PARKS AND COMMUNITY ENRICHMENT COMMISSION
Sumiti Mehta, District 1
Eugene Loew, District 2
David Guerrero, District 3
Kai Hermann, District 4
Joe Flores, District 5
Victoria Vasquez, District 6
Devin Lavelle, District 7 (Vice-Chair)
Jeanine Gaines, District 8
Terri Kletzman, At Large
Jason Law, At Large
Rita Gallardo-Good, Mayoral (Chair)

COMMISSION STAFF
Mario Lara, Director
Junjie Yu, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

Thursday, May 6, 2021
6:00 p.m.
NOTICE TO THE PUBLIC

In response to Governor’s Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic, adopted by the City of Sacramento City Council, the Parks & Community Enrichment Commission meetings are closed to the public to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus. A dedicated phone line has been established for public participation during the meeting related to a specific agenda item or matters not on the agenda. To give your public comment directly to the legislative body during the meeting, call (916) 808-7213 and follow the instructions given.

Members of the public are encouraged to submit public comments electronically via eComment through the City’s official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21 eComment is set to remain open throughout the meeting.

Live video streams and indexed archives of meetings are available via the internet. Visit the City’s official website at: http://sacramento.granicus.com/ViewPublisher.php?view_id=21

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City’s website and include all attachments and exhibits. “To Be Delivered” and “Supplemental” reports will be published as they are received.
AGENDA
Thursday, May 6, 2021
6:00 p.m.
Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6:00 p.m.

Roll Call

Consent Calendar        Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

Call (916) 808-7213 and Dial 1 to Make a Comment on Item 1

1. Parks and Community Enrichment Commission Meeting Minutes
   Location: Citywide
   Recommendation: Approve Commission meeting minutes for April 1, 2021
   Contact: Junjie Yu, Administrative Analyst, (916) 808-6204, Department of Youth, Parks, & Community Enrichment

Discussion Calendar        Estimated Time: 60 Minutes

Discussion Calendar items include an oral presentation including those recommending “receive and file.”

Call (916) 808-7213 and Dial 2 to Make a Comment on Item 2

2. Selection of Youth and Parks Volunteer Recognition Award
   Location: Citywide
   Recommendation: Pass a motion selecting award recipient(s) for the Volunteer Recognition Award for the Youth and Parks Categories
   Contact: Junjie Yu, Administrative Analyst, (916) 808-6204, Department of Youth, Parks, & Community Enrichment

Call (916) 808-7213 and Dial 3 to Make a Comment on Item 3

3. Master Plan and Naming of Neighborhood Park within the Township 9 Development
   Location: District 3
   Recommendation: Pass a motion to support the City Council’s adoption of 1) Park Master Plan for the pocket park in the Township 9 Development, and 2) naming the neighborhood park as Vine Park

Thursday, May 6, 2021

Agenda
Contact: Jeff Nittka, Landscape Architect, (916) 808-5996, Department of Youth, Parks, & Community Enrichment

Call (916) 808-7213 and Dial 4 to Make a Comment on Item 4

4. Community Centers, Leisure Enrichment and Community Recreation Program Update
   Location: Citywide
   Recommendation: Informational
   Contact: Jackie Beecham, Recreation Manager, (916) 808-3818; Katie Houser, Recreation Superintendent, (916) 808-6046; Anthony Munoz, Recreation General Supervisor, (916) 808-6251, Department of Youth, Parks, & Community Enrichment

Call (916) 808-7213 and Dial 5 to Make a Comment on Item 5

5. Joint Use Agreement with School Districts
   Location: Citywide
   Recommendation: Informational
   Contact: Shannon Brown, Assistant Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Call (916) 808-7213 and Dial 6 to Make a Comment on Item 6

   Location: Citywide
   Recommendation: Informational
   Contact: Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

Call (916) 808-7213 and Dial 7 to Make a Comment on Item 7

7. Youth, Parks, & Community Enrichment Director’s Report (Oral): Review Highlights for April
   Location: Citywide
   Recommendation: Informational
   Contact: Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Call (916) 808-7213 and Dial 8 to Make a Comment on Matters Not on the Agenda
Adjournment
Meeting Minutes of the
Parks and Community Enrichment Commission
April 1, 2021
6:00 p.m.
City Hall – 915 I Street – Council Chambers

Open Session – 6:00 p.m.

Roll Call

The meeting was called to order by Chair Good at 6:03 p.m.

Present: Commissioners Aguilar, Flores, Good, Guerrero, Lavelle, Low and Mehta

Late: Commissioners Hermann and Kletzman

Absent: Commissioner Law

Special Announcement

Vice Mayor Jay Schenirer announced recruitment of youth seats on boards and commissions. Young people can apply for Parks and Community Enrichment Commission, Sacramento Arts, Culture & Creative Economy Commission, and Sacramento Community Police Review Commission. Mentors will be available to assist the new youth commissioners.

Consent Calendar

1. Parks and Community Enrichment Commission Meeting Minutes
   Location: Citywide
   Recommendation: Approve Commission meeting minutes for March 4, 2021
   Contact: Junjie Yu, Administrative Analyst, (916) 808-6402, Department of Youth, Parks, & Community Enrichment

   Action: Motion to approve Commission meeting minutes

   Moved/Seconded (Aguilar/Lavelle)
   Motion carried 7-Yes 0-No 3-Absent (Hermann, Kletzman and Law)
2. 311 Response Time for Park Maintenance
   
   **Location:** Citywide
   **Recommendation:** Informational
   **Contact:** Tony Ulep, Park Maintenance Manager, (916) 808-4070, Department of Youth Parks, & Community Enrichment

   Tony Ulep, Park Maintenance Manager, presented the 311 non-emergency phone number available to residents as a single point of contact to reach out to City of Sacramento departments.

   Tony Ulep explained the 311 service request system workflow. Once Parks department receives the work order, Park Supervisor or Park Superintendent will review the issue for dispatch. Any misdirected work order from the 311 agent will be forwarded to City Facilities department.

   Tony Ulep provided examples of work order requests. Staff typically identify the issue within 48 hours to fix onsite, order appropriate materials and notify residents of the status if requested. The timeline for the work order to be completed can vary from 1 to 3 months because materials or parts are not available or a contractor is required.

   Vice Chair Lavelle commented that it can be challenging when 311 agents ask for the address. Sometimes residents have no clue where they are at in the park.

   Commissioner Mehta commented that providing the exact address can be challenging to provide as residents are walking through the neighborhood. She suggested providing the closest intersection to 311 agent as an option.

   Commissioner Guerrero asked, when a work order is forwarded to another department will a new work order number get generated and the resident get notified? Tony Ulep replied, he has to close out the Parks work order and then open another one for the assigned department. He is not sure if resident get notified.

   Commissioner Flores asked how many calls were successfully completed in previous year? Tony Ulep provided performance metrics for recent months. The quarterly chart is created for the department work order.

3. Master Plan and Naming of Park in Parkebridge Development
   
   **Location:** District 3
   **Recommendation:** Pass a motion to support the City Council's adoption of 1) Park Master Plan for the neighborhood park in South Natomas Parkebridge Development, and 2) naming the neighborhood park as either Parkebridge Park or Fong Ranch Park
   **Contact:** Dennis Day, Landscape Architect, (916) 808-7633, Department of Youth Parks, & Community Enrichment

   Dennis Day, Landscape Architect, introduced the location of Parkebridge Park. Survey was conducted to solicit neighborhood input for their preferred park amenities. The
proposed Parkebridge name came from a master-planned neighborhood. Dennis Day also provided history of the Fong family and the Fong Ranch, which where this park is located.

Dennis Day provided information about amenities that will be available at this park. These features include basketball court, soccer field, table tennis, shaded structure for picnic area, and children’s playground.

Vice Chair Lavelle appreciates the full court basketball. He recommended the park should be named Fong Ranch after the Fong family.

Commissioner Guerrero asked, will the amenities be constructed all together or in pieces? Dennis Day replied, there will be different phases for this park construction. The community will be notified of the construction project.

Commissioner Hermann commented, he is not in favor of parks named after people. He suggested the children’s playground or something smaller scale to recognize people.

Action: Motion to support the City Council’s adoption of Park Master Plan for the neighborhood park in South Natomas Parkebridge Development

Moved/Seconded (Lavelle/Hermann)  
Motion carried 9-Yes 0-No 1-Absent (Law)

Action: Motion to name the neighborhood park as Fong Ranch Park

Moved/Seconded (Guerrero/Lavelle)  
Motion carried 9-Yes 0-No 1-Absent (Law)

4. Update on Deferred Park Maintenance
Location: Citywide
Recommendation: Informational
Contact: Raymond Costantino, Park Planning Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

Raymond Costantino, Park Planning Manager, explained deferred maintenance projects are required for safety issues, code violations, repairs, enhancements and to bring facilities to industry standards. The department uses three tools to document these projects. The database systems are called The Parks Deferred Maintenance Assessment, The Citywide Pool Assessment, and The Facilities Assessment.

Tony Ulep, Park Maintenance Manager, provided that $12 M were used for park maintenance during the last few years. His team focused on concrete repairs, sidewalks, irrigation renovations, and ballfields.

Jackie Beecham, Recreation Manager, explained pool and facility assessment were conducted in 2017. Her team targeted pool resurfacing for safety issue and to bring up facilities standards. Furthermore, Jackie Beecham mentioned several facilities projects
that are completed or in progress. Examples of facility improvement include room floor replacement, Wi-Fi access points, carpet and blind replacement, and lobby lighting.

Raymond Costantino, Park Planning Manager, shared photos of recent completed deferred maintenance projects throughout the City.

Commissioner Guerrero asked, will charging stations be available at our parks? Raymond Costantino replied, charging stations are managed by the Public Works department. However, Community Centers received some charging stations. He will do some research and report back.

Commissioner Flores asked, did the pandemic offer more opportunity on deferred maintenance? Did the public health order provide more opportunity for work crews to enter these facilities? Raymond Costantino replied, yes in some cases. He gave an example of public counter and skate park improvement.

Jackie Beecham, Recreation Manager, provided that Glenn Hall Pool resurfacing was able to be completed due to the pandemic. Also construction at Bertha Hart Senior Center finished without interference.

Vice Chair Lavelle would like to see equity on deferred maintenance for how it is being spread across districts.

Commissioner Hermann asked, how deferred maintenance is in correlation with the upcoming 2021 – 2022 budget? Mario Lara, Director, replied there is no dedicated budget line item for each deferred maintenance. Funding is discovered in salary savings and other sources to tackle deferred maintenance.

Commissioner Guerrero asked, how does sidewalk project work? Is it under Parks Department or other City departments? Tony Ulep replied, the Parks Department handles sidewalk repair. The department will assess the issue before consulting with other departments or contractors.

5. Youth, Parks, & Community Enrichment Director Report (Oral): Update on COVID-19 Related Impacts
Location: Citywide
Recommendation: Informational
Contact: Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

Mario Lara, Director, explained that the county guidance moving from purple to red tier allows for youth and inter-league sports. Community Centers remain closed, however in-person childcare continues. Frequent pop-up vaccination is happening at Pannell Community Center. Department staff are eligible to get vaccinated, this is not mandatory but highly encouraged. Essential staff are working onsite, park maintenance continues, and admin teams are still working remotely.
6. **Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for March**

**Location:** Citywide  
**Recommendation:** Informational  
**Contact:** Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

New Support Services Manager, Raymond Rodriguez, introduced himself to the commission.

Mario Lara, Director, explained that the 4th R program will no longer be providing afterschool childcare services to the Sacramento City Unified School District (SCUSD) beginning in fall. The school district decided to utilize the Sacramento Chinese Community Service Center (SCCSC). Notification was sent out to parents of this transition.

Commissioner Hermann asked, why was one agency picked over the other even though a small amount of services was provided previously? Mario Lara, explained this is a timing issue with school being closed over the year. SCCSC has the capability to provide service back up in April. Chris Conlin, Assistant City Manager, provided that SCCSC was able to provide enhanced learning over last several months. SCUSD wanted programming immediately back in April. SCCSC agreed to do the revamp up in April, but also negotiated with SCUSD for a year-round contract.

Vice Chair Lavelle asked, will the 4th R program no longer provide services to SCUSD until Fall 2022? Chris Conlin replied, yes that is correct. The final decision is up to SCUSD.

Mario Lara, Director, shared that the Triple R program received the CPRS state award of excellence. Due to covid, no banquet was held this year. Video clip of staff receiving the award was shared during the commission.

Jackie Beecham, Recreation Manager, provided that her team is working on a reopening plan for Older Adult Services. Pop-up vaccination is occurring on Fridays at Pannell Community Center, no appointment necessary. Aquatics and Camp Sacramento continue with hiring for the summer season.

Raymond Costantino, Park Planning Manager, provided that community outreach is happening for the Park Master Plan. His team is looking to get input from 30 communities. In addition, an activity called Photo Voice is being outreached to youth for input on park amenities and areas of improvement.

Tony Ulep, Park Maintenance Manager, provided he is expecting more special event requests once the covid health condition get better in June. His team is gearing up for a busy Easter weekend.

Kris Wimberly, Recreation Superintendent, provided that over 200 people attended the virtual Youth Employment Fair. There were over 400 applications received for the Landscape and Learning (L&L) program. There will be a four day interview process to meet these youth applicants. Commissioners are encouraged to participate as
Prime Time Teen and Summer @ Virtual City Hall program are still accepting applications. Improvements at the skate park are being finalized for reopening.

Commissioner Flores applauded staff for supporting vaccination over at Pannell Community Center.

Commissioner Guerrero asked, how many positions will be available for the L&L program? Kris Wimberly, Recreation Superintendent, replied potentially 125 to 135 positions, this depended upon how many crew leaders can come onboard.

**Public Comments-Matters Not on the Agenda**

None

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

Commissioner Guerrero encouraged staff to let commissioners know if they are in their represented district area for community outreach. Commissioners are more than happy to provide support on items such as the Park Master Plan.

Vice Chair Lavalle has two volunteer opportunities coming up. First one being at Haight Park this Saturday and another for Earth Day Sacramento river cleanup.

**Adjournment**

Vice Chair Lavalle adjourned the meeting at 8:25 p.m

Respectfully submitted:

Junjie Yu, Administrative Analyst
Department of Youth, Parks, & Community Enrichment
Meeting Date: 05/06/2021

Report Type: Discussion

Title: Selection of Youth and Parks Volunteer Recognition Awards

Location: Citywide

Recommendation: Pass a motion selecting award recipient(s) for the Volunteer Recognition Award for the Youth and Parks Categories.

Contact: Junjie Yu, Administrative Analyst, (916) 808-6204, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

01 Description/Analysis
02 Volunteer Recognition Award Recommended Nomination Submissions

Submitted By: Junjie Yu, Administrative Analyst

Approved By: Mario Lara, Director

Signature: [Signature]

[Signature] (Mario Lara, Apr 23, 2021 14:12 PDT)
Attachment 01 – Description/Analysis

Issue: On August 2, 2018, the Parks and Community Enrichment Commission passed a motion to establish a “Volunteer Recognition Awards Program.” The awards are intended to acknowledge the outstanding achievements of individuals, groups, organizations, and businesses that have made efforts to benefit the community by assisting the City of Sacramento in providing exceptional parks and recreational facilities and programs. On October 3, 2019 and February 6, 2020, the Commission further amended guidelines for the Commission’s Volunteer Recognition Award Program to improve the program.

The Commission established the following review schedule at the February 6, 2020 meeting:

<table>
<thead>
<tr>
<th>Category Nomination</th>
<th>Nomination Period</th>
<th>Review Period</th>
<th>Commission Meeting</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth</td>
<td>1/1 – 3/30</td>
<td>April</td>
<td>May</td>
<td>June</td>
</tr>
<tr>
<td>Parks</td>
<td>1/1 – 3/30</td>
<td>April</td>
<td>May</td>
<td>June</td>
</tr>
<tr>
<td>Community Enrichment</td>
<td>7/1 – 9/30</td>
<td>October</td>
<td>November</td>
<td>December</td>
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<tr>
<td>YPCE</td>
<td>7/1 – 9/30</td>
<td>October</td>
<td>November</td>
<td>December</td>
</tr>
</tbody>
</table>

At this meeting the Commission is to review and approve volunteer awards for the Youth and Park categories. The applications are attached. The award recipients will be recognized at the June Commission meeting.

Policy Considerations: Not Applicable

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: Not Applicable

Commission/Committee Action: Not Applicable

Rationale for Recommendation: The Parks and Community Enrichment Commission is to review nominations submitted and selected award recipients to be honored with a Volunteer Recognition Certificate, signed by the Chair, Vice-Chair and the awarding Commissioner.

Financial Considerations: Not Applicable

Local Business Enterprise (LBE): Not Applicable
Parks and Community Enrichment Commission
Volunteer Recognition Nomination Form
City of Sacramento

<table>
<thead>
<tr>
<th>Recognition Category</th>
<th>Community Enrichment</th>
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</thead>
<tbody>
<tr>
<td>Please identify nominee from categories below (Select all that apply)</td>
<td>Business</td>
</tr>
<tr>
<td>Community Group</td>
<td>n/a</td>
</tr>
<tr>
<td>Non-Profit</td>
<td>n/a</td>
</tr>
<tr>
<td>Organization</td>
<td>n/a</td>
</tr>
<tr>
<td>Business</td>
<td>Dos Coyotes Natomas</td>
</tr>
<tr>
<td>Email</td>
<td><strong>[Redacted]</strong></td>
</tr>
<tr>
<td>Phone Number</td>
<td><strong>[Redacted]</strong></td>
</tr>
<tr>
<td>Council District</td>
<td>District 1</td>
</tr>
<tr>
<td>Please include a description of the nominee’s background and achievements.</td>
<td>Dos Coyotes has been a helping hand since their arrival in District 1. Carlos and his amazing team are always ready and willing to help out with community events, from First Fridays to the YAC Youth Summer Symposium. We are proud to partner with Dos Coyotes and look forward to working together to engage our community.</td>
</tr>
</tbody>
</table>

**Nominator's Information**

<table>
<thead>
<tr>
<th>Name</th>
<th>Deanna Read</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are you affiliated with any organization, business or group?</td>
<td>No</td>
</tr>
<tr>
<td>Email</td>
<td><strong>[Redacted]</strong></td>
</tr>
<tr>
<td>Phone Number</td>
<td><strong>[Redacted]</strong></td>
</tr>
<tr>
<td>Council District</td>
<td>District 1</td>
</tr>
</tbody>
</table>
Recognition Category | Parks
---|---
Please identify nominee from categories below (Select all that apply) | Community Group
Community Group | Pocket Area Churches Together
Non-Profit | na
Organization | na
Business | na
Email | [Redacted]
Phone Number | [Redacted]
Council District | District 7

Please include a description of the nominee’s background and achievements. Due to COVID, Sacramento’s great annual tradition of the Run to Feed the Hungry was moved to being a remote event in 2020. In order to ensure the Sacramento Food Bank and Family Services raised the needed funds to continue their critical work and to maintain a semblance of the community togetherness built through the event, PACT organized a remote event, “Walk to Feed the Hungry”. Hundreds of local residents participated, walking a beautiful route through our local parks, along the Seymour Park greenbelt and the Pocket Canal Parkway, safely waving at neighbors they passed. The event encouraged people to get out and make use of our parks, while raising tens of thousands of dollars for SFBFS.

Nominator's Information

| Name | Devin Lavelle |
| Are you affiliated with any organization, business or group? | No |
| Email | [Redacted] |
| Phone Number | [Redacted] |
| Council District | District 7 |
Meeting Date: 05/06/2021

Report Type: Discussion

Title: Master Plan and Naming of Neighborhood Park within the Township 9 Development

Location: District 3

Recommendation: Pass a motion to support the City Council's adoption of 1) Park Master Plan for the pocket park in the Township 9 Development, and 2) naming the neighborhood park as Vine Park.

Contact: Jeff Nittka, Landscape Architect, (916) 808-5996, Youth, Parks & Community Enrichment Department

Presenter: Jeff Nittka, Landscape Architect, (916) 808-5996, Youth, Parks & Community Enrichment Department. Claire Beard, Quadriga Landscape Architecture and Planning, and Kevin Smith, 29th Street Capital

Department: Youth, Parks, & Community Enrichment

Division: Park Planning and Development Services

Dept ID: 19001021

Attachments:
01 Description/Analysis
02 Park Location Map
03 Park Master Plan

Submitted By: Jeff Nittka, Landscape Architect

Approved By: Mario Lara, Director

Signature: Mario Lara (Apr 22, 2021 14:12 PDT)
Attachment 01 – Description/Analysis

Issue: The Department of Youth, Parks, & Community Enrichment (YPCE) recommends the approval of the Master Plan for the proposed 1.02-acre neighborhood park. The neighborhood park includes three sites: a 0.76-acre corner park and two median parks totaling 0.26-acres, which will be converted into a large and a small dog park. The neighborhood park will be located within the future Township 9 Development, which currently consists of seven vacant blocks located between North 5th Street and North 7th Street, and north of Township 9 Avenue. The Township 9 Development will convert the seven blocks into 3-story, multi-family apartment buildings, totaling 936 new residential units. Existing nearby residents include tenants of the Cannery Place Apartments, a 180-unit affordable housing complex. YPCE also recommends approving the name of the neighborhood park as the Vine Park.

The proposed Vine Park Master Plan includes the following amenities: a playground for the 5-12 age group, a small picnic area with four picnic tables and a shade structure, a BBQ grill, trash receptacles, concrete seat walls, bicycle racks, a turf area for active and passive uses, low water use plantings, approximately 100 shade and accent trees, a park name sign and park rules signs. Street right-of-way improvements include the completion of an 8-foot-wide sidewalk along N 6th Street and with new streetscape plantings. Curbs, gutters, and curb ramps are existing. The median park spaces will be converted into two dog park spaces, one for small dogs (under 25 lbs.) and the other for large dogs (over 25 lbs.). Dog parks amenities include the following: synthetic turf mounds, shade trees, 20-foot-wide shade umbrellas, concrete seating, drinking fountains with pet fountains, dog agility components, decomposed granite paving, sally port two-gate entries, dog waste stations, trash receptacles, and fences along the median perimeter.

The neighborhood park was designed in collaboration with the developer 29th Street Capital, the Youth, Parks, & Community Enrichment Department, and Quadriga Landscape Architecture and Planning, Inc. Quadriga has conducted public outreach with the Cannery Place Apartments residents. Survey flyers, delivered to each door by the Apartment manager, invited residents to a web-based interactive survey. Vine Park is meant to serve as the community’s backyard; a place where residents can go to find greenery amidst their dense, urban surroundings. The park will provide a space for playing, picnicking, socializing their dogs, and exercising.

Staff supports the master plan and proposed park name Vine Park and is recommending the Commission support the City Council’s adoption of the Master Plan for the neighborhood park in the Township 9 Development.

Policy Considerations: The preparation of park master plans is part of the park development process as outlined in the City of Sacramento’s 2005-2010 Parks and Recreation Master Plan.

On February 26, 2008, the City Council adopted Resolution 2008-112, establishing a Facility Naming Policy. The policy contains guidance when naming of parks. Naming parks based on the historical significance of the site is an approved category. The park will be located off of Vine Street. The street names in the development project reflect the prior use of the site for canning tomato juice and fruit cocktails. Vine Street honors the prior tomato canning operation.

Providing parks and recreation facilities is consistent with the City’s strategic plan to enhance livability in Sacramento’s neighborhoods by expanding park, recreation, and trail facilities throughout the City. Park naming is also part of the park development process as outlined in the City of Sacramento’s 2005-2010 Parks and Recreation Master Plan.

Economic Impacts: Not Applicable
Environmental Considerations: The neighborhood park project has been reviewed for compliance with the requirement of the California Environmental Quality Act (CEQA) and it has been determined that these projects to fall within the scope of the Environmental Impact Report (EIR) for the Township 9 Development Project. The EIR for the Township 9 Development project was certified by City Council on August 28, 2007 (Resolution 2007-641). The EIR adequately described the development of these park facilities as part of the development project. The analyses, findings and mitigation measures remain unchanged. No further environmental review is required.

Sustainability: The proposed Park Master Plan has been reviewed for consistency with the goals, policies, and targets of the City’s Sustainability Master Plan and the Parks and Recreation Sustainability Plan. The park will advance the goals, policies, and targets of these plans by reducing greenhouse gas emissions and air pollution through the addition of trees and other plantings and improving health of residents through access to a diverse mix of wellness activities. Individual products have not been chosen at this level of development, but the design will include products from recycled materials, if available, and shade covering for less heat gain. The park development will include sustainable design using water efficient irrigation design, low water-use shrubs and groundcover.

Commission/Committee Action: Not Applicable

Rationale for Recommendation: The Neighborhood Park Master Plan has been prepared by the developer with input by Department staff and public outreach survey from March 2021.

The site was formerly home to the Bercut-Richards Packing Company, which operated between 1931 and 1968. During its early years, the Bercut-Richards cannery canned tomatoes and pears. They provided aid to the community during the Great Depression by participating in food-aid relief programs. Bercut-Richards was among the first companies to can and distribute fruit cocktail, making use of by-products of the whole fruit canning process. The company was also among the earliest to can tomato juice on a large scale, further expanding the market for Sacramento’s tomatoes.

Financial Considerations: There are no financial considerations associated with this report as this park will be constructed by the developer in exchange for park impact fee credits. Approval of the master plan does not constitute approval of the construction of the park. The City Council will be requested to approve the construction of this park via a PIF credit turnkey agreement.

Local Business Enterprise (LBE): Not Applicable
03 - 02 Master Plan and Naming of Neighborhood Park within the Township 9 Development
LEGEND

A. NEIGHBORHOOD PARK
1. Playground
2. Picnic & BBQ Area
3. Lawn Area with Shade Trees
4. Native Shrub Plantings

B. SMALL DOG PARK / C. LARGE DOG PARK
5. Gated Entry
6. 20’ Shade Umbrella, Typical
7. Low Mounds, Typical
8. Dog Agility Equipment
9. Fenced Perimeter
Meeting Date: 05/06/2021

Report Type: Discussion

Title: Community Centers, Leisure Enrichment, Community Recreation Program Update

Location: Citywide

Recommendation: Informational

Contact: Jackie Beecham, Recreation Manager, (916) 808-3818; Katie Houser, Recreation Superintendent, (916) 808-6046, Department of Youth, Parks, & Community Enrichment

Presenter: Katie Houser, Recreation Superintendent, (916) 808-6046; Anthony Munoz, Recreation General Supervisor, (916) 808-6251, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Community Enrichment/Community Centers/Community Recreation

Dept ID: 19001531 & 19001641

Attachments:
01 Description/Analysis

Submitted By: Jackie Beecham, Recreation Manager

Approved By: Mario Lara, Director

Signature: Mario Lara

City of SACRAMENTO
Parks and Community Enrichment
Commission Report
915 I Street, 3rd Floor
www.CityofSacramento.org
Attachment 01 – Community Centers, Leisure Enrichment, Community Recreation Program Update

**Issue:** The Youth, Parks, and Community Enrichment Department values inclusive and equitable programming and opportunities that support and empower the diverse community of Sacramento. The Community Centers section and Community Recreation section provide a wide range of programs and services that support public safety and access to safe space, community livability and high quality of life.

The Community Centers section is responsible for the operation and oversight of 11 community centers and clubhouses and provides a wide range of recreation activities for people of all ages and abilities including after school programing for youth and teens, senior programming, health and wellness activities, summer camps, special events and rentals. Community Centers also includes the Reservations Office which processes park and sports field permits and provides registration support for city programs and leisure enrichment activities. The park permits that are processed include picnic permits and permits for youth and adult sports fields. In 2020, Community Centers provided afterschool youth and teen activities and summer camps to over 2,000 Sacramento youth. Additionally, Community Centers held activity kit pickups, holiday event drive-throughs for youth and seniors, and partnered with community-based organizations including the Sacramento Public Library, Natomas Unified, Square Root Academy and Crocker Art Museum to provide services to the community during the pandemic. The Reservations Office issued park permits based on recommended County Public Health Guidelines which primarily included Youth Sports Conditioning permits. Registrations for programming were transitioned to online with customer service staff providing support to communities and customers with technology barriers.

The Community Recreation Section and Leisure Enrichment Programs provide adults sports programming and contract classes across Sacramento. Due to the pandemic, 2020 adult softball leagues and tournaments were cancelled. Leisure Enrichment contractors including those offering Tennis, Dog Obedience, and a variety of health and exercise classes were closed for a majority of 2020 but are planning to return in the spring/summer of 2021.

While COVID-19 has brought many unexpected challenges, Community Centers and Community Recreation quickly adapted and have continued to deliver essential services and recreation opportunities to support youth and families through the pandemic. This includes the support of Essential Worker Childcare and Sac Class Distance Learning Support. Additionally, Community Centers distributed over 60,000 free meals to youth under the age of 18 and under in partnership with Natomas Unified School District and 200,000 masks to small businesses and community members. Centers also operated cooling, clean air, and warming centers. This spring, staff are supporting community vaccine pop up clinics at Pannell Community Center, helping to vaccinate approximately 5,000 residents in the South Sacramento area. The Reservations Office continues to expand the permits issued based on the current tier and the County Public Health Guidelines. A variety of facility enhancement projects for community centers will take place in 2021. These projects include replacing the floor in the fitness room at Oak Park Community Center, adding a more secure pay point window and converting a storage room to office space at Hagginwood Community Center, and updating to the lighting control system at 5 park locations.
Policy Considerations: Not Applicable
Economic Impacts: Not Applicable
Environmental Considerations: Not Applicable
Sustainability: Not Applicable
Commission/Committee Action: Not Applicable
Rationale for Recommendation: Not Applicable
Financial Considerations: Not Applicable
Local Business Enterprise (LBE): Not Applicable
Meeting Date: 05/06/2021
Report Type: Discussion

Title: Joint Use Agreements with School Districts

Location: Citywide

Recommendation: Informational

Contact: Shannon Brown, Assistant Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Presenter: Shannon Brown, Assistant Director, (916) 808-6076, Department Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:
01 Description/Analysis
02 Joint Use Agreement Summary

Submitted By: Shannon Brown, Assistant Director

Approved By: Mario Lara, Director

Signature: Mario Lara
Attachment 01 – Description/Analysis

**Issue:** The Department of Youth, Parks, & Community Enrichment (YPCE) has adopted a vision to create beautiful parks, enriching programs by creating a thriving community with healthy, strong, and cohesive neighborhoods. This cannot be accomplished without partnerships. Joint-use agreements are agreements between two or more entities, usually a school and a city or private organization, to share indoor and outdoor spaces like gymnasiums, athletic fields, and playgrounds. Joint-use agreements are reasonable financially because they build upon existing community assets. This sharing existing space is less costly and more efficient than duplicating the same facilities in other parts of the community. Schools are often seen as having “natural” joint use possibilities because they are one of our most prevalent public spaces. Joint use of school grounds is an effective strategy toward achieving more efficient land use.

Within the City of Sacramento there are several school districts: Sacramento, Natomas, Twin Rivers, Robla, and Elk Grove School Districts. For decades, the City and various school districts have benefitted from a cooperative relationship which has enhanced many programs and projects benefitting schools, city, and the community. Examples include the development of playgrounds/sports courts at Maple, Hollywood Parks and Susan B. Anthony Elementary schools, exchange of land at Keith B Kinney Elementary for Sierra 2 Community Center, and the construction of Didion Gym multi use facility. Currently, YPCE is collaborating with Babcock School to provide playground accessibility to the community; another proposal is in process to improve the playground at Reith Park. An attachment is provided outlining the current Joint Use Agreements separated by school district.

The City shall continue to work with school districts and institutions of higher education to explore opportunities for joint-use development that integrate uses for recreation, cultural, and non-school related activities at new and existing facilities. Additionally, the City shall identify and pursue the best possible options for park development, such as joint use, regional park partnerships, private open space, acquisition of parkland, and use of grant funding.

**Policy Considerations:**

**ERC 1.1.4 Joint-Use Development.** The City shall work with school districts and institutions of higher education to explore opportunities for joint-use development that integrates uses for recreation, cultural, and non-school related activities at new and existing facilities. *(IGC)*

**ERC 2.2.5 Meeting Service Level Goal.** The City shall require new residential development to meet its fair share of the park acreage service level goal by either dedicating land for new parks, paying a fair share of the costs for new parks and recreation facilities or renovation of existing parks and recreation facilities. For new development in urban areas where land dedication or acquisition is constrained by a lack of available suitable properties (e.g., the Central City), new development shall either construct improvements or pay fees for existing park and recreation enhancements to address increased use. Additionally, the City shall identify and pursue the best possible options for park development, such as joint use, regional park partnerships, private open space, acquisition of parkland, and use of grant funding. *(RDR/MPSP/FB)*

**ERC 2.2.17 Joint-Use Facilities Co-located.** The City shall support the development of parks and recreation facilities collocated with public and private facilities (e.g., schools, libraries, and detention basins). *(IGC/JP)*

**Economic Impacts:** Not Applicable

**Environmental Considerations:** Not Applicable
Sustainability: Not Applicable
Commission/Committee Action: Not Applicable
Rationale for Recommendation: Not Applicable
Financial Considerations: Not Applicable
Local Business Enterprise (LBE): Not Applicable
<table>
<thead>
<tr>
<th>School/District</th>
<th>School</th>
<th>Terms of Joint Use, MOU, or other agreement</th>
<th>City Agreement #</th>
<th>Name of Agreement</th>
<th>Type</th>
<th>Terms</th>
<th>Date of agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Districts</td>
<td>All schools</td>
<td>MOU-Schools Insurance Authority Hold Harmless, &amp; Indemnification Provisions - The schools insurance Authority (SIA) is a joint powers authority which provides programs to cover its member school districts' general liability, property, &amp; workers compensation exposures.</td>
<td>2001-050</td>
<td>City of Sacramento Schools Insurance Authority Hold Harmless and Indemnification Provisions</td>
<td>Memorandum of Understanding</td>
<td>Automatically renewed each fiscal year. Any party may terminate MOU 30 days upon written notification.</td>
<td>5/31/2001</td>
</tr>
<tr>
<td>Elk Grove</td>
<td>John Keith Elementary</td>
<td>Joint Use Agreement - Joint use of the 1.31 acre parcel of City land and the adjacent 7.35 acre parcel of District owned land for the development and maintenance of Keith Park. Allows for use of the school facilities within the City limits for programming.</td>
<td>Resolution 90-645, City Agreement 90-133</td>
<td>Keith Park Joint Use Agreement</td>
<td>Joint Use</td>
<td>Automatically renewed each year. Any party may terminate agreement by giving (90) days prior written notification.</td>
<td>6/27/1990</td>
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<tr>
<td>Elk Grove</td>
<td>All schools/District-wide</td>
<td>District makes available all school facilities within the City of Sacramento which are suitable for community recreational activities, as selected by the Director of Parks. City shall make available all City recreation facilities (except enterprise) for school events, activities or programs.</td>
<td>Resolution 85-783, City Agreement 85-061</td>
<td>Elk Grove USD and City of Sacramento Joint Use and Development Agreement</td>
<td>Joint Use</td>
<td>Automatically renewed each year. Any party may terminate agreement by giving (90) days prior written notification.</td>
<td>10/15/1985</td>
</tr>
<tr>
<td>Natomas</td>
<td>All schools/District-wide</td>
<td>District may use City facilities within district, prioritized after City programs/uses. City may use District facilities within City, prioritized after District programs/uses. Parties will meet on a quarterly basis to discuss and resolve operational issues, deficiencies and undue impacts. Document also identifies facilities which are excluded from the agreement.</td>
<td>2009-0163</td>
<td>Master Memorandum of Use Agreement</td>
<td>Master Memorandum of Understanding</td>
<td>Automatically renewed each year. Any party may terminate agreement by giving (90) days prior written notification.</td>
<td>2/19/2009</td>
</tr>
<tr>
<td>Natomas</td>
<td>Inderkum HS Parking Lot/Aquatic Center 50M Pool</td>
<td>Agreement only applies to 50M pool, ancillary facilities within complex needed for use by NUSD students and the NUSD parking facilities. Use of other facilities within Complex by NUSD, or City of other parking subject to separate agreements. Agreement provides for guaranteed hours of access for both parties under various conditions. City obligation for operation and maintenance of 50M pool, NUSD access contingent on NUSD paying City a portion of those costs. NUSD grants City a revocable, non-exclusive license to direct public use of one or more of NUSD's parking facilities serving Inderkum HS. Transfer of title of City surplus parcel adjacent to Inderkum HS to NUSD in consideration of NUSD Capital Contribution.</td>
<td>C2019-1848</td>
<td>North Natomas Aquatic Center Complex 50 Meter Pool Operations &amp; Parking Access Agreement</td>
<td>Operations Agreement</td>
<td>Ongoing. Term for the useful life of the 50 meter pool.</td>
<td>12/10/2019</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>New Technology High School/Argonaut Park</td>
<td>City to provide bond funds up to $40,000 for cost of design and installation of four outdoor exercise stations to serve the needs of the Grantee and public.</td>
<td>2010-0091</td>
<td>Argonaut Park Fitness Stations</td>
<td>Memorandum of Understanding</td>
<td>Effective on date approved by both parties, continuing for a period of 20 years. Grantee shall have right to terminate this MOU at any time by giving at least 30 days written notice to the City. City may terminate in the event the Grantee does not maintain the Project Site as a public recreation facility.</td>
<td>1/26/2010</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Fr. Keith B. Kenny School/Oak Park Community Center</td>
<td>Center has outdoor basketball courts, all-weather soccer field and indoor gym, used primarily by the community during evenings and weekends, such that they can be reserved for use by the District for students attending Fr. Keith B. Kenny School during school hours. City will not charge for use of facilities unless request is on days or hours when Center is scheduled to be closed to the public.</td>
<td>2014-0748</td>
<td>Oak Park Community Center Facilities and Fr. Keith B. Kenny School</td>
<td>Memorandum of Understanding</td>
<td>Automatically renewed each year. Any party may terminate agreement by giving (90) days prior written notification.</td>
<td>8/11/2014</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Fr. Keith B. Kenny School</td>
<td>District leases from City a parcel on which to construct and operate an elementary school. District agrees to develop and pay for the development of a 1.69 acre site located east of the school site. City and District agree to Joint Use of the school buildings, schoolgrounds and park facilities in accordance with City Agreement No. 81069</td>
<td>City agreement CC 90-217</td>
<td>Oak Park School Lease</td>
<td>Lease Agreement</td>
<td>50 years from execution of agreement. Annual rent of $1.00</td>
<td>10/31/1990</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Genevieve F. Didion School</td>
<td>City agrees to help fund construction of multi-use recreational facility on District property (site of Genevieve Didion School). Facility purpose will support District’s ed and rec purposes and used by the City and the community for sports, rec and entertainment. Terms of Joint Use Agreement (City Agreement #99-226) between District and City shall apply. District responsible for operational costs and normal maintenance, City responsible for clean up after City events.</td>
<td>2003-431</td>
<td>MOU Between the City of Sacramento and Sacramento City USD for the Development and Joint Use of the Didion/Lewis Park Multi-Use Recreational Center</td>
<td>Memorandum of Understanding</td>
<td>20 years from execution of agreement, up to 30 years if useful life of facility allows. Terminated upon material breach of contract not remedied within 30 days of notice.</td>
<td>5/6/2002</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Camellia Park/Elementary School</td>
<td>City to improve a portion of school property with soccer goals and field lines. District seeks rights to 6 of 12 community garden plots.</td>
<td>2011-0788</td>
<td>Memorandum of Understanding Regarding Joint Use Camellia School Soccer Field/Camellia Park</td>
<td>Memorandum of Understanding</td>
<td>Either party may terminate this Agreement at any time by giving a written notice of termination to the other Party and specifying the effective date of termination.</td>
<td>7/1/2011</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Washington School/Park</td>
<td>The City of Sacramento, Parks and Recreation Department (CITY) and the Sacramento City Unified School District (SCUSD) recognize the need for restricting access for Washington School students to Washington Park through gates located at the boundary of Washington School, during school hours for security purposes. SCUSD has agreed to assume responsibility to ensure that the gates at Washington Park are locked and unlocked each day per schedule in MOU.</td>
<td>N/A</td>
<td>Gates at Washington Park</td>
<td>Memorandum of Understanding</td>
<td>No term identified.</td>
<td>8/25/2015</td>
</tr>
<tr>
<td>Sacramento City</td>
<td>Sojourner Truth Park/Robbie Waters Library/School of Engineering and Sciences</td>
<td>Establishes use/operational/construction/maintenance conditions for site of School of Engineering and Sciences, Robbie Waters Library and improved athletic fields at Sojourner Truth Park (Construction and design of which are captured in 2007-1090). Library to be built on District Property and leased to City (2008-0916), athletic fields constructed on portions of both City and District Property. Articulates Capital cost responsibilities.</td>
<td>2010-0721</td>
<td>Joint Use, Maintenance and Operation of Sojourner Truth Park, Robbie Waters Poche-Greenhaven Library and School of Engineering and Sciences</td>
<td>Memorandum of Understanding</td>
<td>Will terminate w/expiration of Ground Lease, or failure of any party to observe or perform as provided in MOU (or correct within 30 days)</td>
<td>9/1/2010</td>
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