



DEVELOPMENT SERVICES  
DEPARTMENT  
OFFICE OF THE CHIEF BUILDING OFFICIAL

**CITY OF SACRAMENTO**  
CALIFORNIA

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**MEMORANDUM**

**TO:** Mechanical & Plumbing Code Advisory & Appeals Board Members

**FROM:** BOB CHASE  
Chief Building Official

**DATE:** January 18, 2008

**SUBJECT:** 2008 Board Meeting Schedule

Staff proposes the following options for monthly meetings of the Mechanical & Plumbing Code Advisory & Appeals Board:

- Option 1:** 3<sup>rd</sup> Thursday at 2:30 p.m.
- Option 2:** 1<sup>st</sup> Thursday at 4:00 p.m.
- Option 3:** 4<sup>th</sup> Thursday at 4:00 p.m.
- Option 4:** 2<sup>nd</sup> Monday at 4:00 p.m.
- Option 5:** 4<sup>th</sup> Monday at 4:00 p.m.

We expect that the February meeting will be held at New City Hall, 3<sup>rd</sup> Floor. After February's meeting, the meeting location will likely be Development Services' soon-to-be new offices at 300 Richards Blvd. Details will be forthcoming as soon as possible.

Thank you once again for your commitment to serve the City of Sacramento.

BC/cf

