

VACATION (ABANDONMENT) APPLICATION

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SUBMITTAL CHECKLIST

Date of Submittal _____

OWNER OR SURVEYOR MUST INITIAL SUBMITTED ITEMS BELOW

APPLICANT/ SURVEYOR	CITY STAFF	SEE "VACATION (ABANDONMENT) PROCESS AND REQUIREMENTS" FOR DETAILED DESCRIPTION OF ITEMS 1-11 BELOW
_____	_____	1) Letter of Request for vacation (abandonment)
_____	_____	2) Legal Description (Exhibit "A"). Signed and Stamped by Licensed Surveyor
_____	_____	3) Exhibit Map/Plat (Exhibit "B").
_____	_____	4) Letter of Agency (if necessary).
_____	_____	5) Completed Adjoining Property Owner Contact Form(s).
_____	_____	6) Letter of Agency (if necessary).
_____	_____	7) Copy of all related recorded documents (Easements, Maps, Irrevocable Offer of Dedication, etc).
_____	_____	8) Fee: \$4400.00 (Per Resolution 2023-0135).
_____	_____	9) General Plans Consistency Review Fee (effective 07/19/2010): a) \$420 Deposit with cost recovery at \$140 per hour b) \$140 deposit with cost recovery at \$140 per hour (Minor alley abandonments)
_____	_____	10) Completed Clearance Letters from City Departments and Utility Companies (Initial the below list).
_____	_____	11) Approved Tentative Map (if Map Vacation).

INITIALS

COMMENTS

Applicant City

_____	_____	1) PW - Electrical, Traffic, Funding &	
_____	_____	2) PW - Transportation_Bikeways	_____
_____	_____	3) PW - Maintenance Services Streets	_____
_____	_____	4) PW - Solid Waste	_____
_____	_____	5) PW - Real Estate Services	_____
_____	_____	6) Department of Utilities (extra review fee)	_____
_____	_____	7) Police Department	_____
_____	_____	8) Fire Department	_____
_____	_____	9) PW - County of Sacramento	_____
_____	_____	10) SMUD	_____
_____	_____	11) PG & E	_____
_____	_____	12) AT & T / SBC	_____
_____	_____	13) Comcast	_____
_____	_____	14) Regional Transit	_____

APPLICANT'S CERTIFICATION

The undersigned hereby acknowledges being the applicant(s) of the property contained within this project and hereby consents to the processing and recording of the Vacation; and further acknowledges that they understand the "Vacation (Abandonment) Process and Requirements" associated with this application.

PRINT APPLICANT'S NAME: _____

SIGNATURE: _____ DATE: _____