



City of Sacramento Pilot Public School Mentoring Program

Mayor Kevin Johnson

District 1
Raymond L. Tretheway, III

District 2
Sandy Sheedy

District 3
Steve Cohn

District 4
Robert King Fong

District 5
Lauren Hammond

District 6
Kevin McCarty

District 7
Robbie Waters

District 8
Bonnie Pannell

City Manager
Ray Kerridge

*City employees can make a
difference in our community*

Become a Mentor Today!





Pilot Public School Mentoring Program

The City of Sacramento's Public School Mentoring Program is a pilot program to give city employees the opportunity to become positive role models for children in area public schools.



How the Pilot Program Works

Qualified City employees can apply to participate in a minimum 1-year mentoring relationship. Mentors can receive up to an hour a week or 40 hours a year of paid release time and additional unpaid leave for mentoring. Mentors also commit to using personal time for training. Approval of leave time and participation in the program is at the discretion of supervisors and department directors.



Who Can Apply?

Full-time City employees who have completed the probationary period for their current position can apply to become a mentor.

Benefits and Rewards of Participating in the Pilot Mentoring Program

Mentoring is a rewarding way to make a personal contribution to our community. As a mentor, you will be helping get teens off the street and into positive activities. Mentors help our youth to become productive, contributing members of our community. The goal of the mentoring program is to bring young people together with caring individuals who can offer guidance, support, and encouragement in the context of a structured and trusting relationship.



City of Sacramento Pilot Public School Mentoring Program Frequently Asked Questions



Q: How do I become a mentor?

A: First, review the attached list of school-based mentoring programs. Second, contact the programs of interest and find out more about their activities and determine which will best suit your interests and schedule. Third, complete a “Request to Participate Form” and ask your supervisor for written approval. Fourth, follow the steps required by the program you have selected. These will usually include a written application, interview, background and health screening as well as training. The program will match you with a compatible public school student.

Q: Who can apply?

A: Full-time City employees who have completed the probationary period for their current position can apply to become a mentor.

Q: How much leave is covered by the new policy?

A: Qualified City employees can receive up to an hour a week or 40 hours a year of paid release time for mentoring.

Q: Do I need to have my supervisor’s approval?

A: Yes, approval of leave time and participation in the program is at the discretion of supervisors and department directors. You will be asked to complete a report on a quarterly basis for the Office of Youth Development about your activities. This will also be provided to your supervisor.

Q: Where would I mentor?

A: This program is limited to school-based mentoring programs in public schools within the boundaries of the city of Sacramento. A list of programs can be obtained from the Office of Youth Development. These programs include mentoring opportunities in the local school districts as well as those administered through non-profit organizations.

Q: How do I claim my mentoring leave?

A: You will note code “MNTU” on your timesheet to denote the time used for mentoring.

Get involved, make a difference...

For information on how you can get involved, contact the Office of Youth Development

Christina DeMoss

Office of Youth Development
City of Sacramento
New City Hall
915 I Street , 5th Floor
Phone: (916) 808-6111
cdemoss@cityofsacramento.org



For information on **other** volunteer opportunities for City employees contact:

Mary Lynn Perry, Volunteer Coordinator City-wide Volunteer Program
City of Sacramento
Historic City Hall
915 I Street, Second Floor
Sacramento, CA 95814
(916) 808-8317
mperry@cityofsacramento.org
www.cityofsacramento.org/volunteers

