

CIVIL SERVICE BOARD

- CONTACT:** Human Resources Department
Tosha Chery tCherry@cityofsacramento.org
915 I Street, 2nd Floor - HCH
Sacramento, CA 95814
- Telephone: 808-5498 Mail Code: 09800
Fax: 808-1907
- APPOINTMENT:** Five (5) members appointed by the Mayor and confirmed by the City Council, who are residents of the City of Sacramento and have no connection with city government.
- TERM:** Five (5) year term. Two term limit applies.
- MEETING INFO:** Twice monthly on the 1st and 3rd Tuesday at 1:30 p.m., Hearing Room, Historic City Hall, 915 I Street, 2nd Floor
- COMPENSATION:** \$50.00 per meeting attended, not to exceed \$250.00 per month. Members shall also receive necessary travel/subsistence expenses incurred in the discharge of duties.
- POWERS & DUTIES:** The civil service board shall:
1. Provide for classification of city employees, recruitment, examinations, and appointments.
 2. Formulate rules and regulations covering the examination of applicants and the promotion employees for positions in the classified service
 3. Hear appeals, upon written request, from any employee in any city department in the classified service who may be suspended without pay, demoted, dismissed or otherwise disciplined by the appointing authority.
 4. Hear appeals, upon request from any employee in the classified service with reference to the allocation or reallocation of his position.
 5. Provide, by rule, interpretation and administration of ordinances affecting personnel.