

SACRAMENTO HERITAGE, INC.
HISTORIC PROPERTIES PLAQUE PROGRAM APPLICATION

Owners of residential and commercial properties that have been designated by the City of Sacramento as either a Historic Landmark or a Contributing Resource within a City-designated Historic District, as listed in the Sacramento Register of Historic & Cultural Resources, are eligible to apply for a Historic Property Plaque. The Plaque is to be placed on the exterior façade of the building or at the front of the property to acknowledge the date when the resource was constructed and its historic significance. The Sacramento Register is available online at www.cityofsacramento.org/dsd/preservation . If a building is not listed in the Sacramento Register but is at least 50 years old, it may be eligible for nomination. Contact the City's Preservation Office at (916) 808-8259. Property owners are encouraged to nominate their properties and there is no charge for the nomination application.

The City of Sacramento has authorized Sacramento Heritage to manage the Historic Property Plaque program in coordination with the City's Preservation Office, and also to coordinate with property owners and the manufacturer for the fabrication of the attractive and durable bronze Plaque affixed with the City logo. The conditions of approval of a Plaque are: (1) the property is a City-designated Landmark or Historic District Resource listed in the Sacramento Register of Historic & Cultural Resources, (2) the proposed text of the plaque is factually accurate, (3) the property has no outstanding City Code violations at the time of the application, and (4) the City's Preservation Office has approved the location and techniques for installation of the plaque on the property. The applicant is responsible for paying the full cost for the manufacture and installation of the Plaque. The Sacramento Heritage Board of Directors has volunteered to coordinate this City approved Plaque program in order to promote the rehabilitation and preservation of historic properties within the City of Sacramento.

PROPERTY OWNER INFO:

Name and Contact Person: _____

Property Address: _____

Mailing Address: _____

Phone: _____ Email: _____

PLAQUE INFO:

(Fill in what is known, or indicate approximate if unsure. Attach any supporting documentation.)

____ Individual Landmark

____ Historic District Contributing Resource

Name of Historic District (if applicable): _____

Year built: _____ Original business/homeowner name: _____

Current business/homeowner or name of building: _____

Items of interest (i.e. architect, material, style, occupation, event): _____

- ❑ Include a check made out to “Franklin Bronze Plaques” for \$370.20 Commercial or \$288.30 Residential.

Mail to: Sacramento Heritage, Inc.
c/o City Preservation Office
300 Richards Blvd., 3rd Fl.
Sacramento CA 95811

About the Plaque:

Commercial Size: 15" x 12"

Residential Size: 12" x 10"

Cast Bronze, dark Oxide Pebbled background, front screw mount.

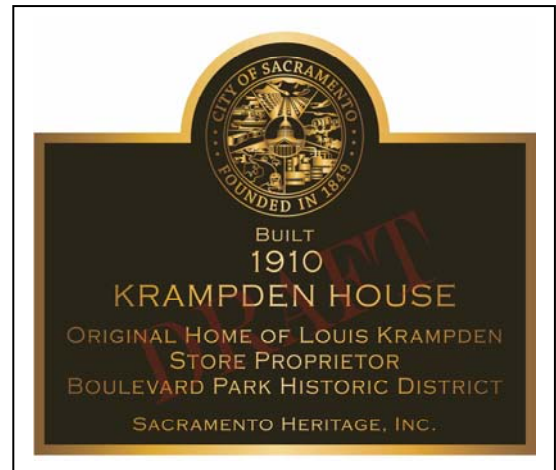
Process for Approval:

After the City Preservation Director has verified that: (1) the application is complete, (2) a check has been included with the application, (3) the property is a designated City Landmark or Contributing Resource listed in the Sacramento Register, and (4) the property has no outstanding City Code violations; the application will be forwarded to Sacramento Heritage, Inc. along with the building survey form on file with the City. The survey form includes information regarding the buildings historic significance.

The Sacramento Heritage, Inc. Board of Directors will then prepare the proposed wording for the Plaque and send the proposed Franklin Bronze Plaques form to the owner for approval. Once the Plaque order form has been approved and returned to Sacramento Heritage, Inc., the Plaque order form and the applicant's check will be sent to Franklin Bronze Plaques. The cost includes shipping. Franklin Bronze Plaques is not authorized to manufacture a Plaque with the City logo unless the order form has been approved by both the City's Preservation Office and Sacramento Heritage, Inc.

Once the Plaque application and check is received by Franklin Bronze Plaques, it may take up to 4 to 5 weeks before the Plaque manufacturing process is completed. The Plaque will be delivered directly to the property owner by Franklin Bronze Plaques, and the owner is responsible for installation. The Plaque will come with mounting screws. The Plaque is also very durable and designed to be exposed to sun and inclement weather.

Since the plaque is being placed on an historic structure, contact the City's Preservation Office to ensure considerations are given to appropriate placement options and to minimizing damage to original siding or materials. Due to the weight of the Plaque, owners are cautioned to be careful in mounting the Plaque. Owners are also advised to place the Plaque in an area that is not easily



accessible by the public or to cover the mounting screws so that the Plaque cannot be easily removed.

Neither Sacramento Heritage, Inc. nor the City of Sacramento shall be held liable for any disputes the owner may have with Franklin Bronze Plaques regarding the Plaque content, payment or delivery, or for any loss or damage caused by the Plaque or its mounting. However, Sacramento Heritage, Inc. has contracted with Franklin Bronze Plaques to manufacture these plaques due to their reputation of providing quality and durable plaques and excellent customer service.