

**CITY OF SACRAMENTO  
DEVELOPMENT OVERSIGHT COMMISSION  
SYNOPSIS**

**Monday, September 8, 2003**

Commissioners Present:	Mark Abrahams, Chair; John Nunan; Brian Holloway, Vice Chair; Daniel Larkin; Alberto Esquivel; James Gately; Michael Malinowski; Johan Otto
Commissioners Absent:	Bruce Starkweather

AGENDA ITEM	DISCUSSION	ACTION
1. Call to order and Roll Call	Chairman Abrahams called the meeting to order at 4:35pm.	
2. Approval of 7/21/03 Synopsis	Mark Abrahams moved for approval and Jim Gately seconded the motion. Vote was 8-0 to approve the 7/21/03 synopsis as submitted.	Motion Passed. Unanimous.
3. Communications a. Comments from the Audience b. Written Comments Received	Ernie DeAngelo from the Franklin Blvd Business Association spoke regarding the Commercial Corridor Revitalization Strategy Update and the Universal Design Voluntary Program for Disabled Access for Single Family Homes. He was highly complimentary regarding the work done to date, and added that there should be incentives offered by the City to encourage participation in the programs. No written comments were received.	Information Only
4. General Plan Update	Gary Stonehouse introduced Steve Peterson who briefed the Commission on recommendations for the General Plan Update. Brian Holloway moved for a vote. Mike Malinowski seconded the motion. Vote was 8-0 to support the General Plan Update recommendations.	Motion Passed. Unanimous.
5. Universal Design-Voluntary Program for Disabled Access for Single Family Residences	Ron Beehler presented the Universal Design-Voluntary Program for Disabled Access for Single Family Residences report. He briefed the Commission on the history and purpose of the program. He asked that the Commission support the creation of a Voluntary Universal Design Program for the City of Sacramento. Brian Holloway moved for a vote. Jim Gately seconded the motion. Vote was 7-1 to support the Voluntary Universal Design recommendations.	Motion Passed. 7 Ayes 1 No (Otto).
6. City Wide Organizational Assessment	Gary Stonehouse presented the status of the City Wide Organizational Assessment. This Assessment will address the \$25M budget shortfall, and the action plan to correct the situation over a 2-year period. Tom Lee, Deputy City Manager, also solicited DOC members to provide input regarding improving efficiencies, which in turn could impact the shortfall.	Information Only

<p>7. DOC/DPT Implementation Quarterly Report</p>	<p>Gary Stonehouse presented the DOC/DPT Implementation Quarterly Report. He stated that there would not be oral presentations at this meeting, but that we would go into more detail at the next meeting. Commission Chair Mark Abrahams pointed out the need for more information regarding Objective 1A. (Benchmarks). The report stated that the Building Division has ongoing benchmarks and data for plan review time frames, but the Commission has not seen this information. Commission Chair Abrahams stressed the importance of this objective, and the need for reporting details of this reported progress.</p>	<p>Information Only</p>
<p>8. Commercial Corridor Revitalization Strategy Update</p> <ul style="list-style-type: none"> <li>• Future process and program changes for the consideration of the DOC</li> </ul>	<p>Commissioner Malinowski excused himself from this report due to a conflict of interest. Aaron Sussman and Jim McDonald presented an update regarding the Commercial Corridor Revitalization Strategy, and solicited feedback from the DOC. Jim McDonald clarified that they were looking for direction from the Commission, and that City Council would have formal action regarding Attachment 1. Commissioner Otto moved for a vote. Commissioner Holloway seconded the motion. Vote was 7-0 (with one abstaining) to support the Commercial Corridor Revitalization Strategy.</p>	<p>Motion Passed. 7 Ayes 0 No 1 Abstain (Malinowski)</p>
<p>9. Status Report on Short Term Recommendations</p>	<p>Gary Stonehouse introduced members of the Development Services Team to present Status Reports on Short Term Recommendations. Art Gee presented the Staff Report regarding the progress on Team Building workshops; the Customer Opinion Survey; the Customer Comment Forms and the Brochures status. Commissioner Malinowski made a request for one additional brochure to address consumer rights in relation to adjoining properties. Art Gee will review this request. Susan Obad reviewed progress regarding the Help Line. Art Gee and Gary Stonehouse reviewed progress regarding the Prequalification Program; Gerry Lau, Beth Tincher, Willie Harris and Bridgette Williams presented an overview of the new Project Management Team; and Art Gee invited the Commissioners to join Willie Harris and Staff members on a tour of the Permit Counter Remodel immediately following the adjournment of the meeting.</p>	<p>Information Only</p>
<p>10. Miscellaneous Reports/ Other Business</p>	<p>Commission Chair Abrahams discussed the timing of the Annual Report to City Council. He requested that the Customer Opinion Survey data be included in the report, which could impact the timing of the Annual Report. He stressed the need for a well-advertised meeting of the DOC to solicit customer feedback regarding this topic. He also emphasized the need to move on the recommendations for best practices and the prequalification program.</p>	<p>Information Only</p>
<p>11. Adjournment</p>	<p>Chairman Abrahams moved to adjourn the meeting at 6:30pm. Commissioner Gately seconded the motion. Vote was 8-0 to adjourn.</p>	<p>Motion Unanimous</p>