

**FINAL MINUTES
OF THE
CITY OF SACRAMENTO
CITIZEN'S ADVISORY COMMITTEE FOR PARKS AND RECREATION**

**REGULAR MEETING
Thursday, December 2, 2004**

BUSINESS ITEMS:

1. The Regular Meeting of the Citizen's Advisory Committee for Parks and Recreation was called to order by Chair John Andrew at 7:04 p.m. on the above date at Oak Park Community Center, located at 3425 Martin Luther King Jr. Blvd., Sacramento, California 95817.

2. INTRODUCTION OF COMMITTEE MEMBERS, CITY STAFF, GUESTS

MEMBER	PLANNING AREA	Present	Absent
John Andrew	Chairperson, Planning Area 3- Pocket	X	
Cindy Cooke	Vice Chairperson, Member at Large	X	
George Raya	Planning Area 1- Central City	X	
Jordan Lang	Planning Area 2- Land Park	X	
Dave Tamayo	Planning Area 4- South Sacramento	X	
W. Ray White	Planning Area 5- East Broadway	X	
John Deglow	Planning Area 6- East Sacramento	X	
Bruce Pomer	Planning Area 7- Arden/Arcade	X	
Leo Lujan	Planning Area 8- North Sacramento	X	
Deirdre Price	Planning Area 9- South Natomas	X	
Sheila DeBlonk	Planning Area 10- North Natomas	X	
Virginia Guadiana	Planning Area 11- Airport/Meadowview	X	
Vacant	Member at Large		X
Bill Maynard	Member at Large	X	
TOTAL MEMBERS PRESENT- Quorum is 7 members		13	

Ralph Pettingell, Recreation and Human Services Manager, introduced the staff present from Oak Park Community Center and thanked them for the good work being done at the center. Mr.

Pettingell also announced that the City of Sacramento was awarded a \$3 million competitive grant from the State of California, which will go towards the construction of a new gymnasium and community rooms for the Oak Park Community Center.

Deirdre Price acknowledged and thanked staff for making the lights available at Witter Ranch Park's sports field for the community users.

3. REVIEW AND APPROVAL OF NOVEMBER 2004 DRAFT MEETING MINUTES

Motion to approve the meeting minutes with the following amendments:

Page 5, Item 15 – Decision and Findings of Facts for Denial of the Quinn Tree Removal Appeal Hearing, Paragraph 2 should read as follows:

“Based on testimony and documents presented at the September 30, 2004 tree appeal hearing, the CAC approved an intent motion to approve staff's recommendation to deny the appeal, uphold the decision of the Director of Parks and Recreation, and to issue a pruning permit upon the request of Mr. Tom Quinn, and to prepare written findings and decisions consistent with the intent motion at the September 30, 2004 hearing date.”

Page 8, CAC Members Ideas, Questions and Announcements, Paragraph 3 should read as follows:

“John Deglow shared information regarding the removal of fencing at the encroachment on the river access opposite Glenbrook Park, and updated the CAC members that the worst encroacher has agreed to comply and is hiring a contractor to make the necessary fence improvements. As of November 1, 2004, all identified encroachments remain. As of December 1, 2004, same status.”

Motioned: Cooke
Seconded: Deglow
Ayes: All
Nays: None
Abstain: None
Absent: None

4. PUBLIC TESTIMONY FOR MATTERS NOT ON THE AGENDA

None.

SPECIAL PRESENTATIONS:

5. 2004 SUMMER FOOD PROGRAM REPORT

David Mitchell, Program Manager, and Laura Bjornsen, Superintendent with the Department of Parks and Recreation, presented an overview of the Summer Food program and shared results for the 2004 summer period. The Department of Parks and Recreation has administered the Summer Food program on behalf of the City and County of Sacramento for the past 20 years. They also presented the CAC members with a lunch

sample of what is typically served to children 18 years of age and under at 124 serving locations throughout the Sacramento area during the summer school vacation periods. During the summer of 2004 (from June 14 to September 3), nearly 200,000 lunches and 135,000 snacks were served at these 124 sites. According to the California Department of Education, the City's Summer Food program serves the most meals of any program in the State of California that is not operated by a school district.

It is estimated that more than 250 people work at the various 124 serving sites, donating nearly 15,000 hours of service to the program. At least 2 volunteers are needed at each location each day, and everyone who participates must go through a training session in order to comply with federal and state requirements. The program is heavily monitored by the state and is regularly audited. Typical partners include summer recreation providers, such as the City's Recreation Division and nearby park and recreation districts; faith-based organizations; managers of large apartment complexes; and community-based organizations.

The program is funded nationally by the United States Department of Agriculture, and is administered by the California Department of Education. For each lunch that is served in compliance with federal and state requirements, the City is reimbursed \$2.41, and .56 cents for snacks. Total expenses and revenue in a typical year are just over \$900,000 and no City General fund support is required. Staff is always available to discuss enrolling as a new sponsor with any organization that is interested.

CAC members and staff discussed serving locations, food distribution, and marketing of the program. Staff offered to meet individually with CAC members regarding possible serving locations within their community areas. It was also discussed how the CAC could assist with recognition for various volunteers who help with this program and contribute their valuable time to its success. CAC members complimented staff on the successful operation of the Summer Food program.

CONSENT ITEMS:

6. PROPOSED MASTER PLAN FOR GRANITE REGIONAL PARK AREA 2 AND REVISIONS TO AREA 1

Jordan Lang asked for clarification as the revisions appear to be for a specific purpose for one small area of the overall regional park. Janet Baker, Park Development Manager, explained that a preliminary master plan for the entire park was developed with the understanding that staff would return to CAC and City Council for support and approval of proposed plans for various phases or areas, which would allow for more specific designs and environmental review to be completed. The proposed revisions to Area One would include the addition of a 24/7 Championship Sport Field with artificial surface, lighted field with bleachers as well as the relocation of the current interim dog park to its more permanent location in Area Two. The revisions to Area Two include the relocation of the Skate Park and Dog Park.

Bob Overstreet, Director of Parks & Recreation, commented the Department is working with stakeholders on major and minor issues regarding the master plan for the park. Staff will be working with various community groups in the near future to discuss their interests. Mr. Lang expressed an interest to be in contact with staff as they move forward with

planning additional park features. Mr. Overstreet assured the CAC will be involved in the park's master plan process.

The timing of relocating the Dog Park was discussed. Staff commented the current Dog Park will not close until a new Dog Park is completed, and that dog owners were made aware the current dog park is temporary.

CAC members commented how nicely the park development is coming along and appreciated staff's efforts with the park's master plan process.

Motioned: Cooke
Seconded: Deglow
Ayes: All
Nays: None
Abstain: None
Absent:None

7. PROPOSED MASTER PLAN AND NAME "CALIFORNIA LILAC PARK"

Motioned: Guadiana
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

8. PROPOSED CAC FUTURE MEETING DATES AND LOCATIONS FOR 2005

Motioned: Guadiana
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

9. SUPPORT AMENDMENTS TO THE 2004 PARKS & RECREATION PROGRAMMING GUIDE (PRPG)

Jordan Lang asked staff to explain how the PRPG follows the series of steps outlined in the Department's Master Plan. Staff responded that Council approved new regional and community facility scoring criteria and directed staff to use the new criteria to amend the 2004 PRPG. Staff re-scored all 63 of the community and regional projects.

There was discussion on a few of the projects and how the scoring/evaluation criteria were determined. Staff commented the revised programming guide will be reviewed by the City Council for approval, and then made available on the Department's website.

Motioned: Guadiana
Seconded: Lang
Ayes: All
Nays: None
Abstain: None
Absent:None

10. SUPPORT NEW “AVERAGE LAND VALUES” FOR QUIMBY IN-LIEU FEES FOR PLANNING AREA 10 AND SOUTH PORTION OF PLANNING AREA 4

Motioned: Guadiana
Seconded: Raya
Ayes: All
Nays: None
Abstain: None
Absent:None

STAFF REPORTS:

None

CAC MEMBERS IDEAS, QUESTIONS AND ANNOUNCEMENTS

John Andrew reminded CAC members and staff the next regular CAC meeting will be held on January 13, 2005 at the Pannell Meadowview Community Center. Sheila DeBlonk commented that her community area would appreciate staff considering the North Natomas area for a possible future meeting location in 2005. Staff will research possible meeting sites.

Jordan Lang thanked Jennifer Ragsdale, Administrative Officer with Parks and Recreation, for her assistance with developing a U.S. Soccer Foundation 24/7 grant application. Mr. Lang also acknowledged Greg Narramore, Recreation Superintendent, for his help in resolving a situation at Curtis Park whereby 275 youth were permitted to use the park’s fields, which overwhelmed the neighborhood with parking and other issues. Mr. Lang asked for two report backs; (1) on the existing sports field rehabilitation project at Granite Regional Park and the funding allocated for it, and (2) the timeline and work plan for completion on the Sports Field User Study Phase 2 per the Department’s Master Plan.

Cindy Cooke asked for a resolution on the proposed fence down the middle of Independence Field as it would make the field unusable for other sports groups and would eliminate a lighted practice field. Staff will return with a final design for Independence Field.

Deirdre Price suggested the Department look at installing signage at City parks with lighted sport fields to provide the community with contact information as to how to have the lights turned on.

Bill Maynard updated the members on the parking improvement project he is working on at Sacramento City College. A new intersection will be constructed at 24th Street and new parking opportunities will be constructed nearby.

Bruce Pomer stated he was recently approached by the "Friends of the Sacramento Greenway" regarding key trail segments of Sacramento River way. One issue is related to the "R" Street rail crossing over I-5 and the other issue is trail completion from the Promenade to Miller Park. Mr. Pomer requested staff look into these issues so these concerns can be further discussed with this group. Bob Overstreet commented staff will bring this item back to the CAC to brief them on the specifics of this project.

John Andrew thanked staff for the evening's reception held prior to the meeting. Mr. Andrew thanked CAC members for their attendance and support at last month's City Council meeting for the Department's Master Plan presentation. Mr. Andrew announced the California Parks and Recreation Society annual conference will be held in Sacramento on March 10-12, 2005. Mr. Andrew updated the CAC on the commission application process and noted the City Clerk's Office received 30 applications for 11 seats, and a Council Committee forwarded 13 names to the Mayor for consideration. Mr. Andrew requested George Raya convene a Tree Subcommittee meeting to discuss the following items: (1) an update on the English Elm Tree project; (2) to review the recent tree appeal process; and (3) to discuss the potential proposal for what an Urban Forest CAC would look like under the commission in the future.

Cindy Cooke requested staff look into the poor tree-pruning job performed at John Cabrillo Elementary School on Fruitridge Road.

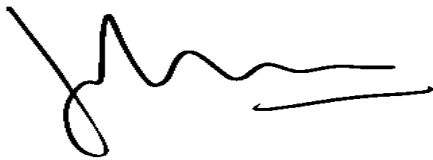
ADJOURNMENT

The CAC meeting adjourned at 8:54 p.m.

Respectfully Submitted:

Marcy Tierce, Parks and Recreation

Approved:



John T. Andrew, Chair
Citizen's Advisory Committee for Parks and Recreation