PARKS & RECREATION COMMISSION
Jag Bains, District 1
Fatima Malik, District 2 (Vice Chair)
David Guerrero, District 3
Julie Murphy, District 4
Joe Flores, District 5
Tyler Aguilar, District 6
Shane Singh, District 7
Chinua Rhodes, District 8
David Heitstuman, At Large (Chair)
Jason Law, At Large
Rita Good, Mayoral

COMMISSION STAFF
Christopher C. Conlin, Director
Shannon Brown, Operations Manager
Mia Lorenz, Support Services Manager
Ilée Muller, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

Agenda
Parks & Recreation Commission
Historic City Hall Hearing Room
915 I Street
Published by the
Parks & Recreation Department
(916) 808-5172

Thursday, November 2, 2017
6:30 p.m.
NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are available on the City’s Website and from staff, and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City’s website and include all attachments and exhibits. “To Be Delivered” and “Supplemental” reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.
Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

**General Conduct for the Public Attending Parks & Recreation Commission Meetings**

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

**Members of the Public Addressing the Parks & Recreation Commission**

- **Purpose of Public Comment.** The City provides opportunities for the public to address the Board as a whole in order to listen to the public’s opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be “Question and Answer” periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public’s questions.

- **Speaker Time Limits.** In the interest of facilitating the Committee’s conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member’s request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

**Time Limits per Meeting** In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.
AGENDA
Thursday, November 2, 2017
6:30 p.m.
Historic City Hall Hearing Room, 915 I Street, Sacramento, CA 95814

Open Session – 6:30 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Parks and Recreation Commission Meeting Minutes
   Location: Citywide
   Recommendation: Approve Commission minutes for October 5, 2017
   Contact: Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

2. Designating the Miller Regional Park Parking Lots as “Municipal Parking Lots”
   Location: District 4
   Recommendation: Support designating the Miller Regional Park parking lots as “Municipal Parking Lots” to allow for imposition of paid parking, for City Council adoption.
   Contact: Shannon Brown, Operations Manager, (916) 808-6076; Jodie Vong, Administrative Officer, (916) 808-5122, Department of Parks and Recreation

3. Special Event Involving Cannabis
   Location: Citywide
   Recommendation: Support City Council adoption of an Ordinance relating to use of cannabis in City parks as part of a Special Event.
   Contact: Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Parks and Recreation

4. Parks and Recreation Director Report (Oral): Review Highlights for October
   Location: Citywide
   Recommendation: Review and Comment
   Contact: Christopher C. Conlin, Director, (916) 808-8526, Department of Parks and Recreation

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment
Meeting Minutes of the
Parks and Recreation Commission
October 5, 2017
6:30 p.m.
City Hall – 915 I Street – Council Chambers

Open Session – 6:30 p.m.

Roll Call

The meeting was called to order by Chair Heitstuman at 6:33 p.m.

Present: Commissioners Aguilar, Bains, Flores, Good, Guerrero, Law, Malik, Murphy, Rhodes, Singh, and Heitstuman

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Brenda Ruiz spoke about the International Garden of Many Colors located in Ninos Parkway directly adjacent to the River Garden Estates operated by Mutual Housing. She expressed her support of the verbal agreements to address the code violations to allow the garden to remain, but asked for a letter to avoid uncertainty and for transparency.

The following residents of River Garden Estates all spoke about the benefits the International Garden for themselves and their families: Ms. Oksana, Ms. Tatianna, Dolores Ledezma and Mai Mohua.

Randy Stannard, Executive Director of Oak Park Sol, spoke in support of retaining the International Garden. He expressed his appreciation for the ongoing communication and collaboration with the Parks Department and City Council Member Harris. He spoke about the desires to enter into a MOU type of agreement with the City to help address unresolved issues pertaining to the garden, and offered his organization as the sponsor if needed.

Ms. Ellen spoke about the benefits of the International Garden and requested access pathways and improved/widened garden pathways, planting new trees, improving the water source, and allow watering every day.

Consent Calendar

1. Parks and Recreation Commission Meeting Minutes
Location: Citywide  
Recommendation: Approve Commission minutes for September 7, 2017  
Contact: Ilie Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

Action: Motion to approve the Consent Calendar. Moved, seconded (Rhodes/Good) and carried 11-0

Discussion Calendar  
Estimated Time: 80 Minutes

2. High Demand Event Venue Fee – Southside Park  
Location: District 4  
Recommendation: Support 1) adding Southside Park as a High Demand Event Venue Location; and 2) amending the High Demand Event Venue Supplemental Fee, for City Council adoption.  
Contact: Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Parks and Recreation

Melissa Romero briefed the Commission on the background of the High Demand Event Venue Fee. Council Member Hanson has requested Southside Park be added as a High Demand Event Venue Fee Location because Southside Park is one of the top parks used for special events. The additional fee is used to repair damage caused by such events.

Public Comment: Marin Leg, President of the Southside Parkside Association, spoke in support of the High Demand Event Venue Fee due to the deterioration of the park from large events.

Action: Motion to approve staff recommendation. Moved, seconded (Singh/Good) and carried 11-0

3. North Natomas Regional Park Master Plan Amendment  
Location: District 1  
Recommendation: Support the amendment to North Natomas Regional Park Master Plan to relocate the Aquatic Center and include a Community Center for City Council adoption.  
Contact: C. Gary Hyden, Park Planning and Development Manager, (916) 808-1949, Department of Parks and Recreation

Gary Hyden requested the proposed Master Plan amendment title be changed to the North Natomas Community & Regional Park Master Plan. Mr. Hyden requested Commission support amending the North Natomas Community & Regional Park Master Plan to change the location of the Aquatic Center and move the Community Center from the Town Center site to the regional park site to be part of the aquatic center complex. This new location will require relocating the existing dog park. The new master plan also is designed to allow flexibility in the type of amenities that may be located within this park.

Action: Motion to approve staff recommendation. Moved, seconded (Rhodes/Bains) and carried 11-0

4. Parks and Recreation Director Report (Oral): Review Highlights for September  
Location: Citywide

Thursday, October 5, 2017  
Meeting Minutes
**Recommendation:** Review and Comment  
**Contact:** Christopher C. Conlin, Director, (916) 808-8526, Department of Parks and Recreation

Director Conlin welcomed new Commission member Jason Law and provided an update on the following projects:
- International Garden of Many Colors
- Update on Old City Cemetery technical advisory committee, irrigation plan and cultural landscape plan
- Parks and Recreation Department reorganization and proposed name change to “Youth, Parks, and Community Enrichment”

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

Commissioner Heitsutmann requested an update regarding International Garden of Many Colors be agendized in the future.

Commissioner Malik asked for contact information for youth staff training and a copy of the Department reorganization power point presentation.

Commissioner Rhodes expressed an interest in establishing an Ad Hoc Committee to work more closely on empowering neighborhood associations.

Commissioners Flores, Guerrero, Murphy and Rhodes made announcements regarding upcoming community events.

**Adjournment**

Chair Heitstuman adjourned the meeting at 8:31 p.m.

Respectfully submitted:

Ilee Muller, Administrative Analyst  
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair  
Parks and Recreation Commission
Title: Designating the Miller Regional Park Parking Lots as “Municipal Parking Lots”

Location: District 4

Recommendation: Support designating the Miller Regional Park parking lots as “Municipal Parking Lots” to allow for imposition of paid parking, for City Council adoption.

Contact: Shannon Brown, Operations Manager, (916) 808-6076; Jodie Vong, Administrative Officer (916) 808-5122, Department of Parks and Recreation

Presenter: Shannon Brown, Operations Manager, (916) 808-6076, Department of Parks and Recreation

Department: Parks and Recreation

Division: Park Safety

Dept ID: 19001526

Attachments:
01 Description/Analysis
02 Exhibit A-Proposed Parking Fee Lots

Submitted By: Shannon Brown

Signature: Shannon Brown

Approved By: Christopher Conlin

Signature: Christopher Conlin
Attachment 01 – Description/Analysis

Issue: Miller Regional Park is located along the Sacramento River, bounded by Interstate 5, and is accessible from the west end of Broadway. Because of its vicinity to the Sacramento River, the park draws large crowds during summer weekends and holidays, which causes the parking areas to become overcrowded. Issues with overcrowding have recently intensified requiring the City to improve its signage and enforcement patrols. Many visitors park in unmarked areas in the park making it difficult for emergency vehicles to enter. In addition, an increase of overnight campers in the park require frequent patrols by Park Rangers and requires them to clear the parking lots before locking the vehicle access gates each evening. Although alcohol is not permitted, it continues to be a concern along with noise and garbage which impacts the adjacent Sacramento Marina.

In 2015, Sand Cove Park faced similar issues and a pilot “pay to park” program was successfully implemented. Implementing parking fees and regulations allowed staff to enforce parking time limits, encouraging turnover of parking and reducing the number of vehicles parking in non-designated areas.

Due to the success of the program at Sand Cove Park, staff is proposing that paid parking also be imposed at Miller Regional Park. Payment will be required for a total of 418 public parking spaces along Marina View Drive, Ramp Way, and in front of the Marina Office, as shown in Exhibit A. Currently, parking fees are required to use the boat launch ramp.

To charge for parking under the City Code, the three parking lots at Miller Regional Park must be designated as “municipal parking lots.” This will allow Parking Services staff to install parking pay machines, signage, and add the lots to its parking enforcement routes.

Policy Considerations: The recommended action is intended to help mitigate health and safety issues at Miller Regional Park and the marina area.

Economic Impacts: None.

Environmental Considerations: The proposed action involves management of existing parking lots and is exempt from environmental review under Sections 15301 and 15378(b)(2) of the California Environmental Quality Act Guidelines.

Sustainability: This action supports the City of Sacramento’s sustainability goals to improve and optimize the transportation infrastructure. Reducing overcrowding at Miller Regional Park will help address excessive garbage and pollution issues.

Commission/Committee Action: None.

Rationale for Recommendation: Designating the three parking lots as a “municipal parking lots” will allow staff to implement parking fees, requiring visitors to pay to park at Miller Regional Park. Paid parking will: 1) encourage regular turnover of parking spaces, giving more visitors access to the park; 2) allow staff to enforce parking time limits; 3) eliminate vehicles parking in non-designated areas; and 4) help fund ongoing maintenance and improvements of parking lots in this park. Actively managing parking at Miller Regional Park will reduce current safety related problems.

This paid parking program was first implemented at Sand Cove Park and was successful in improving issues like those currently encountered at Miller Regional Park.
Financial Considerations: The proposed public parking fee at Miller Regional Park will not exceed $10 for eight hours. The fee could potentially generate up to $150,000 annually from the 418 parking spaces. Half of the revenues collected will be used for the daily operation of the Miller Regional parking lot in the Parking Fund (Fund 6004), and half would be used to help fund parking lot improvements at Miller Regional Park. The City Parks Parking Lot Improvement Project (V15551900) in Fund 6004 will be utilized to account for parking lot improvements at Miller Regional Park.

Parking payment machines will be installed to facilitate the fare collection. There are sufficient funds in the Parking Services Division (Fund 6004) operating budget to cover the cost of the payment machine purchase and installation. Parking charges at this park are anticipated to be implemented soon after Council’s approval.

Local Business Enterprise (LBE): Not applicable.
Meeting Date: 11/02/17
Report Type: Discussion

Title: Special Event Involving Cannabis

Location: Citywide

Recommendation: Support City Council adoption of an Ordinance relating to use of cannabis in City parks as part of a Special Event.

Contact: Melissa Romero, Recreation General Supervisor, (916) 808-3824 Department of Parks and Recreation

Presenters: Melissa Romero, Recreation General Supervisor, (916) 808-3824 Department of Parks and Recreation,

Department: Parks and Recreation
Division: Permitting and Events
Dept ID: 19001511

Attachments:
  01 Description/Analysis
  02 Ordinance Restricting Cannabis in Parks

Submitted By: Melissa Romero
Signature: [Signature]

Approved By: Christopher Conlin
Signature: [Signature]
Attachment 01 – Description/Analysis

**Issue:** The City of Sacramento has permitted dispensaries to sell medical marijuana after Proposition 215 was passed by the voters in 1996. With the recent change in state law to allow recreational use of marijuana as of January 2018, the City has enacted regulations to allow for commercial production of this product and retail sales in accordance with new state regulations. Certain restrictions remain in place including prohibiting smoking any type of material in City parks, and smoking marijuana is prohibited within 1,000 feet from a park or school. Under the state regulations, marijuana is now referred to as cannabis.

Cannabis can be ingested by means other than smoking. In order to be prepared for the recreational use of cannabis, the City’s Park Use Regulations are proposed to be updated to prohibit the sale, distribution, smoking, vaping, and consumption of cannabis products in City parks. However, like alcohol sales and consumption, the proposed ordinance would allow these type of cannabis activities in a park and other City property (e.g., Capitol Mall) with a special event permit.

The City has already received multiple requests for special events that would focus on cannabis, such as having a competition among growers to highlight their efforts, promote the various types of cannabis products that are available, and inform the public of the benefits of using cannabis to address certain health concerns. These types of events have already been held in other cities at county fair sites. City staff are now willing to propose allowing these types of events in Sacramento given recreational use will be allowed as of January 2018 and it would help support the cannabis related businesses which are located in Sacramento, but only with a special event permit.

A special event permit can limit where such events can be held (not in neighborhood parks), the permitted activities (display, sale, smoke, consume), regulate use to prevent entry or access to the smoking area by minors (like alcohol sale and consumption), and require security. Staff anticipate such events would focus on cannabis products grown and sold in Sacramento. State law may allow growers and retailers to offer samples, so the ordinance anticipates consumption and smoking. Since attendees would probably try the product at the event even if smoking was not allowed, the permit process would be able to control where that use could occur and could limit entry to the event to adults only. These events may also include the sale of related products like T-shirts that promote local cannabis retailers.

**Policy Considerations:** Sacramento City Code Sections 9.08.020, 12.72.060 and 12.48.080 will be amended relating to the use of cannabis in City parks and at Special Events.

**Economic Impacts:** Potentially an increase in Special Events resulting in more tax revenue for local businesses and hotel room nights.

**Environmental Considerations:** Special events are temporary uses of existing facilities and are exempt from environmental review under CEQA Guidelines Section 15301.

**Sustainability:** Not applicable

**Commission/Committee Action:** Not applicable

**Rationale for Recommendation:** To address the recreational use of cannabis in City parks or other City property when such use becomes legal in January 2018.
Financial Considerations: Increase is special events will generate additional revenue for park maintenance and operations.

Local Business Enterprise (LBE): Not applicable.
ORDINANCE NO. 2017 -
Adopted by the Sacramento City Council

AN ORDINANCE AMENDING SECTIONS 9.08.020, 12.48.030 AND 12.72.060
OF THE SACRAMENTO CITY CODE RELATING TO THE
USE OF CANNABIS IN CITY PARKS AND AT SPECIAL EVENTS

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.
Section 9.08.020 of the Sacramento City Code is amended to read as follows:

9.08.020 Places where consumption of marijuana -cannabis- is prohibited.

A. Notwithstanding California Health and Safety Code Section 11362.5 or any preceding provisions of this chapter and Chapter 8.80 of this code, the consumption of marijuana -cannabis-, by or through “smoking,” as defined in Section 8.80.030 of this code, is prohibited at any of the following locations to which members of the public have access:

1. Upon or within one thousand-(1,000) feet of the grounds of any school-or-park;

2. Upon or within 1,000 feet of a park unless a special event permit has been issued under chapter 12.48;

3. In or within one-hundred-(100) feet of any building or facility to which members of the public have access, except in a health facility or clinic; or

4. Within one-hundred-(100) feet of any other person, other than a “primary caregiver,” as that term is defined in California Health and Safety Code Section 11362.5(e).

B. As used in this section, the following definitions shall apply:

1. “School” means any institution of learning for minors, whether public or private, including any special institution of education or any nursery, elementary, middle, junior high, or senior high school. This definition does not include a vocational or professional institution of higher education, including a junior or community college, college or university.

2. “Park” means and includes all parks, parkways, malls, plazas, greenbelts, gardens, lakes and other property owned by the city and used, operated or maintained for recreational purposes.

3. “Health facility” means a facility, place or building that is organized, maintained, and operated for the diagnosis, care, prevention, and treatment of human illness, physical and mental, including convalescence and rehabilitation,
or for any one of those purposes, for one or more persons, to which the persons are admitted for a twenty-four (24) hour stay or longer.

4. "Clinic" means an organized outpatient health facility which provides medical, surgical, dental, optometric, podiatric, or psychological advice, services, or treatment to patients who remain less than twenty-four (24) hours.

SECTION 2.
Section 12.48.080 B.3. of the Sacramento City Code is amended to add subsection h. as follows:

3. The nature and purpose of the special event and a description of all of the equipment and planned activities, including, without limitation, all of the following:

a. The sale, distribution, donation, or collection of any merchandise, food, beverages, or services;

b. Cooking of food or open fires;

c. The sale or consumption of alcoholic beverages;

d. The use of temporary fencing or temporary structures and whether the fencing or structures will be prefabricated or site built;

e. The use of pyrotechnics;

f. The operation of carnival or animal rides and any demonstrations with animals; and

   g. The use of specialized recreational equipment that is to be operated as part of an event activity; and

   h. The sale, distribution, smoking, vaping, and consumption of cannabis products.

SECTION 3.
Section 12.72.060 E. of the Sacramento City Code is amended to read as follows:

E. Do any of the following acts in a park unless a special event permit has been issued under Chapter 12.48:

1. Sell, possess, or drink alcoholic beverages in a park, unless a special event permit under Chapter 12.48 has been first issued therefor; or

2. Sell, distribute, smoke, vape, or consume cannabis products;