

CIVIL SERVICE BOARD

**Ryan Gronsky
Cristiana Rojas-Appleton
Brian Weathersby
Brandon Leibrock
Edwin Perez**

BOARD STAFF

Samantha Wallace Civil Service Board
Secretary
Audreyell Anderson, Deputy City Attorney
Luby Mitrovich, Staff

City of
SACRAMENTO

Special Meeting Minutes

**Civil Service Board
City Hall, Historic Hearing Room
915 I Street**

**Published by the
Department of Human Resources
(916) 808-5731**

**Tuesday, February 12, 2019
1:00 p.m.**

NOTICE TO THE PUBLIC

Open Session 1:03 PM

Roll Call

Present: Brian Weathersby, Brandon Leibrock, Edwin Perez, Cristiana Rojas-Appleton

Absent: None

1. Election of Civil Service Board's 2019 Chair and Vice Chair

Location: (Citywide)

Motion **passed to continue item to next meeting.**

Action: Moved/Seconded: **Cristiana Rojas-Appleton, Brandon Leibrock**

Yes: Brian Weathersby, Brandon Leibrock, Edwin Perez, Cristiana Rojas-Appleton

Absent: None

Contact: Samantha Wallace, Human Resource Manager (916) 808-7657, Department of Human Resources.

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

None

Consent Calendar **Estimated Time: 5 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

Motion passed to approve the consent calendar.

Action: Moved/Seconded **Cristiana Rojas-Appleton, Brian Weathersby**

Yes: Brian Weathersby, Brandon Leibrock, Edwin Perez, Cristiana Rojas-Appleton

No: None

Absent: None

2. Approval of Meeting Minutes November 6, 2018

Location: Citywide

Passed a motion approving the Civil Service Board's Meeting Minutes dated November 6, 2018.

Contact: Samantha Wallace, Human Resource Manager (916) 808-7657, Department of Human Resources.

3. Revise the Supervising Fire Service Worker Classification Specification

Location: Citywide

Passed a motion approving the revised the Supervising Fire Service Worker Classification Specification.

Contact: Geneva Budd, Senior Personnel Analyst, (916) 808-5295, Human Resources Department

4. Revise the Street Construction Laborer Classification Specification

Location: Citywide

Passed a motion approving the revised Street Construction Labor Classification Specification.

5. Revise the Utilities Operations and Maintenance Leadworker Classification Specification

Location: Citywide

Passed a motion approving the revised Utilities Operations and Maintenance Leadworker Classification Specification.

Contact: Rachel Adams, Personnel Analyst, (916) 808-8953, Human Resources Department

6. Revise the Parks Supervisor Classification Specification

Location: Citywide

Passed a motion approving the revised Parks Supervisor Classification Specification.

Contact: Rachel Adams, Personnel Analyst, (916) 808-8953, Human Resources Department

7. Revise the Program Supervisor Classification Specification

Location: Citywide

Passed a motion approving the revised Program Supervisor Classification Specification.

Contact: Geneva Budd, Senior Personnel Analyst, (916) 808-5295, Human Resources Department

8. Revise the Animal Care and Senior Animal Care Classification Specification

Location: Citywide

Passed a motion approving the revised Animal Care and Senior Animal Care Technician Classification Specifications.

Contact: Ebony Heaven, Senior Personnel Analyst, (916) 808-7984, Human Resources Department

Discussion Calendar **Estimated Time: 10 minutes**

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

9. Appeal of Fire Captain Written Examination Aaron Dean

Location: Citywide

Presenters: Valeriya Bachinsky, Administrative Analyst
Aaron Dean, Fire Engineer

Passed a motion affirming the Director’s disqualification in the appeal of Aaron Dean for the Fire Captain Written Examination pursuant to Civil Service Board Rule 4.10.

Action: Moved/Seconded: **Cristiana Rojas-Appleton, Edwin Perez**

Yes: Brian Weathersby, Edwin Perez, Cristiana Rojas-Appleton

No: Brandon Leibrock

Absent: None

Contact: Valeriya Bachinsky, Administrative Analyst, (916) 808-1908, Human Resources Department

10. Civil Service Board 2019 Meeting Calendar

Location: Citywide

Passed a motion continuing the Civil Service Board’s Meeting Calendar for 2019 to the next meeting.

Action: Moved/Seconded: **Edwin Perez, Brian Weathersby**

Yes: Brian Weathersby, Edwin Perez, Cristiana Rojas-Appleton

Absent: None

Contact: Samantha Wallace, Human Resource Manager, (916) 808-7657, Department of Human Resources

Closed Session 1:30 PM

11. Pursuant to Government Code section 54957 pertaining to public employee discipline/dismissal/release.

Location: Citywide

Contact: Melissa Bickel, Senior Deputy City Attorney, (916) 808-5346, City Attorney's Office; Mary Lota, Labor Relations Officer, (916) 808-5430, Department of Human Resources.

Notice: Government Code section 54957, subdivision (b)(2) and City of Sacramento Civil Service Board AC Rule No. 12.10(c)(6)(ii) permits an employee to request that the employee's matter be considered in open session. If that request is made, or if the Civil Service Board votes to hear this matter in open session and the employee does not at that point request a closed session pursuant to Rule 12.10(c)(6)(iii), this matter shall be deemed to have been transferred to the open session agenda.

Open Session 1:36 PM

The Board Upholds the Arbitrators decision of the Police Officer in the Police Department.

Member Comments-Ideas, Questions and Meeting/Conference Reports

The Board would like to form a subcommittee regarding performance rules.

Adjournment 1:38PM

Submitted by Luby Mitrovich, Staff

Approved on July 9, 2019 by the Civil Service Board