



REPORT TO DESIGN COMMISSION City of Sacramento

4

915 I Street, Sacramento, CA 95814-2671

INFORMATIONAL
April 16, 2008

To: Members of the Design Commission

Subject: Design Commission Request Log (M07-050)

Design Review Staff to provide Design Commission with a log of active requests.

Location/Council District: Citywide

Contact: William R. Crouch, AIA, FRAIA, NCARB, Urban Design Manager, 808-8013

Summary: Per the Design Commission's request there will be an ongoing log of items that have been requested by the Design Commission. New items can be added monthly.

Respectfully submitted by: _____

WILLIAM CROUCH, AIA, FRAIA, NCARB
Urban Design Manager

Attachments:
Attachment 1

Monthly Request Log (As of March 19, 2007)

DESIGN COMMISSION POLICY LOG

12/19/2007

Item	Date	Item	Commissioner	Persons	Description	Priority Date	Response	Date Completed
------	------	------	--------------	---------	-------------	---------------	----------	----------------

POLICY ISSUES

1	04/18/07	Policy	Sehnert/ (Formerly LaBarge)	Design Staff	Discussion on Dark Sky (lighting) and Street Tree Master Plan.	02/20/08	Commission to select working subcommittee of commissioners	
2	04/18/07	Policy	Sehnert	Commission	Need to discuss policy at each meeting, or possible special session for policy (not regularly scheduled).	ASAP	Special policy meeting tentatively scheduled for early 2008	
3	07/18/07	PUD	Sehnert	Design Staff	Policy discussion on Design guidelines and Design Review procedure in PUDs.	ASAP	Under consideration	

RESOLVED POLICY ISSUES

1	04/18/07	Policy	Sehnert/ (Formerly LaBarge)	Design Staff	Informational presentation on Urban Design Plan.		G. Taylor discussed Central City Urban Design Guidelines and Plan at 11/29/07 meeting	11/29/07
2	04/18/07	Policy	Sehnert/ (Formerly LaBarge)	Design Staff	Presentation on Form Based code.		W. Crouch discussed at 10/17/07 meeting; Staff presented report to City Council on 10/30/07	10/17/07
3	04/18/07	Policy	Sehnert/ (Formerly LaBarge)	Design Staff	Discussion on Citywide Design Review (what would it look like), New Design Review Districts.		W. Crouch discussed at 10/17/07 meeting; Staff presented report to City Council on 11/6/07	10/17/07
4	04/18/07	Sustainability Policy	(Formerly LaBarge)	Design Staff	Discussion on Sustainability policy.	02/20/08	Staff arranging presentation by Helen Selph and Jamie Cutler at early 2008 special policy	02/20/08
5	05/16/07	Sustainability Policy	(Formerly LaBarge)	Design Staff	Presentation of Green Building Standards at a Joint meeting of Design, Planning, Preservation, and DOC by Bob Chase.	02/20/08	Staff arranging presentation by Bob Chase and Jamie Cutler at early 2008 special policy meeting	02/20/08
6	04/18/07	Policy	Sehnert/ (Formerly LaBarge)	Design Staff	Presentation on General Plan Update by Tom Pace.	03/19/08	Staff arranging presentation by Tom Pace at early 2008 special policy meeting	03/19/08

DESIGN COMMISSION POLICY LOG

12/19/2007

Item	Date	Item	Commissioner	Persons	Description	Priority Date	Response	Date Completed
GENERAL ACTIONS								
1	04/18/07	Alternative	Sehnert	Design Staff (Greg Taylor)	Would like a presentation on Alternative Development Standards (McMansion ordinance).	ASAP	W. Crouch to discuss at 12/19/07 meeting	
2	04/18/07	I Codes	(Formerly LaBarge)	Design Staff (Building Official)	Would like a presentation on I codes by Ed Short and/or Bob Chase.	ASAP	Staff arranging presentation by Bob Chase at early 2008 special policy meeting	
3	7/18/2007 8/15/2007	River District Master Plan	Sehnert	Design Staff ASG Staff	Informational presentation on proposed vision of River District and its associated plan.	ASAP	Staff arranging presentation by Patty Kleinknecht, Executive Director of the River District, at future meeting.	
4	08/15/07	Report Back	(Formerly LaBarge)	Design Staff	Would like a report back on the status of the Commissioners stipends. Staff to verify status.	ASAP	Referred to City Manager by W. Crouch	

DESIGN COMMISSION POLICY LOG

12/19/2007

Item	Date	Item	Commissioner	Persons	Description	Priority Date	Response	Date Completed
COMPLETED ACTIONS								
1	04/18/07	Design Review Threshold	Fong	ASG Staff	Wanted to make sure that Commissioner Miyamoto had the Design Review Threshold	05/16/07	Clerical said that it would be included in next meeting packet for Commissioner Miyamoto	04/18/07
2	04/18/07	DOC Annual Report	LaBarge	ASG Staff	Would like included in packets the Annual DOC report for all of the commissioners	ASAP	Completed	04/18/07
3	04/18/07	Procedure	Sehnert	Commission	Discussion on meeting procedure.	ASAP	S. Patterson sent memorandum regarding meeting procedure	05/16/07
4	08/15/07	Report Back	Sehnert	Design Staff	Would like a report back on possibility of canceling or rescheduling the December Commission Meeting.	ASAP	Staff polled for Nov. and Dec. meetings. Nov. has been rescheduled for the 29th and Dec. shall remain as previously scheduled.	
5	02/21/07	DOC Vision	Sehnert	W. Crouch Bruce Starkweather	Would like a DOC member to come to an upcoming Design Commission meeting to discuss the DOC's vision for new commissions. Design Commission should go to a DOC meeting.	03/21/07	Bruce Starkweather presented at 10/17/07 meeting	10/17/07
6	02/21/07	DVD	NA	W. Crouch	Advised that Bill would provide the commissioners with a copy of the DVD (Urban Design presentation by WRT) shown in council chambers	03/21/07	DVDs provided to Commissioners at 10/17/07 meeting	10/17/07
7	02/21/07	Rosenberg's Rules	All	ASG Staff	Provide copy of Rosenberg's Rules to commissioners. ASG will supply as permanent part of binders.	ASAP	Rosenberg's Rules included in binder prior to 10/17/07 meeting	10/17/07
8	04/18/07	Reviewing Projects	LaBarge	Design Staff	Would like a more efficient way to review a project. Wanted to know why projects couldn't just be heard by one commission instead of by two. Entitlements in regards to design such as height and massing.	ASAP	Bruce Starkweather discussed project review at 10/17/07 meeting	10/17/07
9	02/21/07	Design Guidelines	Fong	W. Crouch	Requested time line / project plan for the revision of the Urban Design Guidelines	ASAP	W. Crouch discussed timeline at 10/17/07 meeting; G. Taylor to discuss Central City Urban Design Guidelines and Plan at 11/29/07 meeting	11/29/07