



Minutes City of Sacramento Development Oversight Commission

COMMISSION MEMBERS:

Mark Abrahams
Kristina McBurney
John M. Packowski, AIA

Holger Fuerst, P.E.
Michael Malinowski, AIA, Chair
Bruce Starkweather, AIA

Brian Holloway
John Nunan
Roger Valine, Vice Chair

CITY STAFF:

Marty Hanneman, Assistant City Manager
Sabina Gilbert, Deputy City Attorney
Janis Franklin, Program Specialist

Historic City Hall
915 I Street, 2nd Floor – Hearing Room

December 3, 2007 – 5:30 P.M.

The Development Oversight Commission (DOC) is a board of the City Council with review and recommendation authority. Its purpose is to provide a forum for the public to introduce and discuss suggestions, comments, and concerns regarding the city's development services function. The DOC will host public meetings to hear public comments before providing its recommendations to City Council.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Development Services Department at 915 I Street, New City Hall, 3rd Floor (25 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Development Services Department at (916) 808-8310 at least 48 hours prior to the meeting.



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(916) 808-5656

Minutes

December 3, 2007

*Historic City Hall
915 I Street, 2nd Floor – Hearing Room*

All items listed are heard and acted upon by the Development Oversight Commission unless otherwise noted.

Call to Order – 5:30 p.m.

Roll Call: All present except Commissioner Packowski. Commissioner Starkweather arrived at 5:38 p.m. Chair Malinowski left at 6:24pm.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item to be removed for separate consideration.

1. **Minutes from November 5, 2007 meeting**

Location: Citywide

Recommendation: Approve meeting Minutes from November 5, 2007

Contact: Janis Franklin, Program Specialist, (916) 808-7705

Action: No public comment. Clarification made on item number 9. Moved, seconded, and carried (Holloway, Fuerst, 5, 7, 0) to approve minutes with clarification.

Staff Reports

Staff reports include oral presentations including those recommending receive and file.

2. **Assistant City Manager Update (Oral)**

Description: Major Projects, DOC Openings, DOC Initiatives for 2008, University Partnerships, Design Charrette

Location: Citywide

Recommendation: Receive and file

Contact: Marty Hanneman, Assistant City Manager, (916) 808-7508

Action: Marty Hanneman gave an update on the major projects including the Railyards which is going to council two more times in December, and the Sacramento Transportation Intermodal project which is getting underway in January, starting with a consultant to start on the EIR which is approximately a two year process. Updates were given on the Development Services move to the new location at 300 Richards Blvd. The move is right on track and actually ahead of schedule, approximately 3rd week in January for move in with Police move in sometime in March. Discussed possibly having the DOC meeting at that location in March to be able to give everyone a tour of the new

location. Regarding the 3 Commission vacancies, there were 5 applications turned in. The item is going before P&PE on the 4th and they expect the Mayor to make an appointment sometime in January. With the new commissioners starting at the February or March meetings.

3. **Small Public Places for Sacramento**

Description: A presentation on proposed park planning policies that will focus small public parks in higher density areas of the City and in park deficient neighborhoods with no large undeveloped parcels.

Location: Citywide

Recommendation: Receive and file

Contact: JP Tindell, Planning and Development Manager for the Department of Parks and Recreation, (916) 808-1955

Action: Mary de Beauvieres gave a presentation on small parks and urban plazas in higher density areas of the City. The pilot area being the Central City. These policies will be included in the update of the Parks and Recreation Master Plan with its ultimate home in the 2030 General Plan. Items discussed included the Vision and Purpose, the Definition and Draft Policies. Draft Policy number 1 discusses the location and areas that have been identified by Council. Draft Policy number 2 goes over the Park "Purpose" which determines the appropriate location, size, configuration and design. For example, Exercise, Education, Reconnection/Socializing, Relaxation, Special Use Venue and Historic or Cultural Heritage. Draft Policy number 3 covers the size for example, Traditional Parks, Plaza Parks, Community Gardens, Experiential Gardens, Promenade Parks and Paseo Parks. Draft Policy number 4 discusses park need within designated areas. Proposed Policy number 5 covers higher costs and service levels like acquisition, design, construction, maintenance, security and programming. Proposed Policy number 6 discusses the implementation strategy. Proposed Policy number 7 discusses establishing Design Guidelines for the Small Public places. Commissioner Fuerst made comments and expressed concern regarding the location densities and criteria. Commissioner Holloway asked questions and gave suggestions on items such as land dedications. Commissioner McBurney had questions regarding infill development and how it relates to this program and why the pilot was limited to the Central City, as well as the widths listed for Promenade type spaces. Commissioner Valine expressed concerns regarding fees and trying to find alternative funding.

4. **Central City Urban Design Guidelines & Plan Vol. 1**

Description: An update to the 1987 Urban Design Guidelines for the Central Business District.

Location: Citywide

Recommendation: Receive and file

Contact: Greg Taylor, Senior Urban Designer, AIA (916) 808-5268; William Crouch, Urban Design Manager AIA, FRAIA, NCARB (916) 808-8013

Action: Greg Taylor made a presentation. He discussed the idea of a "Sustainable City". Also mentioned was the 1987 Urban Design Guidelines Plan which was implemented around the same time as the Light Rail and helped to revitalize places such as Cesar Chavez park and the Memorial Auditorium. In the document provided, there are 4 main chapters: 1 Introduction, 2 Framework, 3 Public Realm and 4 Private

Realm. Three parts of the plan were presented as an education tool for commissioners. Part 1 is the Guidelines and Principles. Part 2 was The Plan. Part 3 discussed a "Downtown EIR" to help ensure predictability for future projects. Comments were made by Commissioner McBurney, Nunan, Starkweather, Fuerst, Abrahams and Valine. This item is going before each of the Commissions and will come back again before going before Council.

5. 2007 Annual Report Outline and Assignments

Location: Citywide

Recommendation: Review and Comment.

Contact: Janis Franklin, Program Specialist, (916) 808-7705

Action: Moved, seconded and carried (Valine/Starkweather, 8,0,0) to have Chair Malinowski along with Commissioners Valine, Holloway and Fuerst form a sub committee to work on the Annual report.

6. Meeting Calendar 2008

Description: Review and adopt the meeting calendar for 2008

Location: Citywide

Recommendation: Review and Adopt.

Contact: Janis Franklin, Program Specialist, (916) 808-7705

Action: Commissioners discussed future meeting purposes, options, costs, frequencies, staff usage, memberships, and involvements. Moved, seconded and carried (Malinowski, Valine, 8,0,0) to adopt the calendar as proposed as well as set a date at the next meeting for a workshop to further discuss the goals and mission of the commission.

Public Comments - Matters Not on the Agenda

7. None

Questions, Ideas, and Announcements of Commission Members

8. Commissioner Holloway shared his concerns about Tree Services staff. Department of Transportation Director Jerry Way will report back in January meeting to give an update regarding his concerns.

9. Commissioner Starkweather mentioned that it would be important in the transition to relook at the mission of the commission.

Adjournment: 7:23pm
