



Minutes City of Sacramento Development Oversight Commission

COMMISSION MEMBERS:

Mark Abrahams
Kristina McBurney
John M. Packowski, AIA

Holger Fuerst, P.E.
Michael Malinowski, AIA, Chair
Bruce Starkweather, AIA

Brian Holloway
John Nunan
Roger Valine, Vice Chair

CITY STAFF:

Marty Hanneman, Assistant City Manager
Sabina Gilbert, Deputy City Attorney
Art Gee, Operations Manager

*Historic City Hall
915 I Street, 2nd Floor – Hearing Room*

June 4, 2007 – 5:30 P.M.

The Development Oversight Commission (DOC) is a board of the City Council with review and recommendation authority. Its purpose is to provide a forum for the public to introduce and discuss suggestions, comments, and concerns regarding the city's development services function. The DOC will host public meetings to hear public comments before providing its recommendations to City Council.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Development Services Department at 915 I Street, New City Hall, 3rd Floor (25 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Development Services Department at (916) 808-8310 at least 48 hours prior to the meeting.



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Minutes

June 4, 2007

*Historic City Hall
915 I Street, 2nd Floor – Hearing Room*

All items listed are heard and acted upon by the Development Oversight Commission unless otherwise noted.

Call to Order – 5:30 p.m.

Roll Call: All Present except Commissioners Packowski and Holloway

Special Presentation

1. Recognition of Art Gee's Retirement

Location: Citywide

Recommendation: Special presentation

Contact: Michael F. Malinowski, DOC Chair, (916) 456-2656

Action: Chair Malinowski presented Art Gee; on behalf of the Development Oversight Commission, with a clock in recognition of his retirement. Bill Thomas also recognized and thanked Art Gee for his city service and announced the retirement of Greg Schulte, Administration Division Manager.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item to be removed for separate consideration.

2. Approval of Minutes for March 5, 2007

Location: Citywide

Recommendation: Approve Commission Meeting Minutes for March 5, 2007

Contact: Janis Franklin, Program Specialist, (916) 808-7705

Action: (7:0:0) to approve minutes for March 5, 2007.

3. Approval of Minutes for May 7, 2007

Location: Citywide

Recommendation: Approve Commission Meeting Minutes for May 7, 2007

Contact: Janis Franklin, Program Specialist, (916) 808-7705

Action: (7:0:0) to approve minutes for May 7, 2007.

Staff Reports

Staff reports include oral presentations including those recommending receive and file.

4. Assistant City Manager Update (Oral Presentation)

Description: Customer Focus Group – Recap of the Recent Small Development; Development Oversight Commission Budget; Recent Department Promotions

Location: Citywide

Recommendation: Receive and file

Contact: Marty Hanneman, Assistant City Manager, (916) 808-7508

Action: No public comment. Received and filed - Marty Hanneman discussed the recent Small Development Customer Focus Group meeting. At the meeting the participants provided DSD staff with valuable feedback that is now being used to develop an action plan to better serve them. The Customer Focus Group will be invited back in the near future to discuss the action plan and any other additional customer service issues. Marty Hanneman also announced three recent promotions in the Development Services Department, Willie Harris to Operations Manager, Steve Gorman to Chief Building Inspector, and Wendy Klock-Johnson to the Information and Improvement Program Manager. Marty Hanneman advised that the FY08 budget has been approved and will be reviewed by council on June 12, 2007. The submitted DOC budget includes \$25,000 from DSD; \$15 from DOU; and \$15 from DOT.

5. Minor Permit Labels Program and Permits Protect

Location: Citywide

Recommendation: Receive and provide input

Contact: Beth Maynard, Building Inspector II, (916) 808-8962; Lucinda Willcox, Customer Service Manager, (916) 808-5052

Action: No public comment. Received and input provided - Beth Maynard and Chris Dougherty provided the Commissioners with information on Minor Permit Labels Program and Permits Protect Program. Commissioner Valine expressed support of the program.

6. Caltrans Mitigation Update (Oral Presentation)

Location: Citywide

Recommendation: Receive and file

Contact: Azadeh Doherty, Principal Planner, (916) 808-3137; Jerry Way, Director of Transportation, (916) 808-6381

Action: No public comment. Received and filed - Jerry Way and Fran Halbakken provided the Commissioners with information on Caltrans Mitigation.

7. Repealing and Reenacting Chapter 12.12 of the Sacramento City Code, in Respect to Encroachment Permits

Location: Citywide

Recommendation: Receive and provide input

Contact: Jon Blank, Supervising Engineer, (916) 808-7914; Josh Werner, Junior Engineer, (916) 808-8158

Action: No public comment. Received and input provided - Jon Blank provided the Commissioners with information on repealing and reenacting chapter 12.12 of the

Sacramento City Code, in respect to Encroachment Permits. Commissioner McBurney expressed support of the program.

8. New Regional Stormwater Quality Design Manual

Location: Citywide

Recommendation: Receive and file

Contact: Robert Thaung, Supervising Engineer, 808-8891; Bill Busath, Supervising Engineer, 808-1434; Sherill Huun, Senior Engineer, 808-1455

Action: Continued to August 6, 2007

9. FEMA Flood Issues Update (Oral Presentation)

Location: Citywide

Recommendation: Receive and file

Contact: Dave Brent, Engineering Division Manager, (916) 808-1420

Action: No public comment. Received and filed - Dave Brent provided information to the Commissioners on the FEMA flood issues in Natomas.

Public Comments - Matters Not on the Agenda

10. None

Questions, Ideas, and Announcements of Commission Members

11. Commissioner Valine would like to know how the City of Sacramento will be impacted by the I-5 connector to 99 and 50.

Adjournment: 6:30 pm
