



SACRAMENTO POLICE DEPARTMENT GENERAL ORDERS



210.09

RACIAL AND IDENTITY PROFILING ACT (RIPA) COMPLIANCE

11-27-18

PURPOSE

The purpose of this order is to establish procedures for the collection of data pursuant to California Government Code section 12525.5, known as the Racial and Identity Profiling Act (RIPA).

POLICY

It shall be the policy of the Sacramento Police Department (Department) to collect and report data to the California Department of Justice in accordance with RIPA, which requires officers to complete an entry for each individual detained or searched during a call for service or self-initiated activity.

PROCEDURE

A. GENERAL

1. Department personnel shall comply with RIPA reporting requirements.
2. Department personnel shall not use or release any RIPA data unless authorization has been given by the Chief of Police or designee.

B. RESPONSIBILITIES

1. Officers shall:
 - a. complete a RIPA entry for every individual detained and/or searched. Only one RIPA entry is required for each detainee.
 - b. complete the RIPA entries by end of watch.
 - c. ensure the RIPA button in the MDT is pressed for every entry that will be made.
 - d. advise dispatch over the radio when a RIPA entry will be made if an MDT is not available.
 - e. email PSU when the RIPA button is pressed inadvertently.
2. The RIPA Coordinator shall:
 - a. generate and send a bi-weekly RIPA compliance report to sergeants identifying officers who are missing a RIPA entry.
 - b. provide the RIPA compliance report to the Deputy Chief of Operations as necessary or as requested.
3. Supervisors shall:
 - a. review the bi-weekly compliance report for their teams and address any missing RIPA entries that are incomplete or missing.
 - b. ensure officers complete all missing RIPA entries during their next shift when a missing entry is identified.
4. Communications Center shall ensure remarks voiced on calls regarding RIPA are attached to the CAD call.