



Applicant's Preliminary Permit Fee Estimate Worksheet

NOTE: The fee amounts provided as a result of this request are not binding commitments by the City.

Instructions to the Applicant: Complete Sections I & II of the worksheet for ALL projects. If Commercial Project, also complete Section II-A. If Residential Project (including Apartments), also complete Section II-B. **Fax the completed form to 916-808-1901.** Based on the information provided, Building Division staff will prepare a preliminary fee estimate. We will call the phone number provided when the estimate is complete. The total valuation and fee amounts for the Preliminary Fee Estimate will be based on the applicant's assumptions as provided below. These fee amounts will reflect the current charges and may change as City Council approves periodic updates.

Note: Each proposed building or tenant space requires a separate worksheet.

SECTION I APPLICANT INFORMATION

Applicant: _____ Phone: _____
 Address: _____ Fax: _____
 City/State/Zip: _____ Email: _____

SECTION II APPLICANT'S PROJECT ASSUMPTIONS

Address/Location: _____
 Parcel Number: _____ Parcel Zoning: _____
 Description of Work: _____
 Owner / Builder: _____ Contractor: _____
 Building Use: Existing: _____ Proposed: _____
 Acreage: _____ # of Buildings: _____ # of Stories: _____

SECTION II-A COMMERCIAL PROJECT

| <input type="checkbox"/> New Construction | | <input type="checkbox"/> Addition to Existing Structure | | <input type="checkbox"/> Remodel | | <input type="checkbox"/> 1st Time Tenant Improvement | | |
|---|--|---|--|----------------------------------|----|--|--|--|
| Occ Group (1st) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | |
| Occ Group (2nd) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | |
| Occ Group (3rd) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | |
| Occ Group (4th) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | |
| Estimated Total Job Valuation | | \$ | | | | | | |
| Estimated Site Development Cost: | | \$ | | Estimated Foundation Cost: | | \$ | | |
| Estimated Grading Cost: | | \$ | | Estimated Structural Cost: | | \$ | | |
| Estimated Underground Utilities Cost | | \$ | | Estimated Other Costs: | | \$ | | |

Section II-B Residential Project

| <input type="checkbox"/> Single Family | | <input type="checkbox"/> Half-plex | | <input type="checkbox"/> Duplex | | <input type="checkbox"/> Apartments or Condos | | <input type="checkbox"/> Modular Home | | <input type="checkbox"/> Accessory Bldg. | |
|--|----|------------------------------------|----|---------------------------------|----|---|--|---------------------------------------|----|--|--|
| Total # of Units | | # of 1 Bedroom Units | | # of 2 Bedroom Units | | # of 3 Bedroom Units | | | | | |
| Addition | sf | Carport: | sf | Garage: | sf | Patio/Covered Area: | sf | Remodel: | sf | | |
| Occ Group (1st) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | | | | |
| Occ Group (2nd) | | Construction Type | | Area | sf | Fire Sprinklers | <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Existing | | | | |

| | | | |
|--------------------------------------|----|----------------------------|----|
| Estimated Total Job Valuation | \$ | | |
| Estimated Site Development Cost: | \$ | Estimated Foundation Cost: | \$ |
| Estimated Grading Cost: | \$ | Estimated Structural Cost: | \$ |
| Estimated Underground Utilities Cost | \$ | Estimated Other Costs: | \$ |

The fee for this estimate is due at the time the estimate is received. Plan Check Fees are due at the time of plan submittal. The remaining permit fees are due prior to permit issuance. Please note that the preliminary estimate provided does not include all of the fees you can expect on your project. Additional Planning Entitlement fees may be required. Special District, Development Engineering and Utility fees are calculated during project review and will not be included in your initial fee estimate. A \$300 deposit both for Public Works and Utilities will be collected at Plan Check submittal, and applied toward the final calculated fee. School Fees are paid directly to the School District in which the development site is located. In addition, the County, depending on the site location, may collect Regional Sanitation Fees. Similarly, if County Health Department review is required, the fee calculation and plan check review occurs at the County offices.

Additional Information

For more details related to Planning, Building, Development Engineering, Utilities, School Districts and the County of Sacramento, please contact the agencies listed below:

Summary of Fees

| Type of Fee | Fee Amount | Agency | Calculated by Initial/Date | Phone |
|---------------------------------------|------------|-------------------|----------------------------|----------------|
| Building Plan Review | \$ | Building Division | | (916) 264-5011 |
| Building Permit | \$ | Building Division | | (916) 264-5011 |
| Strong Motion | \$ | Building Division | | (916) 264-5011 |
| Technology Fee | \$ | Building Division | | (916) 264-5011 |
| City Bus Operation Tax | \$ | Building Division | | (916) 264-5011 |
| Water, Storm Drain, Sewer Taps | \$ | Utility Dept | | (916) 808-4764 |
| Water Development Fee | \$ | Utility Dept | | (916) 808-4764 |
| Utility Div Plan √ Deposit | \$ | Utility Dept | | (916) 808-4764 |
| Construction Excise Tax | \$ | Building Division | | (916) 264-5011 |
| On-Site Review | \$ | Development Eng | | (916) 808-7995 |
| PW Eng. Plan Check Deposit | \$ | Development Eng | | (916) 808-7995 |
| Encroachment Permit | \$ | Development Eng | | (916) 808-7995 |
| Revocable Permit | \$ | Development Eng | | (916) 808-7995 |
| Driveway Permit | \$ | Development Eng | | (916) 808-7995 |
| Habitat Conservation Fee | \$ | Development Eng | | (916) 808-7995 |
| Sacramento County Health Dept. Fee | \$ | Sac County | | (916) 874-6428 |
| Sacramento County Regional Sanitation | \$ | Sac County | | (916) 876-6100 |
| Sacramento City Fire Dept | \$ | City of Sac | | (916) 808-5266 |
| North Natomas Development Fee | \$ | City of Sac | | (916) 808-8846 |
| North Natomas Habitat Conservation | \$ | City of Sac | | (916) 808-8846 |
| Planning Entitlement Fee | \$ | City of Sac | | (916) 264-5011 |
| Housing Trust Fund Fee | \$ | City of Sac | | (916) 264-5011 |
| TOTAL ESTIMATE | \$ | | | |

| School Districts | |
|---|--------------------------|
| Elk Grove Unified School District | (916) 686-7711 |
| Grant Joint Union High School District | (916) 286-4946 |
| Natomas Unified School District | (916) 567-5484 |
| Robla Elementary School District | (916) 991-1728, ext. 502 |
| Sacramento City Unified School District | (916) -643-9205 |
| San Juan Unified School District | |