



# City of Sacramento

Help Line: (916) 808-5656  
 Permit Line: (866) 397-3764  
[www.cityofsacramento.org/dsd](http://www.cityofsacramento.org/dsd)



## DEVELOPMENT ENGINEERING DIVISION MAP REVIEW SECTION

### LOT MERGER / LOT LINE ADJUSTMENT APPLICATION

Page 1 of 2

Note: This application is to be used only if you have no prior approval from the Planning Division for your Lot Merger or Lot Line Adjustment. If your project has been approved by the Planning Division, please contact staff to obtain the proper "Application" and "Process and Requirements" handout.

**PRIOR TO SUBMITTAL OF THIS APPLICATION, PLEASE READ THE "LOT MERGER / LOT LINE ADJUSTMENT PROCESS AND REQUIREMENTS", AVAILABLE FROM CITY STAFF OR ON CITY WEBSITE**

***TYPE OR PRINT LEGIBLY – SHOW ALL INFORMATION – use additional page if more space is required***

<b>P R O J E C T</b>	ADDRESS		<b>COC</b>	
	LOCATION (INCLUDE CROSS STREETS)			
	TYPE OF PROJECT	LOT MERGER	LOT LINE ADJUSTMENT	
	APN (ALL PARCELS)			

<b>O W N E R  I N F O</b>	1 NAME OF LEGAL OWNER(S) (AS SHOWN S IN TITLE REPORT)			
	MAILING ADDRESS, CITY, STATE, ZIP			
	NAME OF CONTACT PERSON	PHONE	FAX	E-MAIL
	2 NAME OF LEGAL OWNER(S) (AS SHOWN IN TITLE REPORT)			
	MAILING ADDRESS, CITY, STATE, ZIP			
	NAME OF CONTACT PERSON	PHONE	FAX	E-MAIL

<b>S U R V E Y O R</b>	NAME OF CONSULTING FIRM		
	MAILING ADDRESS, CITY, STATE, ZIP		
	PHONE	FAX	E-MAIL
	NAME OF CONTACT PERSON		

<b>C O N T A C T</b>	WHO WILL BE THE CONTACT FOR THIS PROJECT?	OWNER	SURVEYOR	OTHER, IDENTIFY BELOW
	NAME OF CONTACT PERSON			
	MAILING ADDRESS, CITY, STATE, ZIP			
	PHONE	FAX	E-MAIL	

# LOT MERGER / LOT LINE ADJUSTMENT APPLICATION

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## PROJECT QUESTIONNAIRE

Please answer the following questions

- 1) Reason for Lot Merger / Lot Line Adjustment: \_\_\_\_\_  
\_\_\_\_\_
- 2) Existing use of Property: \_\_\_\_\_

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## SUBMITTAL CHECKLIST

Date of Submittal \_\_\_\_\_

### OWNER OR SURVEYOR MUST INITIAL SUBMITTED ITEMS BELOW

OWNER/ SURVEYOR	CITY STAFF	<b>SEE "LOT MERGER / LOT LINE ADJUSTMENT PROCESS AND REQUIREMENTS" FOR DETAILED DESCRIPTION OF ITEMS 1-7 BELOW</b>
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- |       |       |    |   |       |
|-------|-------|----|---|-------|
| _____ | _____ | 1) | Completed Application Form                  | _____ |
| _____ | _____ | 2) | Title Report (all parcel, 90 days old max.) | _____ |
| _____ | _____ | 3) | Site Plan (5 copies folded to 8½" x 11")    | _____ |
| _____ | _____ | 4) | New Legal Description (1 copy)              | _____ |
| _____ | _____ | 5) | Exhibit Map (1 copy)                        | _____ |
| _____ | _____ | 6) | Closure Calculations (1 set)                | _____ |
| _____ | _____ | 7) | Review and Processing Fee                   | _____ |

Lot Merger:	\$1,555.00
Lot Line Adjustment 2-3 parcels:	\$1,805.00
Lot Line Adjustment 4 parcels:	\$2,055.00

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## OWNER'S CERTIFICATION (Notary required for all signatures)

The undersigned hereby acknowledges being the record owner(s) of the property contained within this project and hereby consent to the processing and recording of the Certificate of Compliance; and further acknowledge that they understand the "Lot Merger / Lot Line Adjustment Process and Requirements" associated with this application.

PRINT OWNER'S NAME (as shown in Title Report): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

PRINT OWNER'S NAME (as shown in Title Report): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

Use additional page if more space is required  
acknowledgement

Attach notary

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New City Hall: 915 I Street, 3<sup>rd</sup> Floor Sacramento, California 95814  
North Permit Center: 2101 Arena Boulevard, 2<sup>nd</sup> Floor Sacramento, California 95834

 **CALL** 我們講中文 • Hablamos español • Мы говорим по-русски • ພວກເຮົາເວົ້າພາສາລາວ • Peb hais lus Hmoob • Chúng tôi nói tiếng Việt  
**(916) 808-5656**

Please note that once this document is submitted to the City of Sacramento, your information may be subject to public record. However, that the City will not sell your data or information for any purposes.
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