Heitstuman at 6:31 p.m.

Present: Commissioners Bains, Guerrero, Malik, Murphy, Rhodes, Singh, O’Toole, and Chair Heitstuman

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

None

Public Hearings

None

Consent Calendar

1. Parks and Recreation Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission minutes for January 11, 2017

Contact: Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

Action: Motion to approve the Consent Calendar.
Moved, seconded (O’Toole/Singh) and carried 8 ayes.

Discussion Calendar

1. Nomination and Selection of Chair Report

Location: Citywide

Recommendation: Nomination and Election of Chairperson to Serve through December 2017.

Contact: Josette Reina, Support Services Manager, (916) 808-1956, Fiscal and Management Services

Action: Commissioner Malik made a motion to nominate Commissioner Heitstuman for Chair; seconded by Commissioner Rhodes.

Motion carried by a vote of 6 ayes (Commissioners Guerrero, Malik, Murphy, Rhodes, and O'Toole) and 2 nays (Commissioners Bains and Singh).

2. Nomination and Selection of Vice Chair Report

Location: Citywide

Recommendation: Nomination and Election of Vice Chairperson to Serve through December 2017.

Contact: Josette Reina, Support Services Manager, (916) 808-1956, Fiscal and Management Services

Action: Commissioner Heitstuman made a motion to nominate Commissioner Malik for Vice Chair; seconded by Commissioner O'Toole. Motion carried by a vote of 8 ayes.

3. Drought Report (Oral)

Location: Citywide

Recommendation: Review and Comment

Contact: Eugene Loew, Parks Manager, (916) 808-4070; Kyle Raphael, Parks Superintendent, (916) 808-1396, Park Operations

Eugene Loew provided a report to the Commission on the city's efforts to address the impact of last year's drought on the 25,000 trees in city parks.

4. Overview of Park Ranger Program (Oral)

Location: Citywide

Recommendation: Review and Comment

Contact: Robert Conroy, Park Safety Ranger, (916) 808-3815, Park Safety Services

Robert Conroy provided an overview of the Park Ranger Program, the types of calls for service and the new hires to expand staff from 6 to 11 rangers.

5. Parks and Recreation Director Report (Oral): Review Highlights for January

Location: Citywide

Recommendation: Review and Comment

Contact: Christopher C. Conlin, Director, (916) 808-8526, Fiscal and Management Services

The Director provided an update on the following items: Recruitment of City Diversity Manager; expansion of the City internships; appointment of commissioners to vacant positions; Parks Department's Strategic Plan preparation; mid-year Budget update to expand Neighborhood Services and the L&L programs; Hot Spots program to add games/sports of interest to girls; and parking garage validation for Commissioners for meeting attendance.

Member Comments-Ideas, Questions and Meeting/Conference Reports

Commissioner Malik requested data from the new Park Ranger database; report back in 3-4 months, and an update on Renfree Field renovation and lease if that proposal progresses. She also announced a volunteer mulching effort at Maki Park with the Sacramento Tree Foundation.

Commissioner Heitstuman asked that the voluntary survey data being collected at Hot Spots include a question whether teenagers identify as LGBT.

Adjournment

Chair Heitstuman adjourned the meeting at 7:44 p.m.

Respectfully submitted:



Ilee Muller, Administrative Analyst
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair
Parks and Recreation Commission