



Development Services Department

300 Richards Boulevard 3rd Floor Sacramento, CA 95811

Help Line: (916) 808-5656

www.cityofsacramento.org/dsd



SITE DRAINAGE AND ENCROACHMENT QUESTIONNAIRE

PARCEL # _____ - _____ - _____ PERMIT # _____

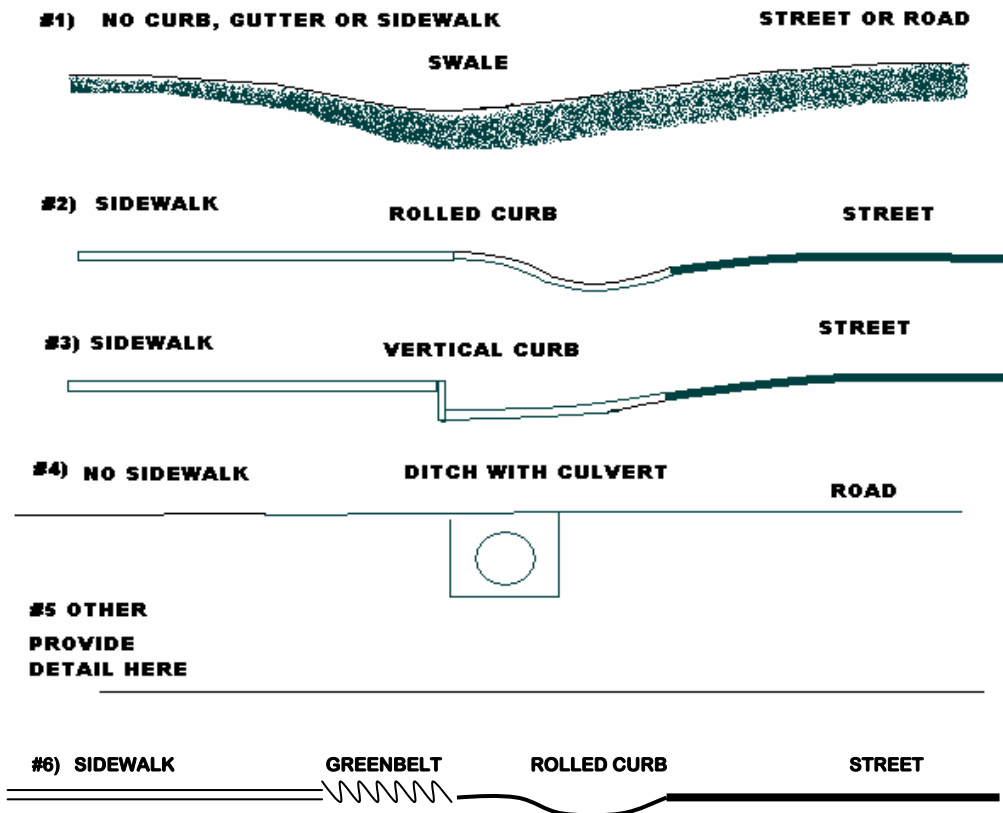
SITE ADDRESS _____ ACREAGE _____

The City of Sacramento requires a building site to be graded to drain correctly and site drainage routed to an approved location. To help us understand the site drainage for your project and determine if a driveway permit or an encroachment permit is required please answer the following questions. All questions must be answered.

1. Are there existing structures on the site?	Y	N	
2. Is there an existing concrete or paved driveway to this parcel from the street?	Y	N	
3. Will the existing access to this parcel be changed in any way for this project?	Y	N	
4. Are all portions of the lot higher than the crown of the street?	Y	N	
5. Are all portions of the lot higher than the back of the sidewalk?	Y	N	
6. Is there only a curb and gutter at the street level?	Y	N	
7. Is there a sidewalk with a curb and gutter at the street?	Y	N	
8. Is the curb at the street square?	Y	N	N/A
9. Is there a rolled curb at the street?	Y	N	N/A
10. Is there a drainage ditch or culvert at the street?	Y	N	N/A
11. Does the lot drain from back of the parcel to the front?	Y	N	
12. Does the lot drain from the front of parcel to the rear?	Y	N	
13. Does another lot drain across this parcel?	Y	N	
14. Does the lot drain from side to side?	Y	N	
15. Does the site have an existing low area or drainage swale?	Y	N	
16. Does the drainage swale drain to an adjacent parcel?	Y	N	N/A
17. Does the drainage swale drain to the street?	Y	N	N/A
18. Will existing drainage be re-routed?	Y	N	
19. Will drainage ditches or culverts be constructed or modified?	Y	N	N/A
20. Did this project require approval from the Zoning Administrator? (Z-File)	Y	N	
21. Did the project require approval from the Planning Administrator? (P-File)	Y	N	
22. Is there any tree, telephone pole, guy wire or similar obstruction located at the front of the property adjacent to the street or road?	Y	N	

23. Is this a corner lot?	Y	N	
24. Is the posted speed limit on this street greater than 25 MPH?	Y	N	
25. Is this parcel located on a four-lane street?	Y	N	
26. If the site is greater than ½ acre has an erosion and sediment control plan been submitted?	Y	N	N/A
27. If the site disturbs 1 acre or more has a copy of the State General Permit NOI and SWPPP been submitted?	Y	N	N/A
28. If site is part of a larger subdivision greater than 1 acre has a copy of the State General Permit NOI and SWPPP been submitted?	Y	N	N/A

CIRCLE THE DRAWING NUMBER BELOW THAT BEST ILLUSTRATES THE EXISTING CONDITION AT THE LOCATION OF THE PROPOSED DRIVEWAY OR SITE ACCESS.



The information provided on this document is accurate. I understand that if this form is incomplete, contains inaccurate or misleading information, the project located at this address may be delayed until any drainage or encroachment issues are resolved to the satisfaction of the City of Sacramento.

SIGNED _____ DATE _____
 TITLE _____
 PHONE NO. _____