

PRIVATE DEVELOPMENT FEE SCHEDULE

This fee schedule is provided to summarize the most common fees utilized by the Department of Public Works for Public Works reviews of Planning applications, Mapping applications, and Public Works permit applications. Reference should be made to the resolution for full details of the fee or deposit.

Every effort will be made to minimize the staff costs required to perform each task listed below. However, changes to the project, public opposition or other factors can necessitate additional expenses for City staff time in excess of the initial fees or deposits listed below. If required, additional fees or deposits will be collected prior to final approval. The applicant will be named on all invoices and shall be responsible for payment. Should an applicant withdraw their application, the applicant shall be entitled to a refund of the deposit/fees paid, less actual cost (including staff cost/consultant charges) incurred by the City on the applicant's behalf or shall be billed for all costs over the initial deposit.

The fees listed in this section include fees for Public Works and Utilities Departments. The fee listed will be collected at time of application; the actual cost will be collected prior to submission to the approving authority (billing may occur monthly).

1) PLANNING APPLICATIONS		Flat Fee	Deposit	Resolution
1.1	Tentative Maps (parcel, master parcel, and subdivision)		\$1,600	98-272, 2007-120, 2010-265, 2023-0135
1.3	Conditional Use Permits for Major Projects		\$1,500	98-272, 2007-120, 2014-0111
1.4	Conditional Use Permits for Drive-Through Application		\$2,000	98-272, 2007-120, 2014-0111, 2023-0135
1.5	Planned Unit Development - Establishment & Amendments		\$2,000	98-272, 2007-120, 2023-0135
1.6	Community Plan Amendments		\$1,500	98-272, 2007-120
1.7	General Plan Amendment		\$1,500	98-272, 2007-120
1.8	Rezone		\$2,000	98-272, 2007-120
1.9	PW Review - All other Entitlements		\$1,600	98-272, 2010-0265, 2018-0168, 2023-0135
1.10	Traffic Studies (fee collected at environmental review)		Actual cost	98-272, 2007-120
1.11	Traffic Warning Signs, Signal Devices, and Street Name Signs		Actual cost	98-272, 2007-120
1.13	Streetlight Review for Planning Entitlements	\$150		2016-0143
2) MAP APPLICATIONS		Flat Fee	Deposit	Resolution
2.1	Final Map/Parcel Map - 1-4 lots and Certificate of Compliance - Parcel Map Waiver		\$5,000	98-272, 2007-120, 2009-178, 2010-065, 2019-0157, 2023-0135
2.2	Final Map/Parcel Map - 5 lots and over		\$5,000 + \$82/lot (first 20 lots) + \$25/lot (each lot over 20)	98-272, 2007-120, 2009-178, 2010-065, 2019-0157, 2023-0135
2.3	Master Parcel Map Check		\$9,600	98-272, 2007-120, 2022-0135, 2023-0135
2.4	Certificate of Correction	\$800		98-272, 2007-120, 2014-0111, 2018-0168, 2019-0157, 2022-0135, 2023-0135
2.5	Map Amendment	\$800		98-272, 2007-120, 2022-0135, 2023-0135
2.7	Certificate of Compliance - Lot Mergers	\$2,800 + \$492 for utilities		98-272, 2007-120, 2009-178, 2019-0157, 2023-0135
2.8	Certificate of Compliance - Lot Line Adjustments	\$3,100 + \$492 for utilities		98-272, 2007-120, 2009-178, 2014-0111, 2019-0157, 2023-0135
2.10	Certificate of Compliance - Administrative & TM Waivers	\$2,200		2007-120, 2014-0111, 2023-0135
2.11	Map Review Reactivation Fee (fee is assessed per map submission after 6 months of inactivity)	\$500		2009-178
2.13	Abandonment of Public Right-of-Way & Public Easements	\$4,400		98-272, 2007-120, 2011-357, 2023-0135
2.14	Abandonment - General Plan Consistency Review		\$420 + \$164/hr	
2.15	Alley Closure Application	\$500		2023-0135
2.16	Processing Public Easements, Grant Deeds, and Irrevocable Offers of Dedication [IOD]		\$800 minimum	2007-120, 2014-0111, 2016-0143, 2022-0135
2.17	Miscellaneous activities: hourly rate. Private Development Review and Assistance and Research		\$164/hr	2009-178, 2014-0111, 2021-0137
2.18	Substantial Conformance Review - Subdivisions	\$1,000		2011-357, 2019-0157, 2023-0135
2.19	Quitclaim / Relinquishment - Public Service Easements	\$3,400		2022-0135, 2023-0135
2.20	SB9 Parcel Map - Lot Splits		\$3,500	2022-0135, 2023-0135

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3) PERMITS		Flat Fee	Deposit	Resolution
3.1	Driveway Permit - 23' and below, Inspection & Permit	\$300		98-272, 2007-120, 2023-0135
3.2	Driveway Permit - 24' through 35', Inspection & Permit	\$375		98-272, 2007-120, 2023-0135
3.3	Driveway Permit - 36' through 45', Inspection & Permit	\$500		98-272, 2007-120, 2023-0135
3.4	Driveway Permit - A.C. Driveway, Inspection & Permit	\$250		98-272, 2007-120, 2023-0135
**If a project has an off-site improvement plan, separate driveway permit not required				
3.5	Driveway Variance Permit - Residential Use (two or fewer dwelling units, per driveway)	\$225		98-272, 2007-120, 2023-0135
3.6	Driveway Variance Permit - Commercial Use & Residential Lots (more than two units)		\$550	98-272, 2007-120, 2023-0135
3.7	Driveway Variance Permit - Appeal of Decision		Actual cost	98-272, 2007-120
3.8	Encroachment Permit - Non-billable accounts Deposits calculated based on duration/scope of work		\$300 minimum	98-272, 2007-120, 2014-0111
3.9	Encroachment Permit - Billable accounts (utility co) Note: street trench cut fees not included		Monthly invoicing	98-272, 98-275, 2007-120
3.10	Encroachment Permit Temporary Street Use	0-\$75		2019-0157
3.11	Revocable Permit - No Council action required	\$500		98-272, 2007-120, 2016-0143, 2023-0135
3.12	Revocable Permit - Council action required	\$750		98-272, 2007-120, 2016-0143, 2023-0135
3.13	Transportation (for excess load or size) Short Term Permits	\$16		98-272, 2018-0168
3.14	Transportation (for excess load or size) Annual Permits	\$90		98-272, 2018-0168
3.15	Transportation (for excess load or size) - Duplicate Permits for additional loads (identical trucks only), Short Term Permits	\$16		98-272, 2018-0168
4) PLAN REVIEW				
4.1	Plan Review of Off-site Improvements Reso 98-272, 2001-269, 2008-195, 2019-0157, 2023-0135	Formula	Full Cost Recovery	Full Cost Recovery
	Value of Improvement	(x = value of improvement)	Plan Check Deposit	Construction Inspection Deposit
	\$0 - \$100,000	$[0.33 * X]$	50% * Formula	50% * Formula
	\$100,001 - \$300,000	$[0.15 * (X - \$100,001) + \$33,000]$	50% * Formula	50% * Formula
	\$300,001 - \$750,000	$[0.05 * (X - \$300,001) + \$63,000]$	50% * Formula	50% * Formula
	Above \$750,000	$[0.01 * (X - \$750,000) + \$90,000]$	50% * Formula	50% * Formula
4.2	Inspection & Testing Projects with Traffic Signal work			\$9,500
4.3	Inspection & Testing Projects with Sump/Pump Stations			\$20,000
		Flat Fee	Deposit	Resolution
4.3	Building Permit, Grading, Paving, and Onsite Review Non-commercial applications		\$164	98-272, 2007-120, 2019-0157, 2021-0137
4.4	Building Permit, Grading, Paving, and Onsite Review Commercial applications		\$328	2007-120, 2019-0157, 2021-0137
4.6	Traffic Signal Design Concept Report (DCR) Review - Standard Projects		\$8,000 per intersection	2019-0157, 2023-0135
4.7	Traffic Signal Design Concept Report (DCR) Review - Complex Projects		\$12,000 per intersection	2019-0157, 2023-0135
6) PUBLICATIONS				
6.1	Publications		Actual Cost	98-272, 2007-120, 2014-0111