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Find out about our historic resources, districts, and how to get your property listed as historic



Here & There
See our special studies: North Glendale Community Plan, Montrose Shopping Park, Mobility Study, Safe and Healthy Streets, Census Info., and planning related links



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Window Replacement



Changing Your Windows? Get a Permit!

If you are replacing windows in your home or business, you need a permit from the City of Glendale Building and Safety Department. This applies even when you are putting new windows into the existing frame or when the windows can't be seen from the street. The only time you don't need a permit is when you are just replacing the glass in an existing window.

Installing windows without a permit can lead to a violation. Don't risk the extra time and expense it can take to clear up a violation - get a permit for all window changes.

Before you order new windows or begin any work, come to Permit Services at the Building and Safety Department to apply for your permit. Be sure to bring the following:

- A floor plan of the building showing the location of the windows to be replaced, with each window numbered
- A window schedule that lists each window by number; the size of the existing and proposed windows; the material of the existing and proposed windows (wood, aluminum, vinyl, steel); and whether the window is in a bedroom
- Pictures of the existing windows you want to replace
- Picture(s) giving an overview of your building as it looks from the street
- A manufacturer's brochure, if possible, showing the proposed windows

In addition, if you want to replace wood windows with another material, or if the windows used to be wood but were already replaced with another material without benefit of permits, then provide photos of the front of the houses in your neighborhood. You can download our **Window Replacement** handout, or see a Planner at Counter 6 in the Permit Services Center (633 E. Broadway, Room 101) for more details.

Every city in California requires a building permit for window changes, and all reputable licensed contractors know this. However, it is ALWAYS the homeowner's responsibility to obtain a permit, and the homeowner is held liable if there is no permit.

For more information, call Permit Services at the Building and Safety Department at (818) 548-3200.

Glendale Planning Department

633 East Broadway, Room 103
Glendale, CA 91206
(818) 548-2140

