



OFFICE OF THE
CITY CLERK

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SUBJECT: JUNE 5, 2012 PRIMARY MUNICIPAL ELECTION

BACKGROUND:

Pursuant to Sacramento City Charter, City Council Members shall serve four-year terms, with terms being staggered. In 2012 the terms of the Mayor and Members of Council Districts 2, 4, 6 and 8 will expire. In December 2011 the Sacramento City Council will call for a June 5, 2012 Primary Municipal Election for the purposes of electing members to these seats.

CANDIDATE QUALIFICATIONS:

A candidate must be an elector and a resident within the district the candidate seeks to represent for not less than 30 days preceding the date of filing candidate papers (no later than February 7, 2012). Or, February 13, 2012 if filing candidate papers in a district where the incumbent does not file and the filing period is extended to March 14, 2012. The candidate's qualifications will be verified through Sacramento County voter registration files prior to the issuance of a nomination package. Elector and resident status must be maintained during the term of office.

1

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NOMINATION PERIOD:

The nomination period commences Monday, February 13, 2012 and ends at 4:30 p.m. on Thursday, March 8, 2012. The Sacramento City Clerk will issue and accept for filing official nomination documents during the regular business hours of 7:30 a.m. to 4:30 p.m. Monday through Thursday. Closed Fridays. City offices are closed on Monday, February 20, 2012 in observance of President's Day.

If the current office holder (incumbent) does not file his/her nomination documents by the March 8, 2012 deadline, the nomination period shall be extended (in only that district) to Wednesday, March 14, 2012 at 4:30 p.m. The incumbent cannot file nomination documents during this extended period.

During the nomination period, the candidate will complete a variety of documents. These documents include the Nomination Petition, Statement of Economic Interests Form 700, Candidate Statement, Code of Fair Campaign Practices and a variety of other required and optional forms.

On the Nomination Petition, the candidate must obtain no less than 20, and no more than 30 signatures of registered voters in his/her district (or in the city for the office of mayor) in order to qualify for placement on the ballot. **There is no filing fee.**

DATES:

The following events and/or activities are scheduled to occur.

Event/Activity	Date
City of Sacramento Calls 2012 Election	12/06/11
Nomination Period Opens	02/13/12
Nomination Period Closes	03/08/12
First Day Campaign Signs May Be Erected	03/09/12
Extended Nomination Period Closes (if applicable)	03/14/12
Secretary of State Holds Random Alpha Drawing	03/15/12
Write-In Nomination Period Opens	04/09/12
Last Date to Register to Vote	05/21/12
Write-In Nomination Period Closes	05/22/12
Election Day	06/05/12
Semi-Official Results Available	06/06/12

RESULTS:

In order to be successful in the June 5, 2012 Primary Election, one candidate must receive a majority of votes cast in that candidate's particular district. If one candidate does not win a majority (50% plus 1) of the votes cast, the top-two vote receivers will be placed on the November 6, 2012 ballot for a run off. The candidate receiving the highest number of votes in the run off will be declared elected.

The voted ballots will be canvassed by the Sacramento County Office of Voter Registration and Elections and certified to the City of Sacramento. Upon receipt of the election certification, the Sacramento City Council will adopt the results via resolution. Successful candidates will be sworn in to office at the end of November or early December depending on the County's finalization of the vote count

CAMPAIGN REPORTING REQUIREMENTS:

Candidates who plan to raise contributions and/or make campaign expenditures of \$1,000 or more must form a campaign committee. This also applies to individuals who intend to raise and/or spend funds in support of or opposition to a candidate whose name will appear on the ballot.

An individual, group of individuals, organization or any other entity is a "committee" if it makes or receives "contributions" or makes "independent expenditures" as defined in the Political Reform Act. All committees are required to file periodic campaign disclosure statements with the appropriate filing officer (City Clerk) disclosing contributions received and expenditures made.

Any individual, or group of individuals, who anticipate receiving and/or spending funds to support or oppose a candidate, should access the forms and manuals available from the Fair Political Practices Commission on line at: <http://www.fppc.ca.gov/index.php?id=505>

In addition, the City of Sacramento requires that campaign disclosure statements be filed electronically in addition to an originally signed paper version. All statements must be submitted into the City's Online Campaign Statement system which may be accessed on line at: <http://www.netfile.com/agency/sac/>.

The system is used by candidates to prepare or upload statements, or by any interested party to search or browse the contents. For more information on use of the system, contact Stephanie Mizuno, Assistant City Clerk, at 808-7200 for assistance.

Qualified candidate committees shall file statements on the following schedule:

FILING SCHEDULE:

Event/Activity		Filing Date
Semi-Annual Statement	(Period 07/01/11 – 12/31/11) *	01/31/12
1 st Pre-Election Statement	(Period 01/01/12 – 03/17/12)	03/22/12
2 nd Pre-Election Statement	(Period 03/18/12 - 05/19/12)	05/24/12
Late Contribution Reporting	(Period 05/20/12 – 06/04/12)	24 Hours
Semi-Annual Statement	(Period 05/20/12 - 06/30/12)	07/31/12
Semi-Annual Statement	(Period 07/01/12 - 12/31/12)	01/31/13

* or 1/1/11 to 12/31/11 if this is the first statement filed by the committee for the calendar year.

For committees involved in the November General election:

Event/Activity		Filing Date
1 st Pre-Election Statement	(Period 07/01/12 – 09/30/12)	10/05/12
2 nd Pre-Election Statement	(Period 10/01/12 – 10/20/12)	10/25/12
Late Contribution Reporting	(Period 10/21/12 – 11/05/12)	24 Hours
Semi-Annual Statement	(Period 10/21/12 - 12/31/12)	01/31/13

CAMPAIGN FINANCE REGULATIONS:

The City of Sacramento has adopted local campaign finance regulations, which apply to all candidates and candidate committees in some form or another. These regulations provide for public campaign financing (also referred to as matching funds), restrict spending and place limits on contributions.

For the 2012 election, no funds were allocated into the Campaign Reform Fund for public financing. Therefore, there are no spending limits, matching fund allocation limits or supplemental forms or notices required for this election.

Campaign finance regulations are very complicated. Interested individuals should refer to the City Code Chapters 2.13 and 2.14, which can be accessed on the City web page at <http://www.cityofsacramento.org/clerk/campaign-information/finance-and-regulations/>

Contribution limits remain in effect. Contribution limits for a Council Member are \$1,500 from a person and \$5,050 from a City-registered large political committee. Contribution limits for the Mayor are \$3,050 from a person and \$10,100 from a City-registered large political committee.

A list of registered large political committees may be accessed on the City web page at <http://www.cityofsacramento.org/clerk/elections/largepoliticalcommittees.html>

PUBLIC INFORMATION:

Election Information – Is available on the City Clerk’s web page at:

<http://www.cityofsacramento.org/clerk/elections/>

Candidate Information - Updated status on candidate filings will be posted regularly, with frequent updates in February and March of 2012. After nomination documents are filed, the documents (except nomination petitions) will be posted to the City’s election web site. Candidate statements shall remain confidential until one working day following the filing deadline. The information is available at:

<http://www.cityofsacramento.org/clerk/elections/candidateinformation.html>

E-Notification of Election Updates - Internet customers are encouraged to subscribe to the City’s e-mail notification system located on the City’s main web page at www.cityofsacramento.org. Select the “sign up now” link under “subscribe and stay informed.” Upon sign in selecting the “elections” box will result in receipt of alerts when the “elections” web pages are updated with new information.

