



# City of Sacramento

Help Line: (916) 808-5656  
Permit Line: (866) 397-3764  
[www.cityofsacramento.org/dsd](http://www.cityofsacramento.org/dsd)



## DEVELOPMENT ENGINEERING DIVISION MAP REVIEW SECTION

### FINAL & PARCEL MAP SUBMITTAL REQUIREMENTS

Initial Final & Parcel Map submittals shall include all of the following:

- 1 **Approved Stamped & Signed Tentative Map and Notice of Decision or Record of Decision, or Zoning Administrative Approval** including a full set of Conditions of Approval
- 2 **Current Title Report** (this will need to be kept current within 90 days throughout the course of the review)
- 3 **3 Sets of maps** that have been prepared in conformance with the Subdivision Map Act, Land Surveyor Act, and Title 16 of the Sacramento City Code. At submittal, all maps should be in "ready to record" form. City will not accept maps for 1<sup>st</sup> submittal prior to tentative map approval or prior to the submittal of improvement plans, if required. An incomplete or grossly inadequate map shall be returned without further review.
- 4 **Closure Calculations**
- 5 **Name, Address, Phone number, and Email Address** of the Surveying Consultant, Record Owner, and Subdivider
- 6 **Supporting Documents** including but not limited to all referenced easements and deeds on the title report (deeds, easements, maps, etc.....)
- 7 **Map Check Fee** – 2-20 lots (\$1,250 + \$50 per lot) and Over 20 lots (\$2,250 + \$10 per lot)
- 8 **Street Name Approval** request form with exhibit map (if applicable)
- 9 **Public Improvement Plans** must have already been submitted or being submitted concurrent with this map submittal.

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New City Hall: 915 I Street, 3<sup>rd</sup> Floor Sacramento, California 95814  
North Permit Center: 2101 Arena Boulevard, 2<sup>nd</sup> Floor Sacramento, California 95834

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