



# Minutes City of Sacramento City Design Commission

## COMMISSION MEMBERS:

*Brian Sehnert, AIA  
James Fong, Chair*

*David Nybo  
Wendy LaBarge, Vice Chair*

*Edmonds Chandler*

## CITY STAFF:

*William Crouch, AIA, Urban Design Manager/Design Director*

*Luis R. Sanchez, AIA, Senior Architect*

*Sheryl Patterson, Senior Deputy City Attorney*

*Andrea Gladden, Customer Service Trainee*

*Historic City Hall*

*915 I Street, 2<sup>nd</sup> Floor – Hearing Room*

*February 21, 2007 – 5:30 P.M.*

*The City Design Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council policies and programs in support of the urban design program, including but not limited to urban design policies appropriate for inclusion in the General Plan and other regulatory plans and programs of the City; develop and recommend standards for review of development projects in addition to those standards set forth in Title 17, Chapter 17.132, of the City Code, and forward the recommended policies and standards to the City Council for the City Council's consideration and adoption; evaluate and submit comments and recommendations on proposed plans, public and private development projects, and environmental reviews that are not subject to review under Title 17, Chapter 17.132 of the City Code and that may affect the physical development of and urban design in the city, in coordination with the review and action by the City Council, Planning Commission, or other public agencies on the plan, project, or environmental review; to review and approve design projects of major significance and appeals of the Design Director decisions per the Design Review Chapter, Title 17, Chapter 17.132, of the City Code.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Development Services Department at 915 I Street, New City Hall, 3<sup>rd</sup> Floor (.25 cents per page), during regular business hours or can be downloaded at [www.cityofsacramento.org/dsd](http://www.cityofsacramento.org/dsd).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Development Services Department at (916) 808-8310 at least 48 hours prior to the meeting.

# Minutes

**February 21, 2007**

*Historic City Hall  
915 I Street – Second Floor, Hearing Room*

All items listed are heard and acted upon by the Design Commission unless otherwise noted.

## Call to Order – 5:30 p.m.

**Roll Call – 5:30** All present except vacancies.

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

1. **None**

## Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

2. **None**

## Staff Reports

Staff reports include oral presentations including those recommending receive and file.

3. **M07-011 Commission Orientation (Oral Presentation)**

**Location:** Citywide

**Recommendation:** Receive

**Contact:** David Kwong, Planning Manager, 808-2691

**Action:** Received

4. **M07-012 Rules and Procedures; and Memoranda from City Attorney's office on Conflict of Interest and Brown Act**

**Location:** Citywide

**Recommendation:** **Adopt** – Item A: Design Commission Rules & Procedures; **Receive and File** – Item B: Memoranda on Conflict of Interest and Brown Act

**Contact:** Sheryl Patterson, Senior Deputy City Attorney, 808-5346

**Action:** Moved, Seconded (Sehnert,LaBarge 5:0:0) to approve proposed rules and procedures.

5. **M07-013 Elect Officers**

**Location:** Citywide

**Recommendation:** **Approve** – Item A: Election Chair and Vice Chair.

**Contact:** William Crouch, Urban Design Manager/Design Director, 808-8013

**Action:** Moved, Seconded (LaBarge, Chandler 5:0:0) to elect James Fong as Chairperson. Moved, Seconded (Fong, Nybo 5:0:0) to elect Wendy LaBarge as Vice-Chair.

6. **M07-014 Meeting Calendar 2007**

**Location:** Citywide

**Recommendation:** **Adopt** –Meeting Calendar for 2007

**Contact:** William Crouch, Urban Design Manager/Design Director, 808-8013

**Action:** Moved, Seconded (Sehnert,LaBarge 5:0:0) as part of the approval to proposed rules and procedures.

**Public Comments- Matters Not on the Agenda**

7. **None**

**Questions, Ideas and Announcements of Commission Members**

8. **None.**

**Adjournment – 7:33pm**