LEGADO DE RAVEL
midtown living

SacPark

MONTHLY PARKING APPLICATION & AGREEMENT

Legado de Ravel - Gateway

Please check one:
☐ New Resident
☐ Account Update

Name: (Individual or Company) _____
Last Name First Name MI

Email: _____

Address: _____
Street City State Zip

Phone Number: _____
Mobile Residence Work

Vehicle License (Up to 4 alternate vehicles) 1) _____ 2) _____ 3) _____ 4) _____

Parking Agreement – Rights and Responsibilities

1. **Account Holder Use:** This parking permit account authorizes one (1) passenger vehicle to park in the ***Legado de Ravel*** **Gateway** parking lot at any single time. Individual parking spaces are not to be reserved. Daily market rate will apply if the permit account is not current. The parking account is for the sole use of the license plates that are registered in the online e-permit system, and permits are non-transferable. Parking permits are activated on a calendar-month basis, from the first day of the month through the last.
2. **Payment: Full payment is due before the 30th of the month *prior* to the permit start date. If payment is not processed on-time, your permit will become inactive and your vehicle will be subject to citation. A late fee may be assessed for renewal payments that are not made by the end of day on the 30th.**
   Payment Options:
   A. **Automatic Credit Card Deduction** (Recommended): The credit card on your account will be charged on the **17th** of each month.
   B. **Payments by Mail:** Payments by mail must be made with a check or money order. **Check** payments are due by the **20th** of the month. Payment can be mailed to *City of Sacramento, Parking Services, 300 Richards Blvd, Second Floor, Sacramento, CA 95811.* Make checks payable to: City of Sacramento. Please write the name of the parking lot on the check.
   C. **Payments in Person:** To pay in person, please visit our Revenue Office at 915 I Street, Room 1214, Sacramento, CA 95814.
3. **Rates and Fees: Monthly rates and fees are subject to change.** Notification of changes will be posted at the facility. Half-month, pro-rated fees are calculated when opening new accounts between the 16th - 31st. All fees are non-refundable.
4. **License Plate Recognition:** We use license plate reading software to manage and enforce this parking lot. Your Permit to Park is linked to the license plate on your vehicle. Please report any changes to license plate numbers immediately. Failure to update your License Plate number in the online system could result in a citation.
5. **Closing or Changes to Account:** In order to close your account or make changes to account or payment information, account holders must submit the Change Order form located on our website at: www.cityofsacramento.org/Public-Works/Parking-Services/Forms-and-Applications, **OR** provide written notification to the Parking Services Division. Additional fees may apply if account closures are not requested with enough notice. Refunds will not be granted for accounts that are closed after the 1st of each month. Correspondence should be ***mailed to: City of Sacramento Parking Services Division, 300 Richards Blvd, Second Floor, Sacramento, CA 95811.***
6. **Exceptions:** Location supervisors and/or attendants are not authorized to make or allow any exceptions to this agreement or to operating rules and regulations.
7. **Liability:** Liability is limited, as posted in the parking facility and as stated herein. The account holder waives and releases any claim for injury, damage, or loss resulting directly or indirectly from any action or failure to act by the City of Sacramento and its employees under this agreement, including but not limited to, any loss of vehicle or contents, or any damage to vehicle by vandalism, theft or accident. Account holders are advised not to leave articles of personal property of any value in vehicle and agree not to hold City of Sacramento responsible for loss of property or damages resulting from loss of property left in vehicle in violation of this agreement.
8. **Cancellation:** The City of Sacramento reserves the right to cancel the account and terminate this agreement without notice, upon the failure of the account holder to pay any fee or charge, or to perform any act or obligation imposed or required under this agreement. The City may cancel the account and terminate this agreement for any reason by providing the account holder written notice of such cancellation.

Signature: _____ Date: _____

OFFICE USE ONLY ❒ **NORTH LOT** ❒ **SOUTH LOT**

Customer ID #: _____ Monthly Payment: _____ Effective Date _____

Parking Services Rep: _____ Date Processed: _____

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