

**PARKS & RECREATION COMMISSION**

Jag Bains, District 1  
Fatima Malik, District 2  
David Guerrero, District 3 (Vice Chair)  
Julie Murphy, District 4  
Joe Flores, District 5 (Chair)  
Tyler Aguilar, District 6  
Devin Lavelle, District 7  
Chinua Rhodes, District 8  
David Heitstuman, At Large  
Jason Law, At Large  
Rita Gallardo-Good, Mayoral

**COMMISSION STAFF**

Shannon Brown, Interim Director  
Ilee Muller, Administrative Analyst  
Sheryl Patterson, Senior Deputy City Attorney

**Agenda**  
**Parks & Recreation**  
**Commission**  
915 I Street, Council  
Chambers - NCH  
Published by the  
Youth, Parks, & Community  
Enrichment Department  
(916) 808-5172

**Wednesday, June 6, 2018**

**6:30 p.m.**

**NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

**Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Youth, Parks, & Community Enrichment Department at (916) 808-5172 at least 48 hours prior to the meeting.

## General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

## Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be applied.

# AGENDA

**Wednesday, June 6, 2018**

**6:30 p.m.**

***Council Chambers, 915 I Street, Sacramento, CA 95814***

## **Open Session – 6:30 p.m.**

### **Roll Call**

### **Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

### **Consent Calendar      **Estimated Time: 5 minutes****

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

#### **1. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for May 3, 2018

**Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment

### **Discussion Calendar      **Estimated Time: 60 Minutes****

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

#### **2. Fairytale Town Expansion Plan Update**

**Location:** District 4

**Recommendation:** Informational

**Contact:** Kathy Fleming, Executive Director, Fairytale Town, (916) 808-7060; Matt DeFazio, Board Member, Fairytale Town, (916) 808-7060

#### **3. START Program Overview**

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Jackie Beecham, Recreation Superintendent, (916) 808-3818, Youth, Parks, & Community Enrichment

#### **4. Volunteer Recognition Ad Hoc Committee Update**

**Location:** Citywide

**Recommendation:** Review and Comment, and either continue the item or approve the proposed Volunteer Recognition Process

**Contact:** Joe Flores, (951) 522-7638, Commission Chair, Parks and Recreation Commission

**5. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for May**

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

**Adjournment**



**Meeting Minutes of the  
Parks and Recreation Commission**

**May 3, 2018**

**6:30 p.m.**

***City Hall – 915 I Street – Council Chambers***

**Open Session – 6:30 p.m.**

**Roll Call**

The meeting was called to order by Chair Flores at 6:32 p.m.

Present: Commissioners Aguilar, Flores, Good, Guerrero, Malik, Murphy, Rhodes, Lavelle

Absent: Commissioners Law and Heitstuman

Late: Commissioner Bains

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

None

**Consent Calendar**

**1. Parks and Recreation Commission Meeting Minutes**

**Location:** Citywide

**Recommendation:** Approve Commission minutes for April 5, 2018

**Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment

Action: Approve Consent Calendar.

Moved/Seconded (Rhodes/Agular)

Motion carried 8-Yes 0-No

**Discussion Calendar Estimated Time: 60 Minutes**

**2. Naming Boat Pond at William Land Park as the “Anne Rudin Peace Pond”**

**Location:** District 4

**Recommendation:** Pass a Motion recommending that the City Council approve naming the boat pond at William Land Park as the “Anne Rudin Peace Pond.”

**Contact:** Gary Hyden, Park Planning and Development Services Manager, (916) 808-1949, Department of Youth, Parks, & Community Enrichment

Gary Hyden, Park Planning and Development Services Manager provided an overview of former Mayor Anne Rudin’s accomplishments and asked for the Commission to support the naming the boat pond at William Land Park as the “Anne Rudin Peace Pond.”

The following individuals spoke in support of naming the boat pond at William Land Park as the “Anne Rudin Peace Pond” and acknowledgment of all her accomplishments: Mayor Heather Fargo; Lynn Robee; Paula Lee; Vice Mayor Steve Hansen; Bill Durston M.D.; Jim Houpt; May Lee; Mayor Anne Rudin.

Action: Approve staff recommendation

Moved/Seconded: (Murphy/Good)

Motion carried 9-Yes 0-No

### 3. Park Volunteers/Partnerships Program Overview

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Eugene Loew, Parks Manager, (916) 808-4070, Department of Youth, Parks, & Community Enrichment

Eugene Loew, Parks Maintenance Manager, highlighted just a few of the partnerships the City has with non-profit organizations and community groups, such as the Sacramento Tree Foundation, Greenhaven Soccer, Sacramento Conservation Core, and the Land Park Volunteer Core.

Richard Perez, Volunteer Program Coordinator with Park Operations provided an overview of the City’s park volunteer program.

Torin Dunnavant, Director of Education and Engagement at the Sacramento Tree Foundation and former Mayor Heather Fargo spoke about the work the Tree Foundation seeks to do.

### 4. Youth, Parks, & Community Enrichment Proposed 2018/2019 Annual Budget Review

**Location:** Citywide

**Recommendation:** Review and Comment

**Contact:** Sonja Jarvis, Administrative Officer, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Shannon Brown, Interim Director, briefed the Commission on the Department of Youth, Parks, & Community Enrichment’s proposed Operating Budget for FY2018/19, Measure U expenditures, and certain fee updates.

**5. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for April**

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Shannon Brown provided an update about the following items:

- Access Leisure, in partnership with the San Francisco Giants, are holding tryouts for the San Francisco Giants wheelchair softball team on Saturday, May 5 and Sunday, May 6 at the Sam Pannell Community Center & River Cats Independence Field
- Access Leisure held the 2018 cycling season opener
- Access Leisure hosted "Thank You For Your Service" event
- Creative Aging Choral "Singers with Hart" hosted their Spring Concert
- Pools will open the end of May/June – All pools will be celebrating a Summer Kick-off on Friday, June 15 from 1-5 PM for a discounted \$1 entrance fee
- Summer Oasis Camps starts soon
- Come Out and Play Summer Catalog has been released
- Recognized Gary Hyden for his years of service

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

Chair Flores congratulated Vice Mayor Guerrero for be awarded the Excellence in Community Service award at the N-Factor Natomas Awards. He announced a Special Recognition night will be held at the September Parks and Recreation Commission.

**Adjournment**

Chair Flores adjourned the meeting at 7:53 p.m.

Respectfully submitted:



Ilee Muller, Administrative Analyst  
Department of Youth, Parks, & Community Enrichment

Approved by:

Joe Flores, Chair  
Parks and Recreation Commission

Meeting Date: 06/06/18

Report Type: Discussion



**Youth, Parks, &  
Community Enrichment  
Report**

915 I Street, 3rd Floor  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** Fairytale Town Expansion Plan Update

**Location:** District 4

**Recommendation:** Informational

**Presenter:** Kathy Fleming, Executive Director, Fairytale Town, (916) 808-7060; Matt DeFazio, Board Member, Fairytale Town, (916) 808-7060

**Department:** Not Applicable

**Division:** Not Applicable

**Dept ID:** Not Applicable

**Attachments:**

- 01 Description/Analysis
- 02 Existing and Expanded Area Map

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Submitted By:	Kathy Fleming, Executive Director, Fairytale Town
Approved By:	Shannon Brown, Interim Director
Signature:	

**Attachment 01 – Description/Analysis**

**Issue:** In 2015, Fairytale Town presented plans to the Commission to improve the facility and expand the footprint to better serve the growing numbers of children and families in Sacramento. Goals include improving circulation patterns and the currently cramped ticket booth/entry area, adding multicultural playsets, a Story Center for indoor literacy building activities, and improving and expanding restrooms. To help us achieve these goals, City Council approved the expansion of our boundary by one-half acre in July 2017. Since then, Fairytale Town has begun a quiet phase of a capital campaign to raise funds for the expansion and has further developed its conceptual plans for the use of the acquired space.

As promised in 2015, Fairytale Town is returning to the Commission to share the updated plans and the status of the groups fundraising efforts.

**Policy Considerations:** Not Applicable

**Economic Impacts:** Not Applicable

**Environmental Considerations:** Not Applicable

**Sustainability:** Not Applicable

**Commission/Committee Action:** Not Applicable

**Rationale for Recommendation:** Not Applicable

**Financial Considerations:** Not Applicable

**Local Business Enterprise (LBE):** Not Applicable



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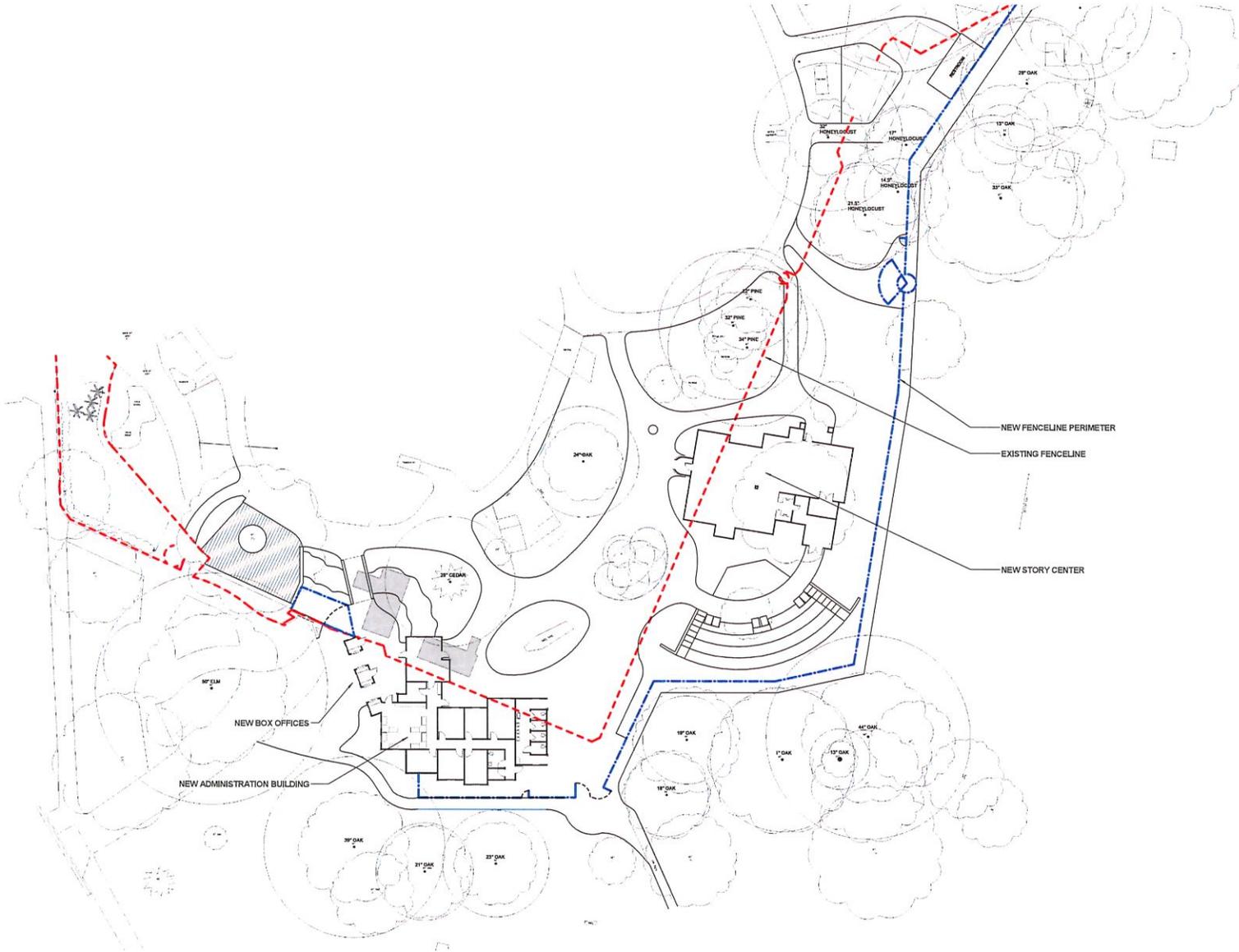
**FAIRYTALE TOWN  
EXPANSION**  
3951 Land Park Dr., Sacramento, CA  
95822

**SITE PLAN**

05.14.18	SCHEMATIC
PUBLISH HISTORY:	
△	DATE REVISION
1	00.00.00 -

WMB PROJECT:  
17-046

**A1.1**



**PROPOSED SITE PLAN**  
SCALE: 1" = 20'-0"



**Meeting Date:** 06/06/18

**Report Type:** Discussion



**Youth, Parks, &  
Community Enrichment  
Report**

915 I Street, 3rd Floor  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** START Program Overview

**Location:** Citywide

**Recommendation:** Informational

**Contact:** Jackie Beecham, Recreation Superintendent, (916) 808-3818, Youth, Parks, & Community Enrichment

**Presenter:** Joanne Marson, Program Supervisor, (916) 808-6089, Youth, Parks, & Community Enrichment

**Department:** Youth, Parks, & Community Enrichment

**Division:** START

**Dept ID:** 19001631

**Attachments:**

01 Description/Analysis

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Submitted By: Jackie Beecham, Recreation Superintendent

Approved By: Shannon Brown, Interim Director

Signature:

A handwritten signature in blue ink, appearing to read "Shannon Brown", written over a light blue horizontal line.

**Attachment 01 – Description/Analysis**

**Issue:** The City of Sacramento Students Today Achieving Results for Tomorrow (START) program has been operating after school programs within the City of Sacramento since November of 1995 and is a recognized community leader in the expanded learning community. The Sacramento START concept was then and is today, “Students Today Achieving Results for Tomorrow”. Sacramento START has made a difference in the lives of over 100,000 students in low-income neighborhoods of Sacramento and has created partnerships with 64 schools in five districts and has brought more than \$100 million of outside funding into our communities.

Sacramento START currently operates before and after school programs at five elementary schools in the Robla School District. The program serves over 700 students daily, grades 1<sup>st</sup> – 6<sup>th</sup>, between all five sites. Sacramento START fosters enthusiasm for learning by engaging children in fun, literacy-focused activities, in a safe and caring environment. Sacramento START expands the school day, both before and after school, and supports school district goals. With highly-qualified staff and local partners, the program offers experiences and builds relationships that keep students involved. At each site, the program works to support students in all areas of their development by offering a variety of activities that include visual and performing arts, community involvement, physical activity, sports, and nutrition. The quality of programming goes well beyond what is typically seen in other expanded learning programs. Additionally, the program honors the uniqueness of every school and community by designing programs in ways that reflect the priorities of local student populations, site administrators and faculty members. This approach has paid huge dividends in helping students achieve their potential and the district and schools meet their goals.

Sacramento START receives funding support from the After School Education and Safety (ASES) Program, state grant funding for the after-school program, and 21<sup>st</sup> Century Community Learning Centers (CCLC), federal grant funding for before and after school programs. In partnership with the Robla School District, the City of Sacramento applied for and was awarded continued ASES funding for the next three years; 21<sup>st</sup> CCLC funding was not renewed. Sacramento START will continue providing after school program at all five sites in the Robla School District for the 2018-19 school year.

**Policy Considerations:** Not Applicable

**Economic Impacts:** Not Applicable

**Environmental Considerations:** Not Applicable

**Sustainability:** Not Applicable

**Commission/Committee Action:** Not Applicable

**Rationale for Recommendation:** Not Applicable

**Financial Considerations:** Not Applicable

**Local Business Enterprise (LBE):** Not applicable

**Meeting Date:** 06/06/18

**Report Type:** Discussion



**Youth, Parks, &  
Community Enrichment  
Report**

915 I Street, 3rd Floor

[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** Volunteer Recognition Ad Hoc Committee Update

**Location:** Citywide

**Recommendation:** Review and Comment, and either continue the item or approve the proposed Volunteer Recognition Process

**Contact:** Joe Flores, (951) 522-7638, Commission Chair, Parks and Recreation Commission

**Presenter:** Joe Flores, (951) 522-7638, Commission Chair, Parks and Recreation Commission

**Department:** Not Applicable

**Division:** Not Applicable

**Dept ID:** Not Applicable

**Attachments:**

01 Description/Analysis

02 Parks & Recreation Commission Recognition Awards Nomination Form

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Submitted By: Joe Flores, Commission Chair

Approved By: Shannon Brown, Interim Director

Signature:

A handwritten signature in blue ink, appearing to read "Shannon Brown", is written over a vertical line that separates the signature field from the rest of the table.

## Attachment 01 – Description/Analysis

**Issue:** On April 5, 2018 the Parks and Recreation Commission passed a motion to create and appoint an Ad Hoc Committee to develop a volunteer recognition program. Chair Flores, Vice Chair Guerrero, and Commissioners Good and Rhodes were appointed to the Volunteer Recognition Ad Hoc Committee.

The purpose of the Ad Hoc Committee is to create guidelines and methods to formally recognize individuals and or organizations that benefit Youth, City Parks and or Community Enrichment programming within the City of Sacramento.

On April 24, 2018, the members of Ad Hoc Committee met to create guidelines and procedures for the Parks and Recreation Commission recognition program acknowledging volunteers and/or community organizations for their work for the benefit of youth, parks and community enrichment programs for the City of Sacramento.

The following is the process recommended by the Ad Hoc Committee:

- Nominations of individuals and organizations to be recognized by the Parks and Recreation Commission shall be community lead, via nomination forms. The nomination of the individual and organization shall be substantiated by the Parks and Recreation Commissioner of the Council District based on the residence or location of the person or organization nominated, and the nomination reviewed with their represented Council Member.
- Nominations that are recommended for recognition by the Commission Member shall be reviewed quarterly, by category, by the Parks and Recreation Commission for final Commission approval and to set the date for the recognition. Nominees would receive a certificate from the Commission.
  - Quarter - Youth Nominations
  - Quarter - Parks Nominations
  - Quarter - Community Enrichment Nominations

Also, an “Annual Recognition Night” should be established where Commissioners of Parks and Recreation Commission each recognize individuals and organizations for their work for the benefit of youth, parks and community enrichment programs for the City of Sacramento.

- Commissioners of the Parks and Recreation Commission are to work alongside the Department of Youth, Parks, and Community Enrichment staff to create community partnerships with area organizations to establish the annual recognition event and to provide a prize or gift. For example, ticket giveaways, City of Sacramento night at a future Sacramento Republic Game, or seats in the City’s Golden 1 Center box arranged with the Ticket Policy Manager.
- Also, other methods of recognition should be considered such as:
  - YPCE Social Media Blast
  - YPCE Tidbits Newsletter Article

**Policy Considerations:** This effort is within the Commission’s powers and duties as set forth in City Code Section 2.62.030 F: “To encourage individuals, business, and citizens groups to contribute

funds, property, and volunteer services for the development and operation of parks and recreation facilities.”

**Economic Impacts:** Not Applicable

**Environmental Considerations:** Not Applicable

**Sustainability:** Not Applicable

**Commission/Committee Action:** Not Applicable

**Rationale for Recommendation:** Commission bylaws allow for the Ad Hoc Committee to meet and make recommendations to the Parks and Recreation Commission.

**Financial Considerations:** Not Applicable

**Local Business Enterprise (LBE):** Not Applicable

# *Parks & Recreation Commission Recognition Awards* **NOMINATION FORM**

Parks and Recreation Commission accepts and considers nominations for the **Parks & Recreation Commission Recognition Award** (the "Award"), as part of its Citizen Recognition Program. These awards acknowledge the outstanding achievements of individuals, groups, organizations and businesses that have brought recognition and benefit to both the community and its citizens.

### ***How it works***

- Nominations are accepted and considered year round
- Nominations may be submitted by members, groups, organizations, business of the community, and Mayor and City Council
- All nominations will be reviewed, by the Parks and Recreation Commission, and awarded by consensus
- The award recipient and nominator will be contacted, if chosen

### ***Who is eligible?***

- Nominee(s) must be a citizen(s), group(s), organization(s) or business of Sacramento
- Their significant achievement(s) must have brought recognition and benefit to the community and citizens of Sacramento
- Nominee maybe a current or former resident of Sacramento; or in the case of a group, organization or business must be operating in City of Sacramento for a minimum of two (2) years
- Current city employees and Council members are not eligible for this award
- You may not nominate yourself, your spouse, or a member of your immediate family

### ***How to submit a nomination***

- Nominations forms are available at the following locations:

**(Fill in Later)**

- The nominator is responsible for submitting a complete application with all pertinent details
- Nomination forms are to be forwarded to:

**(Fill in Later)**

### ***Recognition***

- The recipient will be presented a Parks & Recreation Recognition Award certificate
- The award is presented by the Parks and Recreation Commission during a regular commission meeting
- The Commission meeting date will be determined in consultation with the award recipient
- Presentation of the award will be set not less than one month after notification of award

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