



DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24th Street, Building One  
Sacramento, CA 95822-3699

OFFICE OF THE DIRECTOR

Phone: 916-808-1888  
Fax: 916-399-9263

XXXX, 2007

Name  
Dept  
Org #

Dear ,xxxxx

The Deferred Facility Maintenance report is provided to inform our customers of the status of deferred maintenance projects for City of Sacramento facilities. Projects listed were selected based on the criteria approved by Council for this program.

This report includes projects that were completed during the past calendar year, as well as planned projects. As additional high priority projects are identified, they will be incorporated into the list of planned projects. Occasionally, these higher priority projects may cause other projects to be deferred to a later date.

The Deferred Facility Maintenance program received an additional \$1.0 million in funding from the FY2007/08 budget bringing the total funding for the program to \$15.7 million from the General Fund. To date, over \$14.5 million has been spent on 314 successful projects. Over \$1.7 million was leveraged from rebates and other fund sources, requiring only \$12.7 million to be expended from the CIP CE21 fund source. Planned projects currently underway obligate an additional \$1.2 million.

A graphic illustration of the forecast, actuals and obligations is included in this package. The purpose of the chart, titled Deferred Maintenance Budget Status, is to provide a forecast of expenditures based on planned projects. Please note the September 2007 bar chart shows total deferred maintenance costs, including CE21 expenditures, co-funded expenditures, and monies obligated.

Tony Alexander is the deferred maintenance project manager and will be the key point of contact for any questions. If you would like a copy of the Excel spreadsheet or have any questions, please contact him at 808-6360.

Sincerely,

Reina J. Schwartz  
Director, Department of General Services